



DATE: September 18, 2018

TO: Mayor and City Council

FROM: Director of Library Services

SUBJECT Authorization for the City Manager to Accept and Appropriate \$7,500 in Awarded Grant Funding from the California State Library

RECOMMENDATION

That Council approves the attached resolution (Attachment II) authorizing the City Manager to accept and appropriate \$7,500 from the California State Library to purchase books for the Library collection.

SUMMARY

The California State Library (CSL) provides small grants to local libraries to purchase library materials and fund staff development. In August, CSL allotted \$7,500 to the Hayward Library to spend by September 21, 2018. There is no required match for this grant. If the Council authorizes this action, staff will appropriate the funding into the Library Department's budget and purchase books for the Library collection.

DISCUSSION

The Federal Institute of Museum and Library Services provides funding for California's libraries from the federal Library Services and Technology Act (LSTA), which is administered in California by the State Librarian. The funds are used to provide financial support for service improvements and sharing of resources. In July of 2018, CSL informed staff that additional funds were available. Staff applied for and received an allotment of \$7,500 to purchase books. The deadline for purchase is September 21, 2018.

If the Council authorizes this action, staff will appropriate the funding into the Library Department's budget and purchase books for the Library collection per the terms and conditions of the grant.

FISCAL IMPACT

This grant does not require a match and will have no impact on the City's funds.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not directly relate to one of the Council's Strategic Initiatives.

Prepared by: Mary Thomas, Management Analyst

Recommended by: Jane Light, Interim Director of Library Services

Approved by:

A handwritten signature in black ink, appearing to read 'Kelly McAadoo', written in a cursive style.

Kelly McAadoo, City Manager