



DATE: October 16, 2018

TO: Mayor and City Council

FROM: Interim Library Director

SUBJECT: Authorization for the City Manager to Accept and Appropriate \$100,000 from the Hayward Unified School District, \$11,500 from the Chabot-Las Positas Community College District, and up to \$80,000 from the California State Library for Hayward Library Education Services Programs

RECOMMENDATION

That Council approves the attached resolution (Attachment II) authorizing the City Manager to accept and appropriate funding for the operations of the City's Library Education Services Programs in the following amounts:

- 1) \$100,000 from the Hayward Unified School District,
- 2) \$11,500 from Chabot-Las Positas Community College District, and
- 3) Up to \$80,000 in grant funding from the California State Library

SUMMARY

The City provides education support to Hayward youth and to adult learners through its Library Department. Over the past several years, the City has received funds to supplement the City's General Fund costs for these programs. Staff requests Council acceptance and appropriation of funds from the Hayward Unified School District in the amount of \$100,000, Chabot-Las Positas Community College District in the amount of \$11,400, and up to \$80,000 in grant funds from the California State Library for FY 2019. With Council approval, staff will appropriate the funding into the Library Department's Education Services budget and provide services per the terms and conditions of the agreements.

BACKGROUND AND DISCUSSION

The Library provides Homework Support Centers at both libraries and at participating Hayward schools through a partnership with Hayward Unified School District (HUSD). Each Center features laptop computers, homework and project supplies, on-site trained tutors, and access to the Library's free real-time tutoring program, Tutor.com. Staff is requesting Council's authorization to accept \$100,000 from HUSD and \$11,500 from Chabot-Las Positas

Community College District to support the Centers. The signed contracts for both sources are attached (Attachments III and IV).

Literacy Plus offers free one-on-one tutoring for adults who want to improve their basic reading and writing skills. Trained volunteers provide tutoring at both libraries and other public sites in Hayward. The minimum volunteer time commitment to join the program is once a week for at least six months. Staff is requesting Council's authorization to accept up to \$80,000 from the California State Library. The City gets an automatic \$18,000 for participating in the statewide literacy program. The State then sends the City an additional amount late in the year depending on available funds. In FY 2018, the City received \$56,318 from this source.

With Council approval, staff will appropriate the funding into the Library Department's Education Services budget and provide services per the terms and conditions of the agreements.

FISCAL IMPACT

These partner and grant funds supplement the City's General Fund, which allows the Library Education Services division to hire additional temporary staff to support the homework centers and adult literacy programs. There is no negative impact to the General Fund from the acceptance of these supplemental funds as the City is already providing these programs. The grant from the California State Library includes matching funds of \$12,805 from the Literacy Council and Friends of the Library, which will not impact the City's budget. It also includes \$2,000 in match from CDBG funds, which is already included in this year's CDBG budget.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not directly relate to one of the Council's Strategic Initiatives.

Prepared by: Mary Thomas, Management Analyst

Recommended by: Jane Light, Interim Library Director

Approved by:



Kelly McAdoo, City Manager