



DATE: September 2, 2025

TO: Mayor and Council Members

FROM: City Clerk

SUBJECT: City Commissions: Adopt a Resolution Confirming the Appointment and Reappointment of Members of the Clean and Green Commission, Community Services Commission, Library Commission, Personnel Commission and Planning Commission

RECOMMENDATION

That the City Council adopts a resolution (Attachment II) confirming twenty (20) appointments and four (4) reappointments to the City's commissions as follows: Clean and Green Community (7); Community Services Commission (3); Library Commission (3); Personnel Commission (4); and Planning Commission (1). The resolution also identifies two alternates for the Personnel Commission. Table 1 provides information by meeting body.

SUMMARY

The annual recruitment for City commissions was conducted from May 8, 2025 to August 1, 2025. Early in the recruitment process, there were fourteen vacancies across City commissions; however, additional vacancies were created during the process due to resignations and seats being vacated, bringing the total number of vacancies to twenty-two. The vacancies were as follows: Clean and Green Commission (9), Community Services Commission (3), Library Commission (5), Personnel Commission (4), and Planning Commission (1).

A total of fifty-two qualified applications were received by the submission deadline, with twenty-nine applicants qualifying for consideration, and twenty candidates ultimately selected for service on City commissions. The resolution (Attachment II) confirming the appointment and reappointment of members contains the names by meeting body.

BACKGROUND AND DISCUSSION

During the special City Council meeting on August 19, 2025¹, and as provided for in the City's Council Appointed Officials Handbook, the City Council reviewed six reappointment requests

¹ 8/19/25 Staff Report: [CITY OF HAYWARD - Meeting of City Council on 8/19/2025 at 5:30 PM](#)

and the annual Commissions Report comprising members' attendance records and completion of mandatory trainings. Following the reappointment request evaluation process, which considered attendance records and overall performance, the City Council recommended advancing four reappointment requests as presented in Table 1. The City Council vacated four seats of members whose attendance fell below a 60% threshold. Additionally, three commissioners with attendance between 61% and 74% were placed on a monitoring list and will be reevaluated at the end of December. At that time, if their attendance does not meet the required 75% standard, their seats may also be declared vacant.

Following current practice, members of the City Council reviewed and pre-screened all applications and individually communicated their selections to the City Clerk as outlined in the August 19, 2025, City Council staff report. Twenty-nine applicants received at least three points and were invited to interview with the City Council on August 26, 2025. The August 26, 2025², City Council staff report, and attachments provide information about the pre-selected applicants and details related to the selection/interview process. At the conclusion of the interviews, the City Council selected twenty applicants for service on City commissions, and also identified two alternates for the Personnel Commission. At the same meeting, the City Council reviewed the appeal of a member whose seat was vacated for not maintaining the 75% attendance requirement. The request for reinstatement did not receive a majority vote.

The resolution (Attachment II) confirming the appointment and reappointment of members lists the names by meeting body. The length of term for the individuals identified as Personnel Commission alternates will be valid for one year expiring in September 2026. The appointment process will involve two separate actions on the same City Council agenda: 1) resolution accepting the resignation of a member; and 2) resolution recommending the alternate to fill the vacated position for the remainder of the unexpired term. The City Clerk's Office will ensure the alternate continues to be interested in serving and will confirm the alternate's eligibility status prior to recommending for service.

The appointment of Clean and Green Commissioner Melnikov to the Personnel Commission created an additional vacancy on the Clean and Green Commission, bringing the total number of vacancies to two. Additionally, since there were not enough qualified applicants for service on the Library Commission, two seats on that commission were also left vacant.

Table 1 summarizes updated filled seats and approved requests for reappointment by meeting body. Tables 2 through 6 summarize information by meeting body.

² 8/26/25 Staff Report: [CITY OF HAYWARD - Meeting of City Council on 8/26/2025 at 5:00 PM](#)

TABLE 1: SUMMARY OF VACANCIES:

Meeting Body	Filled Seats	Vacancies	Reappointments Approved	Total
CSC ³	3	0	4	7
LC ⁴	3	2	0	5
Pers C ⁵	4	0	0	4
PC ⁶	1	0	0	1
CGC ⁷	7	2	0	9
TOTAL	18	4	4	26

TABLE 2: COMMUNITY SERVICES COMMISSION (CSC):

#	Name	Date Appointed	Term Expires	Resigned	Not Seeking Re-appointment	Seeking Re-appointment
1	Austin Bruckner Carrillo	9/21/21	9/30/27	12/16/24		
2	Tyne Johnson	9/12/23	9/30/24	9/30/24		
3	Collin Thormoto	9/21/21	9/30/26	10/8/24		
4	Hazel De Leon	1/18/22	9/30/25		x	
5	Janet Kassouf	9/15/15	9/30/25		x	
6	Linda Moore	9/18/18	9/30/25		x	
7	Amardeep Brar	9/12/23	9/30/25	8/20/25		
8	Daisy Maxion	9/12/23	9/30/25			x
9	Jagdeep Singh	9/20/22	9/30/25			x
10	Lenita Wheeler	9/20/22	9/30/25			x
11	Calvin Wong	9/12/23	9/30/25			x

* On 8/19/2025, the seats of Commissioners Alvite and Triviso were vacated, which added two vacancies.

TABLE 3: LIBRARY COMMISSION:

#	Name	Date Appointed	Term Expires	Resigned	Not Seeking Re-appointment	Seeking Re-appointment
1	Shonda Goward	9/21/21	9/30/26	6/30/25		
2	Marhya Kelsch	1/23/24	9/30/27	5/6/25		
3	Joshua De Miguel	9/17/24	9/30/25		x	
4	Valerie Fredericks	9/17/24	9/30/25		x	
5	Suresh Sangiah	9/10/19	9/30/25		x	

³ [Community Services Commission](#)

⁴ [Library Commission](#)

⁵ [Personnel Commission](#)

⁶ [Planning Commission](#)

⁷ [Clean and Green Commission](#)

TABLE 4: PERSONNEL COMMISSION (PERC):

#	Name of Commissioner	Date Appointed	Term Expires	Resigned
1	Jadesola Edwards	9/20/22	9/30/26	9/23/24
2	Denise Thompson	9/10/19	9/30/26	11/13/24
3	Lucy Woo	9/20/22	9/30/26	6/12/25

* On 8/19/2025, the seat of Commissioner Cortez was vacated, which resulted in one additional vacancy.

TABLE 5: CLEAN AND GREEN COMMISSION (CGC):

#	Name	Date Appointed	Term Expires	Resigned
1.	Lucas Banks	9/20/22	9/30/27	3/25/25
2	Margaret Barton	9/20/22	9/30/26	10/11/24
3	Mohaned Elwali	9/21/21	9/30/28	7/21/25
4	Vikram Gautham	9/12/23	9/30/27	5/16/25
5	Jeffrey Haman	9/19/17	9/30/27	9/17/24
6	Dough Mansel	9/20/22	9/30/28	3/18/25
7	Leah Martinez	9/20/22	9/30/27	10/18/24
8	Jessica Stanley	9/10/19	9/30/27	11/19/24
9	Sergey Melnikov	9/12/23	9/30/27	8/27/25

*

On 3/4/2025, the size of the Clean and Green Commission was reduced to 18; therefore, since the Commission has eleven members, the City Council only needs to fill seven vacancies. On 8/19/2025, the seat of Commissioner Patton was vacated,

TABLE 6: PLANNING COMMISSION (PC):

#	Name	Date Appointed	Term Expires	Resigned
1	Shanta Franco-Clausen	9/12/23	9/30/26	8/20/25

FISCAL

IMPACT

There is no fiscal impact associated with this report.

STRATEGIC ROADMAP

This agenda item relates to goals outlined in the Council's Strategic Roadmap to support vibrant communities. Staff analyzed data pertaining to the composition of members of the City Council's appointed bodies. These efforts are intended to eliminate racial inequities, mitigate unintended consequences, and advance the goals of the Commitment for an Inclusive, Equitable and Compassionate Community and the 2020 Racial Equity Action Plan. During this recruitment, staff continued recruitment efforts with an equity lens in mind and focused efforts in areas lacking representation in current meeting bodies. It is staff's goal to have the City Council's appointed bodies from diverse backgrounds reflecting a diverse, equitable and inclusive community.

PUBLIC CONTACT

Information about the annual recruitment was disseminated via various channels. Table 6 below provides a summary of the outreach efforts related to the recruitment. All related agendas were posted in accordance with the Brown Act.

TABLE 7: OUTREACH SUMMARY:

2025 Outreach Efforts	Date	Attendance/Reach
City Newsletter - The Stack	5/8/2025	49,656 recipients
City Newsletter - The Stack Extra	5/13/2025	49,694 recipients
City Newsletter - The Stack Extra	7/23/2025	48,995 recipients
Annual Earth Day Citywide Clean-Up Event	4/26/2025	~ 104 attendees
Cinco de Mayo	5/3/2025	7,000 attendees
Juneteenth Celebration	6/21/2025	6,000 attendees
All America Festival	6/28/2025	800 attendees
Water Bill and Excise Tax Mailer	Mid-April to Mid-June	49,112 mailers
Water Bill (online)	Mid-April to Mid-June	68,590 mailers with online bill
Downtown Hayward Street Parties	6/12/25 & 7/17/25	over 8,000 attendees
South Hayward Market	7/21/2025	~ 80 attendees
Email to Community Groups	7/25/2025	
Social Media: Library	7/28/2025	
Social Media: Facebook	5/8/25 - 8/1/25	4,934 impressions
Social Media: Twitter	5/8/25 - 8/1/25	1,922 impressions
Social Media: Instagram	5/8/25 - 8/1/25	4,078 impressions
Social Media: LinkedIn	5/8/25 - 8/1/25	3,162 impressions

NEXT STEPS

Following Council's actions, oaths of affirmation will be administered to newly and reappointed members.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in blue ink, reading "J. Addleman". The signature is written in a cursive, flowing style.

Jayanti Addleman, Interim City Manager