



**DATE:** July 20, 2021

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT:** League of California Cities 2021 Annual Conference: Adopt a Resolution Designating Voting Delegates and Alternates for the Annual Conference Scheduled for September 22-24, 2021

### **RECOMMENDATION**

That the Council designates a voting delegate and alternates as Hayward's representatives to the 2021 League Annual Business Meeting at the League of California Cities Annual Conference and adopts a resolution (Attachment II) with the designees identified; and authorizes the City Clerk to submit the 2021 Annual Conference Voting Delegate/Alternate Form along with the adopted Resolution.

### **SUMMARY**

The League of California Cities 2021 Annual Conference is scheduled for September 22-24, 2021, in Sacramento. The Annual Business Meeting (General Assembly), scheduled for Friday, September 24, 2021, is typically where various municipalities' voting delegates vote on resolutions considered by the League of California Cities. To vote at the Annual Business Meeting, the Council must designate a voting delegate and up to two alternates and submit the names to the League of California Cities no later than September 15, 2021.

### **BACKGROUND AND DISCUSSION**

Consistent with the League of California Cities bylaws, the Council must designate the City's voting delegate and up to two alternates by formal Resolution no later than September 15, 2021. The voting delegate and alternates must be registered to attend the Annual Conference. At least one voting delegate must be present at the Annual Business Meeting and in possession of the voting delegate card to cast a vote. The voting delegate card may be transferred freely between the voting delegate and alternates.

Currently, Council Member Salinas is the City's delegate to the League of California Cities East Bay Division and Council Member Márquez is the City's alternate. Mayor Halliday, Council Member Salinas, and Council Member Zermeño have registered to attend the League's Annual Conference and are available to represent the Council's position on legislative matters at the Annual Business Meeting. Council Member Zermeño is only attending the Thursday session.

The League's correspondence includes the Annual Conference Voting Procedures and the Voting Delegate/Alternate Form and are provided as Attachment III for Council's reference.

**FISCAL IMPACT**

There is no fiscal or economic impact associated with this report.

**STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the six priorities outlined in the Council's Strategic Roadmap.

**PUBLIC CONTACT**

The report does not require a public notice.

**NEXT STEPS**

Once the Council adopts the resolution and designates the voting delegate and alternates, the resolution will be submitted to the League of California Cities. In preparation of the September 24, 2021 League Annual Business Meeting, the following action items will occur:

League disseminates details of resolutions to municipalities	August/September
Hayward City Council discusses and votes on resolutions	9/21/21
Hayward Voting Delegate votes at Annual Business Meeting	9/24/21

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:



---

Kelly McAdoo, City Manager