

**City of Hayward Library Commission
FY2022-2023 Draft Agenda Plan**

Updated MDB 2022-11-18

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS
September 19, 2022 (Via Zoom)	• Introduction of new and reappointed Commissioners • Library Commission 2021 Agenda Plan • Weekes Needs Assessment update • Review Best Practices • Meeting Room Fee Schedule/Policy update
October 17, 2022 (Via Zoom)	• Book Mobile • Election of Officers • Discussion of Commission goals • Presentation on event marketing/outreach methods • Revisit Best Practices
November 21, 2022 (Via Zoom)	• Review Library Privacy/Confidentiality Policy • Update on Library Security • Meet Hayward Youth Poet Laureate
December 19, 2022	• Commission Recess
January 23, 2023 16 th is MLK Jr. Day	• Mid-Year Budget Review • Presentation on Heritage Plaza/Russell City Art Installation • Commissioner Volunteer Opportunities • Review Annual report to State Library • Weekes Branch update • Revisit Meeting Room Fee Schedule/Policy
February 27, 2023 20 th is Presidents' Day	• Literacy Plus Council report • Adult programming & Outreach report • Meeting Room Policy update and revisit of Fees • Update on Library Security
March 20, 2023	• Technology Programs/Makerspace update • Budget Priorities for FY24
April 17, 2023	• Review Customer Code Policy • Hours & Staffing update • Weekes Branch update
May 15, 2023	• Homework Support Center Report on year-end • Presentation on Youth and Teen Programs (including Summer Reading) • Update on Library Security
June 26, 2023 June 19 th is Juneteenth	• Adult Literacy Services report • Friends of Hayward Library Report • Weekes Branch Assessment update (regarding funding)
July 17, 2023	• Year-end Commission Dinner
August 21, 2023	• Recess

UNSCHEDULED ITEMS
• Branchlets update • Presentation from Commissioner Goward on city/college library collaboration between Chabot & HPL - September 2022 (tentative)