



DATE: February 2, 2023
TO: Personnel Commission
FROM: Director of Human Resources
SUBJECT: Abolish the Engineering Technician Employment Roster (Eligible List)

RECOMMENDATION

That the Personnel Commission reviews and approves the abolishment of the employment register (eligible list) for Engineering Technician.

SUMMARY

The City has exhausted the current Engineering Technician eligible list and would like to abolish the current list to commence recruitment and establish a new Engineering Technician eligible list.

BACKGROUND/DISCUSSION

The Engineering Technician recruitment was initiated in April 2022 and had twenty-five (25) applicants. Of those twenty-five (25), fourteen (14) met minimum qualifications and were advanced to the following examination step: a blind review and rating of the Supplemental Questionnaire (SQ). Of the fourteen (14), six (6) candidates passed, resulting in an eligible list of six (6) candidates.

The Public Works & Utilities Department invited six (6) candidates to interview. Three (3) declined the invitation and two (2) candidates interviewed did not have sufficient knowledge of the position.. One candidate received an offer and was hired.

The City considered all candidates and exhausted the current Engineering Technician eligible list prior to the scheduled expiration of June 9, 2023. The department has one (1) vacancy remaining and with several critical Capital Improvement Projects, it is essential to fill this position before the current list expires.

FISCAL IMPACT

There are no fiscal impacts associated with abolishing the existing Engineering Technician eligible list.

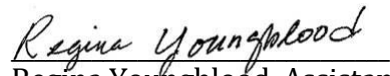
STRATEGIC ROADMAP

N/A

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Recommended by: Brittney Frye, Director of Human Resources

Approved by:



Regina Youngblood
Regina Youngblood, Assistant City Manager