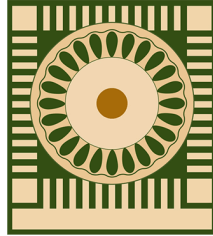


CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Tuesday, April 28, 2026

5:30 PM

Conference Room 2A

City Council

**SPECIAL CITY COUNCIL MEETING
EMERGENCY OPERATIONS CENTER/TRAINING
777 B Street, Hayward, CA 94541
City Hall, Conference Room 2A**

NOTICE: The City Council will hold a hybrid meeting in Conference Room 2A and virtually via Zoom

PUBLIC PARTICIPATION

How to submit written Public Comment:

*1. Use eComment on the City's Meeting & Agenda Center webpage at:
<https://hayward.legistar.com/Calendar.aspx>. eComments are directly sent to the iLegislate application used by City Council and City staff. Comments received before 3:00 p.m. the day of the meeting will be exported into a report, distributed to the City Council and staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda.*

2. Send an email to List-Mayor-Council@hayward-ca.gov by 3:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the City Council and staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. Documents received after 3:00 p.m. through the adjournment of the meeting will be included as part of the meeting record and published the following day.

How to provide live Public Comment:

*Participate in Conference Room 2A or click link below to join the meeting:
<https://hayward.zoom.us/j/87170894541?pwd=gVn4sZybsKL2jY5G9OuPtzjqYFkZnF.1>*

*Meeting ID: 871 7089 4541
Password: Cc4/28@530*

or

Dial: +1 669 900 6833 or +1 646 931 3860

*Meeting ID: 871 7089 4541
Password: 8346660314*

**SPECIAL CITY COUNCIL MEETING
EMERGENCY OPERATIONS CENTER PRESENTATION/TRAINING
777 B Street, Hayward, CA 94541
City Hall, Conference Room 2A**

CALL TO ORDER: Mayor Salinas

Pledge of Allegiance: Council Member Zermeño

SB 707 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION

ROLL CALL

PUBLIC COMMENTS

Limited to Items on the Agenda

EMERGENCY OPERATIONS CENTER PRESENTATION/TRAINING

1. [RPT 26-039](#) Elected Officials Emergency Operations Center Presentation/Training (Staff Report from Fire Chief Hamre)

Attachments: [Attachment I Elected Officials EOC Presentation](#)

ADJOURNMENT

NEXT MEETING, May 5, 2026, 7:00 PM

PUBLIC COMMENT RULES

Any member of the public desiring to address the Council shall limit their comments to three (3) minutes unless less or further time has been granted by the Presiding Officer or in accordance with the section under Public Hearings. The Presiding Officer has the discretion to shorten or lengthen the maximum time members may speak. Speakers will be asked for their name before speaking and are expected to honor the allotted time.

PLEASE TAKE NOTICE

That the City Council adopted Resolution No. 87-181 C.S., which imposes the 90-day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.

****Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website. All Council Meetings are broadcast simultaneously on the City website, Cable Channel 15 - KHRT, and YouTube.****

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or cityclerk@hayward-ca.gov.

Assistance will be provided to those requiring language assistance. To ensure that interpreters are available at the meeting, interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: RPT 26-039

DATE: April 28, 2026

TO: Mayor and City Council

FROM: Hayward Fire Department's Emergency Management Team

SUBJECT

Elected Officials Emergency Operations Center Presentation/Training

RECOMMENDATION

That City Council attend the Elected Officials Emergency Operations Center (EOC) Presentation/Training on April 28, 2026, to improve its understanding of Hayward's emergency management procedures during a major disaster response and EOC Activation.

SUMMARY

The City of Hayward faces several major hazards, such as earthquakes, wildfires, and flooding, that threaten critical infrastructure and could severely hinder the City's disaster response capabilities without proper preparation. To address this risk, the Fire Department's Emergency Management Team has introduced a series of EOC Section trainings for the major sections of the EOC: Operations, Planning, Logistics, Finance, and Management. These trainings are in preparation for the Fire Department's Golden Eagle Functional Exercise on May 12, 2026, which will simulate a major emergency and a full EOC activation.

In advance of this exercise, the Fire Department believes that an additional training/presentation for City Council would be beneficial in strengthening Council's understanding of Hayward's emergency management system and their role during emergency operations.

In addition, Alameda County is preparing an emergency management handbook for elected officials that will provide general guidance to elected officials on how to act during an emergency. This training/presentation builds on that material and is tailored to the specific structure and procedures of Hayward's emergency management system. Following the training, each City Council member will receive a copy of the handbook, modified as needed for the City of Hayward once the County completes the final draft.

File #: RPT 26-039

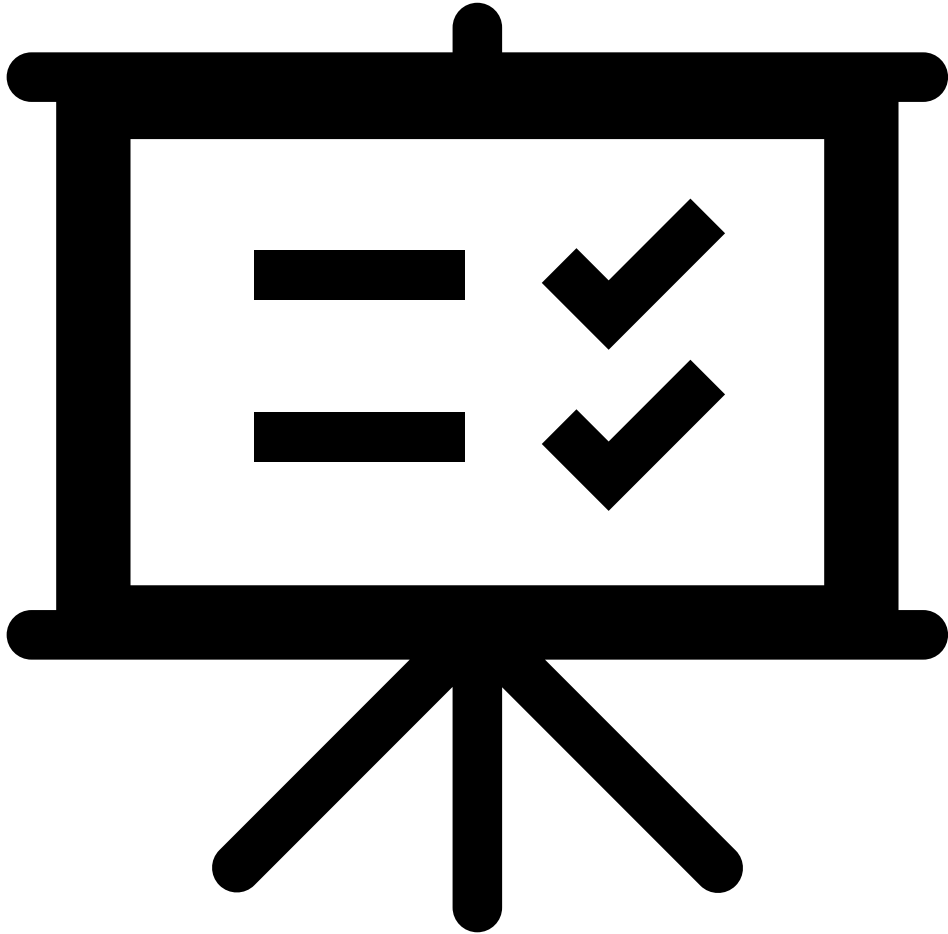
ATTACHMENTS

Attachment I Elected Officials EOC Presentation



Your Role in an Emergency: City Council & EOC

AGENDA



- 1. ROLE OF CITY COUNCIL**
- 2. DISASTER RESPONSE PRIORITIES**
- 3. ICS & EOC OVERVIEW**
- 4. BREAK (5 minutes)**
- 5. HOW TO PREPARE & RESPOND TO DISASTERS**
- 6. DONATIONS & VOLUNTEERS**
- 7. DISASTER ASSISTANCE AND RECOVERY PROGRAMS**
- 8. QUESTIONS (15 minutes)**



Local Elected and Appointed Officials Guide:

Roles and Resources in Emergency Management

September 2022





ROLE OF CITY COUNCIL



WHERE DOES CITY COUNCIL FIT IN A DISASTER?



ONE VOICE TO THE PUBLIC



DISASTER RESPONSE PRIORITIES

4 DISASTER RESPONSE PRIORITIES



LIFE SAFETY



INCIDENT STABILIZATION



**PROTECTION OF PROPERTY &
ENVIRONMENT**



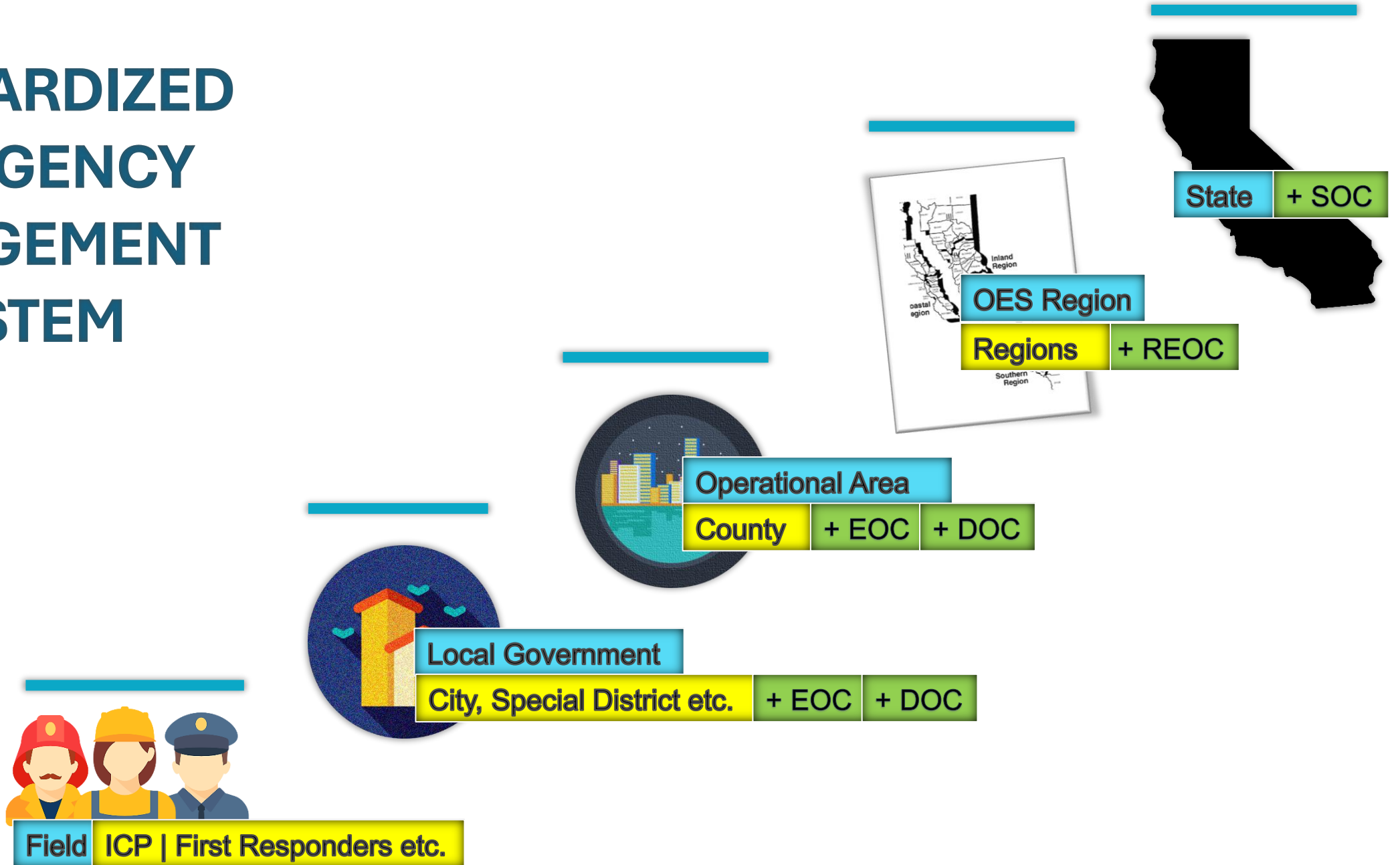
COMMUNITY RESTORATION

LIFECYCLE OF AN EMERGENCY?



ICS & EOC SYSTEMS

STANDARDIZED EMERGENCY MANAGEMENT SYSTEM





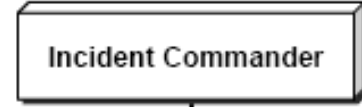
National Incident Management System

Third Edition
October 2017

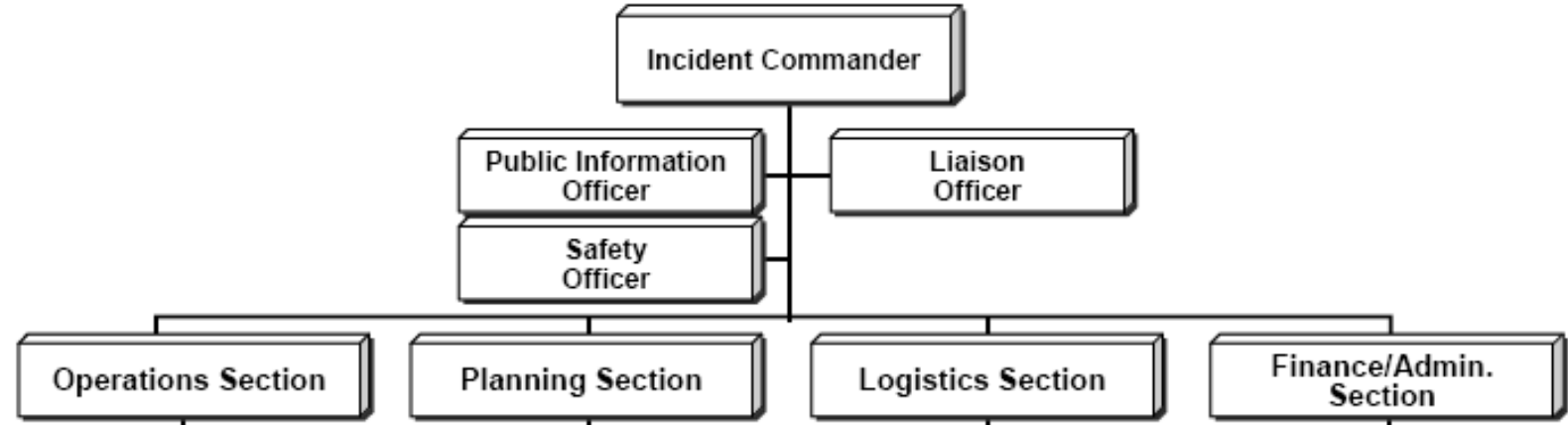


FEMA
United States Government

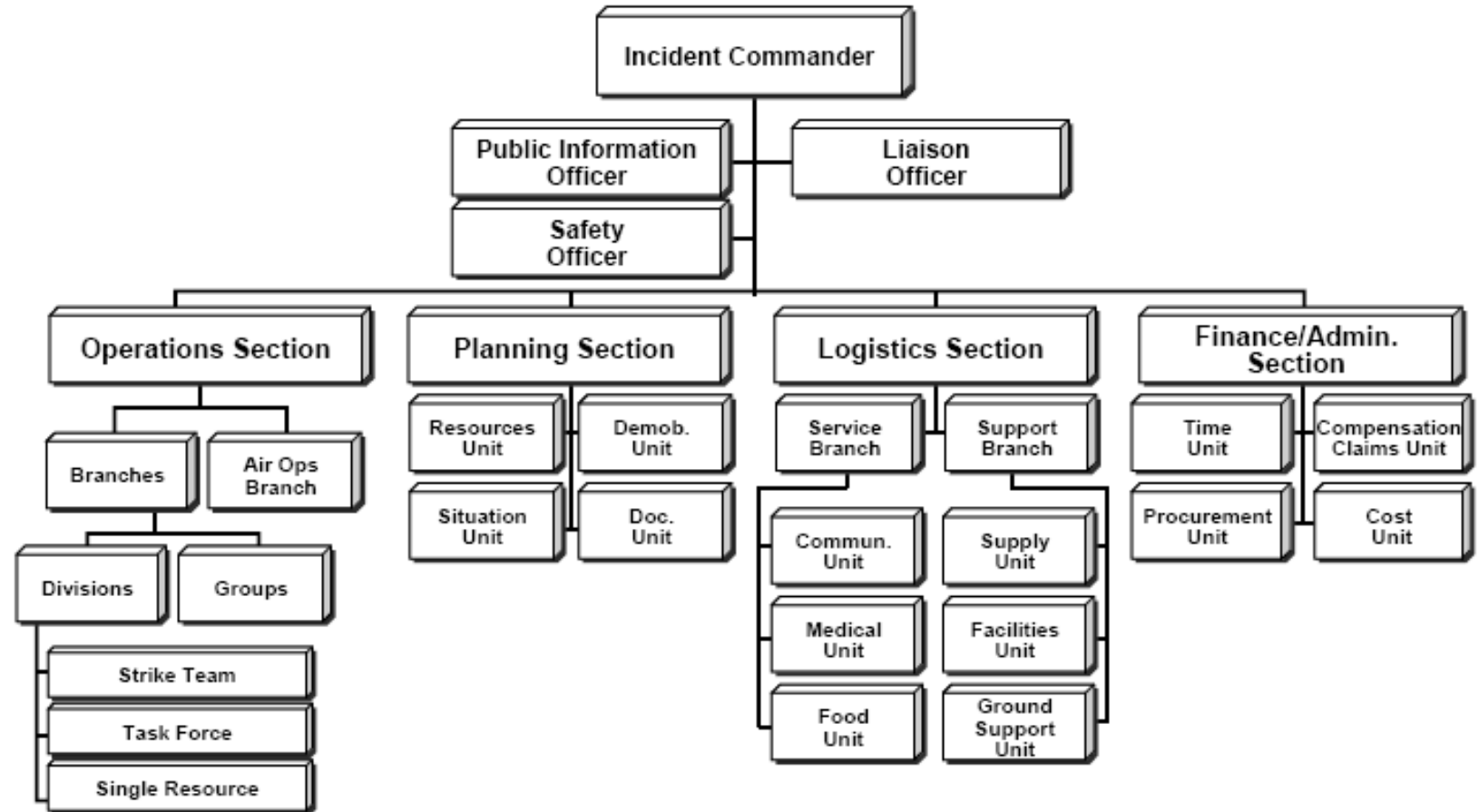
Incident Command System



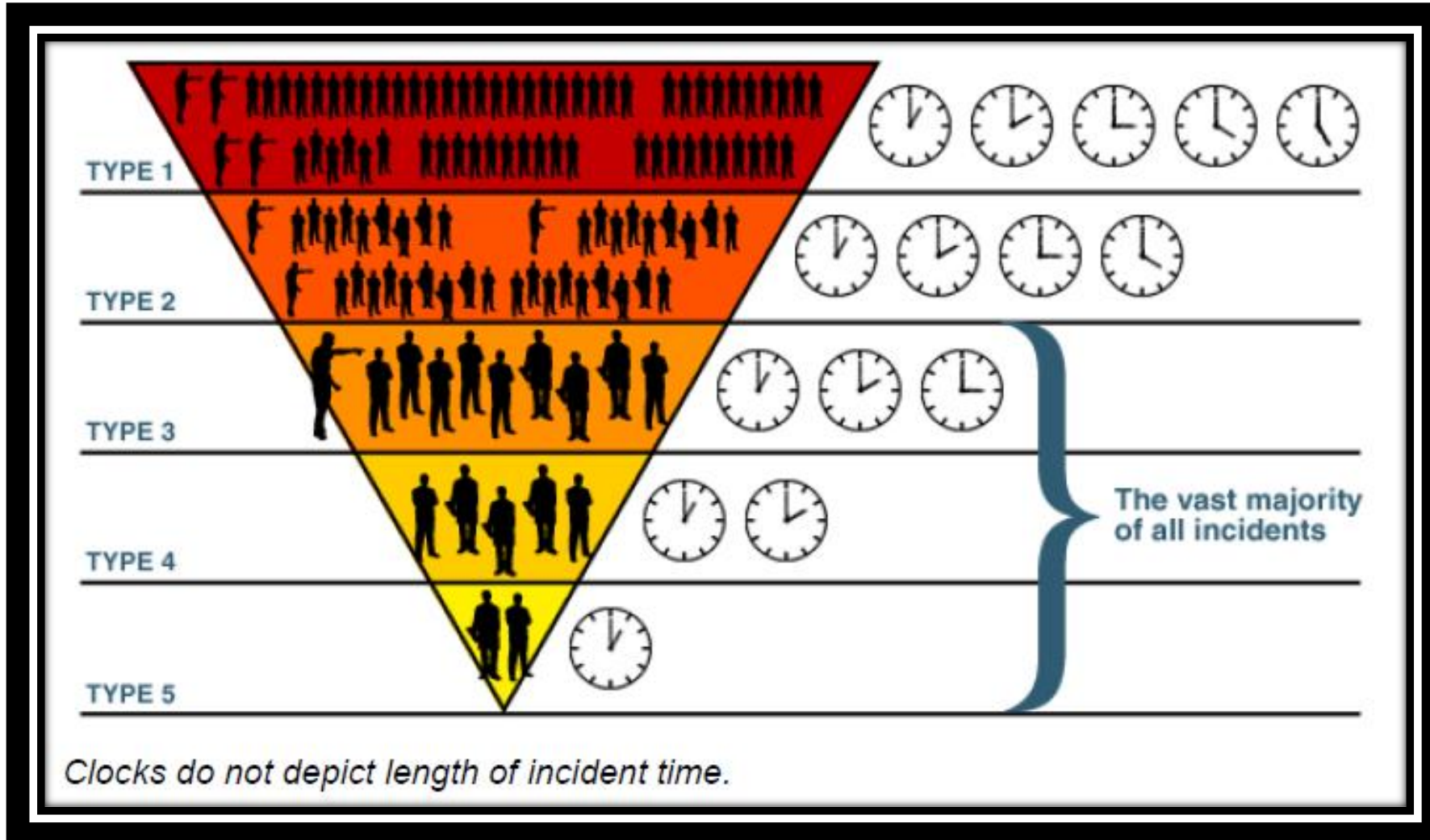
Incident Command System



Incident Command System

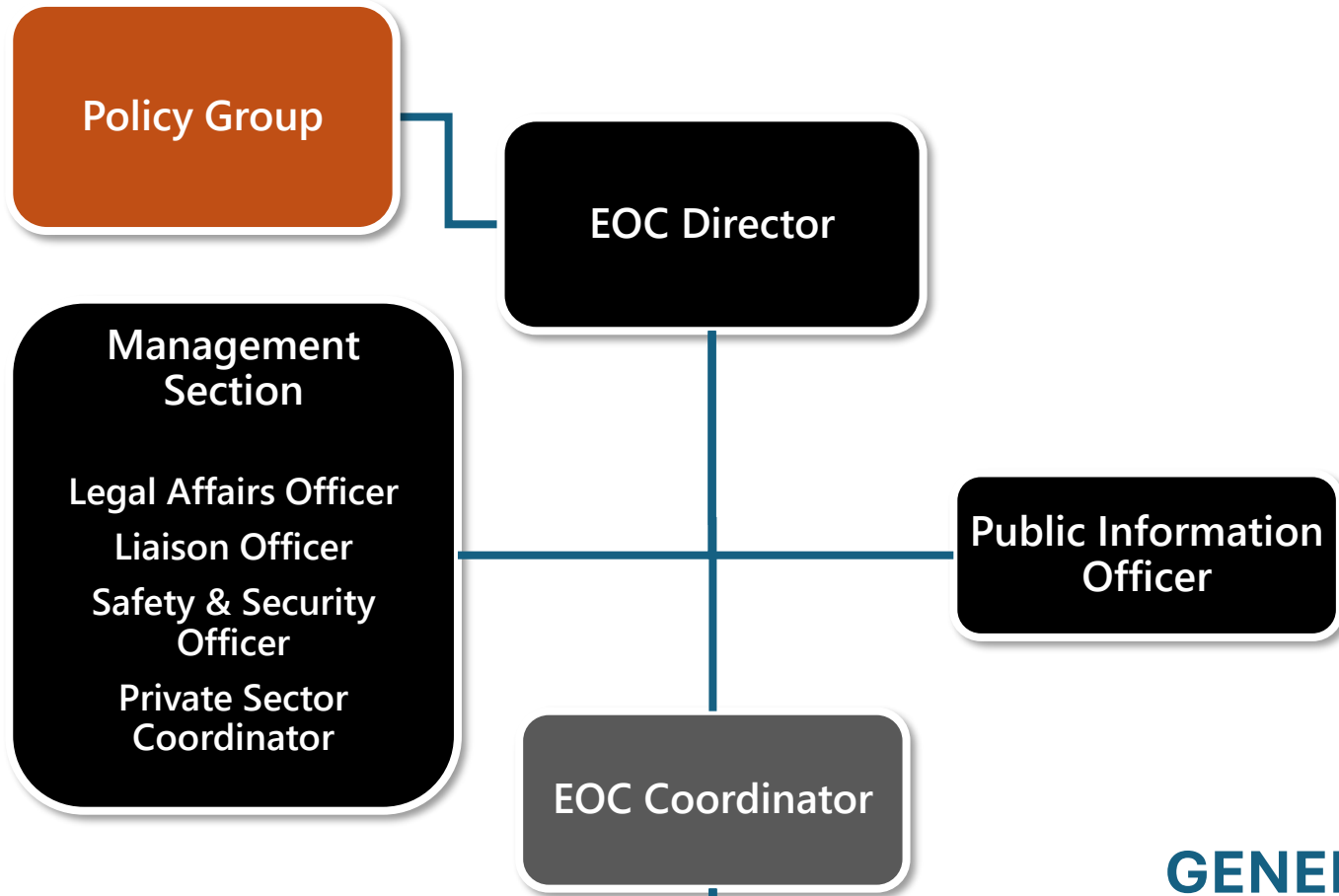


INCIDENT TYPES





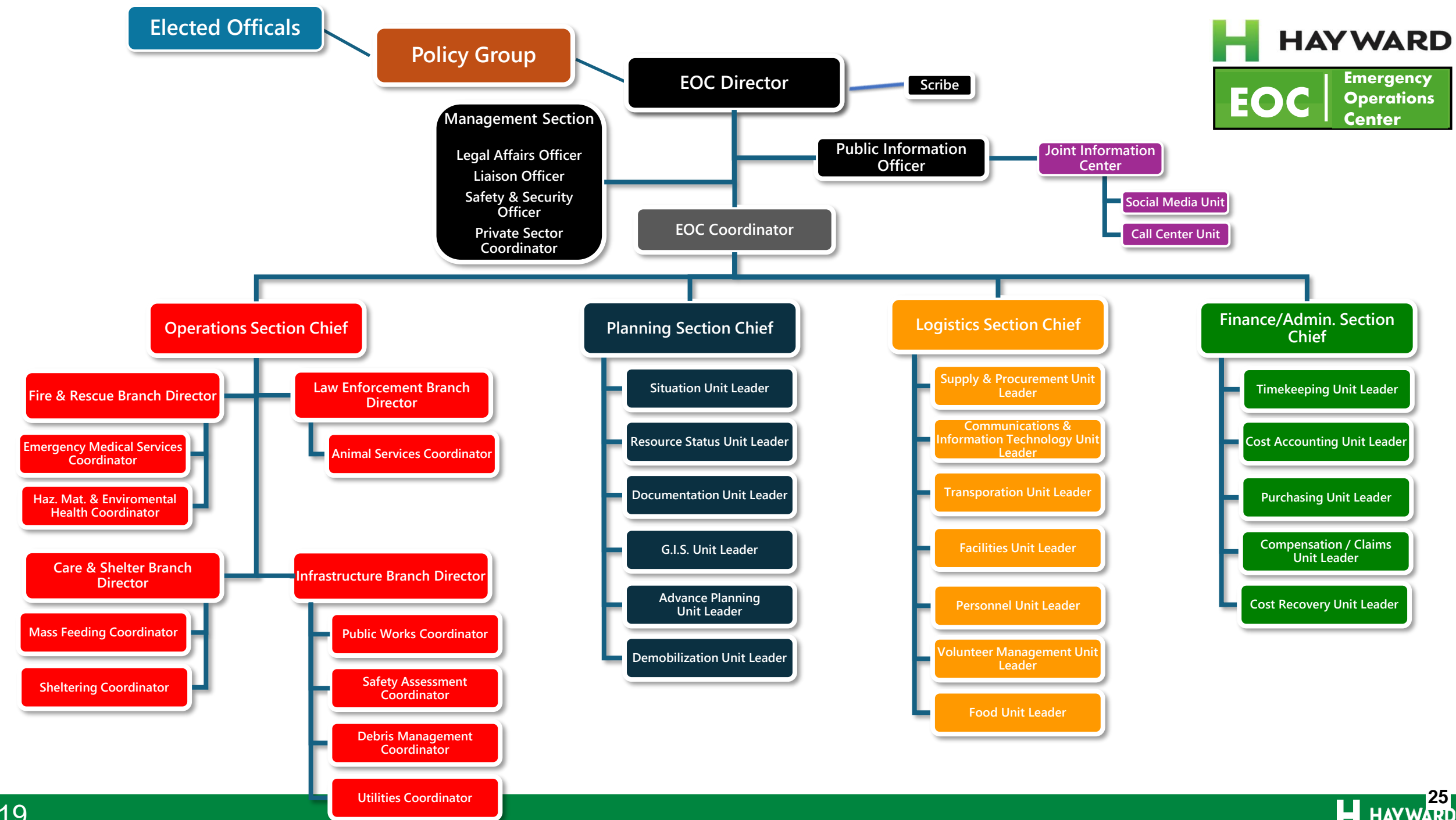
WHAT DOES AN EMERGENCY OPERATIONS CENTER DO?

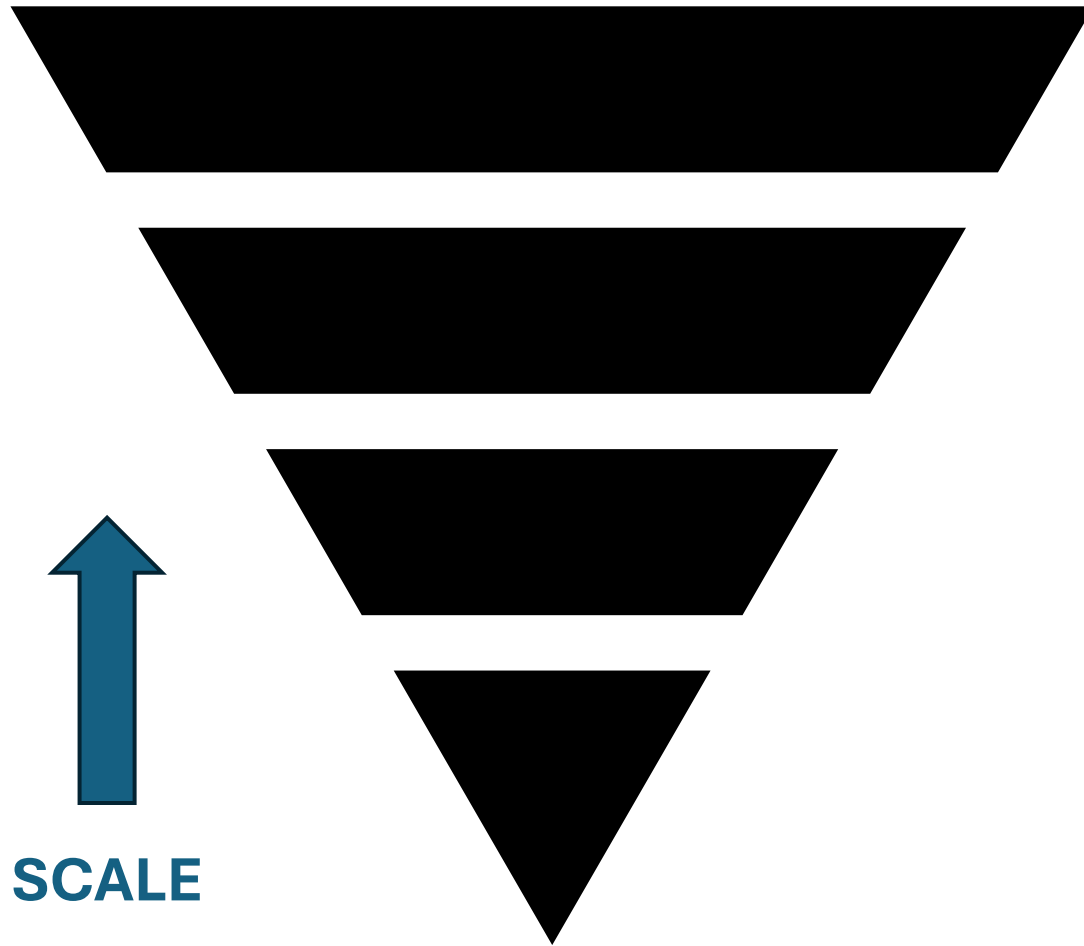


MANAGEMENT STAFF

GENERAL STAFF







EOC Activation Levels

- **Level 3 – Enhanced Monitoring**
 - Emergency management staff are actively monitoring any incidents or events.
- **Level 2 – Partial Activation**
 - Select EOC staff are notified and monitoring incidents or events.
- **Level 1 – Full Activation**
 - All lead and support staff are notified. EOC is fully staffed by local, state, and federal reps.

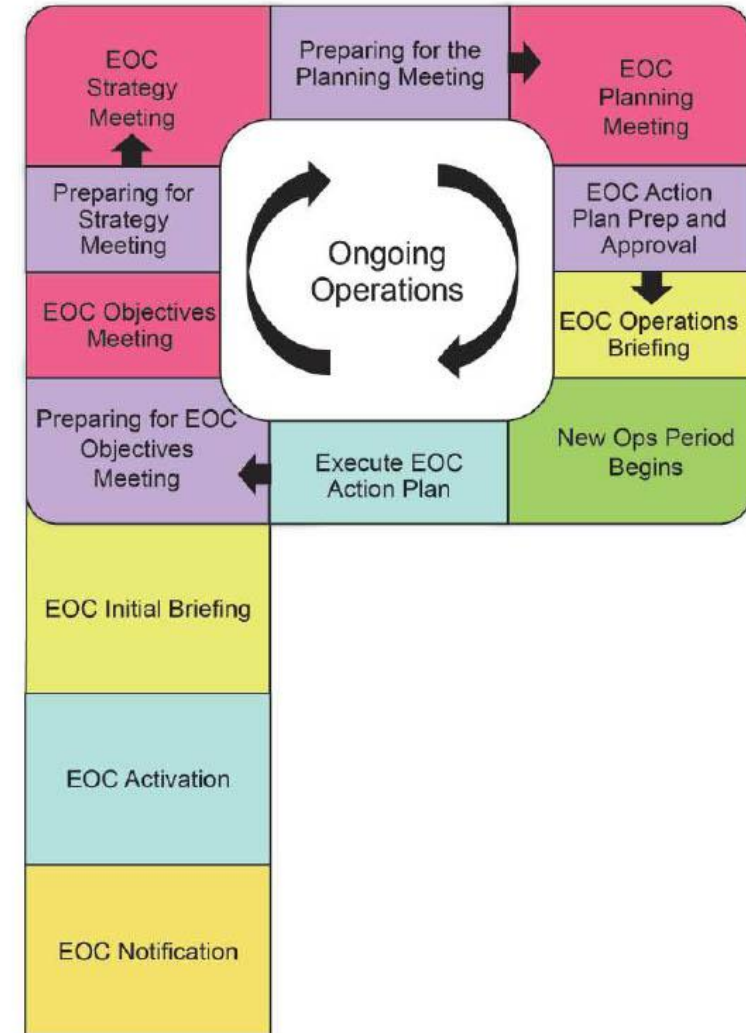


OPERATIONAL PERIOD

- **Period of time set by EOC Director**
- **Typically 12 hours**
- **Actual length based on:**
 - **Immediate situation**
 - **Availability of staff and resources**
- **Length of time needed to accomplish identified tasks**

PLANNING P

- The **Planning P** is the visual model used in ICS/EOC to guide the incident planning cycle from initial response through development of the Incident Action Plan (IAP) or EOC Action Plan for each operational period. It outlines the sequence of meetings and information flow—beginning with command direction and ending with the operational briefing.





HOW TO PREPARE & RESPOND TO DISASTERS



MAKE A GO-BAG FOR EMERGENCIES

Initial Actions

(First 30-60 minutes)

- **Confirm EOC Status by checking with EOC Coordinator or EOC Director.**
 - Understand which agencies are managing response operations.
- **Request Executive Briefing meeting with the EOC Director.**
 - Be aware of any evacuations, sheltering, or major safety actions underway.
- **Align with the PIO on messaging.**
 - Avoid sharing unverified information.



Executive Briefings

A meeting between city council and EOC Director (or representative) to clarify information regarding the disaster.

Examples of Questions to Ask

Incident Overview

- What has occurred and where is the incident located?
- What areas or populations are impacted?
- What hazards or risks are currently present?

Response Operations

- Which agency or agencies are managing field operations?
- What are the current operational priorities?
- Are evacuations, shelter operations, or road closures underway?

Public Information

- What public information has already been released?
- What is the public information strategy?
- Are there rumors or misinformation that need to be addressed?

Governance Decisions & Emergency Proclamations

- A local emergency may be proclaimed by City Council or City Manager, as specified in ordinance adopted by City Council.
- Proclamation allows city to take certain actions such as:
 - Request the Governor to declare State of Emergency.
 - Suspend orders and regulations necessary to provide for protection of life and property.
 - Require the emergency services of any local official or employee.
 - Request state agencies and other jurisdictions to provide mutual aid.





3 Public Questions

- **What happened?**
 - We don't know yet.
 - We will get back to you asap.
- **What are you doing about it?**
 - Describe the big picture without operational details.
- **What does it mean to me?**
 - Acknowledge the public's options and their recommended actions.

DOs

- **Share verified protective actions, official closures, shelter info.**
- **Emphasize community self-reliance for immediate period when appropriate.**
- **Stay informed on the City's Disaster Response to respond to public concerns.**

DON'T

- **Speculate (cause, timelines, unconfirmed numbers) or share unverified information.**
- **Announce evacuations/curfews/etc. unless part of official release.**
- **Promise resources, reimbursement, operational outcomes.**
- **Step into operational roles.**

Social Media Playbook



- **Post only what's in the official update from the EOC or directly approved by PIO.**
- **If you see rumors online: forward to PIO/JIC or EOC Director representative, don't repost.**
- **Accessibility reminder: plain language, multilingual routing, captioning where possible.**

How to Help Without “Doing Ops”

- **You hear problems early**
 - What to capture:
Who/what/where/how urgent
 - Where to route info: **the City’s established intake (EOC Liaison process)**
- **What are you doing about it?**
 - Describe the big picture without operational details.
- **What not to do?**
 - Personal tasking to departments, promising outcomes.





DONATIONS AND VOLUNTEERS



HOW TO RESPOND TO DONATION REQUESTS, CONTRIBUTIONS, AND VOLUNTEERS





DISASTER ASSISTANCE & RECOVERY PROGRAMS

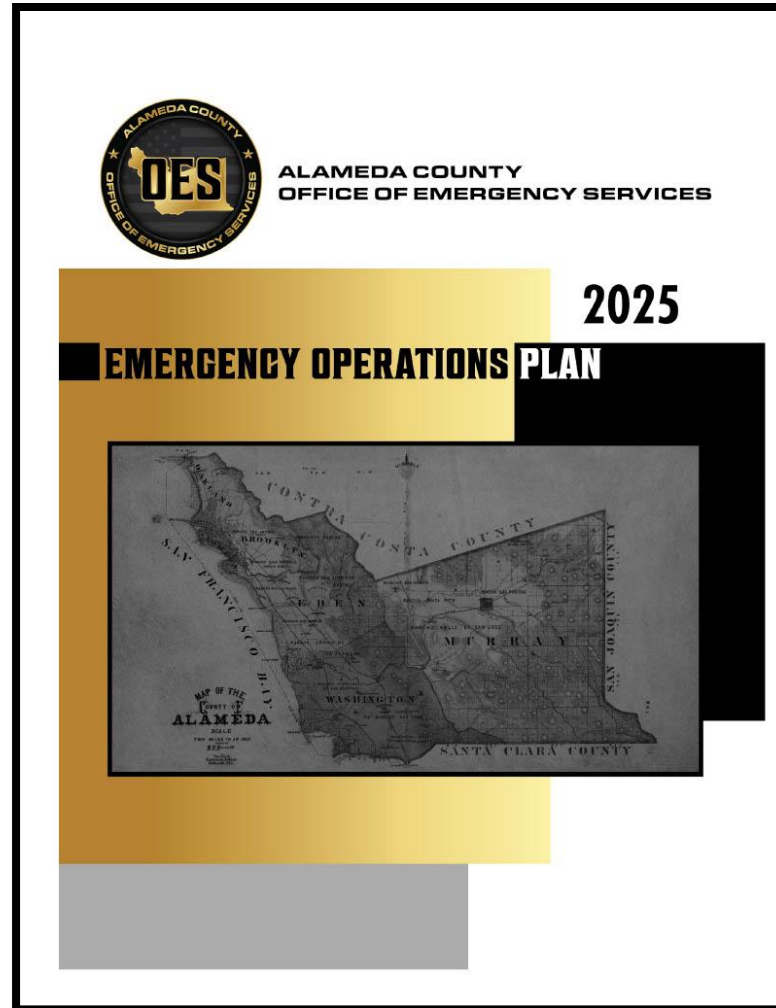
TYPES OF ASSISTANCE PROGRAMS

PROGRAM	WHO IT SUPPORTS	WHAT IT COVERS
Public Assistance (PA)	Governments	Debris removal, emergency response, infrastructure repair
Individual Assistance (IA)	Residents	Housing support, home repairs, recovery services
California Disaster Assistance Act (CDAA)	Local Governments	State financial assistance for eligible disaster costs
SBA Disaster Loans	Small Business Administration Declaration; lower threshold than FEMA	Provides low-interest loans for homeowners and businesses to repair or replace property

CITY COUNCIL ACTIVATES IN RECOVERY



ALAMEDA COUNTY ELECTED OFFICIAL'S HANDBOOK





Q&A

- Can you explain...
- I didn't understand...
- What happens when...