

**MINUTES**  
**City of Hayward Library Commission**  
**May 15, 2017 @ 6:30 PM**  
City Hall, Conference Room 2B  
777 B Street, Hayward, Calif.

Commission Chairperson McAllister called the meeting to order at 6:31 pm.

Ms. Franco conducted roll call. Library Commissioners in attendance were: Bergeron, Bufete, McAllister, Murillo, Reynoso, Rogers, and Lowe. Council Member Mark Salinas was in attendance. Staff in attendance were Sean Reinhart, Director of Library and Community Services; Lara Franco, Administrative Assistant III; and Lindsey Vien, Education Services Manager. Visitors in attendance were John Bangert of Collins Electric and Xiaofan Deng.

Minutes from the April 17, 2017 Regular Meeting were approved.

There were no public comments.

Debrief: FY 2018 budget proposal and 21<sup>st</sup> Century Library staffing considerations. Proposal will request additional 5.3 FTE staffing to support projected increase in foot traffic when new library opens. City Council budget work session will take place Saturday, May 20<sup>th</sup> at 9AM. Work session also will include a review of the City of Hayward 10 year budget plan.

Commissioners planned and discussed ideas for opening ceremonies for 21st Century Library. Ideas were brainstormed, such as inviting the Youth Poetry Contest participants, librarians from neighboring city libraries, donors, Friends of the Hayward Library, Bay Area authors, local artists. A time lapse video of the library construction was brought up as a potential display, creating a time capsule and renting out the Library for evening events. Other possibilities discussed were utilizing Chabot TV to broadcast grand opening live, inviting media, creating Hayward swag, inviting the Ohlone community for a ceremonial blessing.

**Reports**

- Library Commissioners debrief their thoughts of the 21<sup>st</sup> Century Library construction tour.
- Friends of Hayward Library going into phase two fundraising campaign drive. Seeking a full-time employee for the book store / gift shop.
- City Council Liaison reported on Lincoln Landing construction, Mission Crossing and Maple & Main projects; reported on the renovation of the Green Shutter Hotel with commercial space at the street level and housing above; expecting 2,000-3,000 more people in downtown Hayward as a result of new development; relaunch of Words for Lunch this summer.
- Commissioner reports. Commissioner McAllister reported on the event at Weekes branch to recruit new commissioners.

**Agenda Building**

- Library Ambassador program
- Friends of Hayward Library second phase fundraising
- New library meeting room policies
- Opening ceremonies
- Pros and cons of public restrooms in plaza

Adjournment: Commission Chairperson McAllister adjourned the meeting at 7:42pm.