



**DATE:** June 3, 2025

**TO:** Mayor and City Council

**FROM:** Maintenance Services Director

**SUBJECT:** Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2026 for Maintenance District No. 2 – Eden Shores Storm Water Facilities and Water Buffer, and Set June 24, 2025, as the Public Hearing Date

## **RECOMMENDATION**

That Council adopts a resolution (Attachment II) of intention to preliminarily approve the Engineer's Report (Attachment III), levy assessments for FY 2026, and set June 24, 2025 as the public hearing date.

## **SUMMARY**

Maintenance District No. 2 (MD 2) was formed in 2003 to fund the ongoing operation, maintenance, administration, and capital replacement of the water buffer and storm water facilities that border the Eden Shores residential community. This annual report is being provided, as required by the Hayward Municipal Code, to approve the annual assessment rate and expenditure budget.

## **BACKGROUND AND DISCUSSION**

On June 24, 2003, the Council ordered the formation of MD 2 to provide for the maintenance, operation, administration, and capital replacement of a water buffer and storm water pre-treatment facility. The water buffer consists of landscaping, recirculating pumps and filters, maintenance roads, pedestrian bridge, and anti-predator and perimeter fencing. The Eden Shores Maintenance District includes three residential tracts (7317, 7360, 7361) totaling 534 homes. The funds collected from the property owners within MD 2 pay for the ongoing annual operation, maintenance, administration, and capital contribution to operate and maintain this important infrastructure. Capital funds are collected and maintained so that the district has the financial resources available to utilize to repair or replace sections of fencing, pumps, or bridge components in the future.

In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the Council. The report is attached (Attachment III), and includes:

- (1) Description of the improvements to be operated, maintained, serviced, and replaced;
- (2) FY 2026 recommended budget;
- (3) FY 2026 recommended assessment rate; and
- (4) Map of the benefit zone (assessment diagram).

Based upon revenues required to fund operations and maintenance, and maintain a capital replacement fund, staff is recommending a FY 2026 per parcel charge of \$280.33, which is an increase the assessment rate from FY 2025 (\$272.17).

### **FISCAL AND ECONOMIC IMPACT**

Staff has evaluated the District's fund balance and concurs that funds are adequate for FY 2026. There is no anticipated fiscal impact to the City's General Fund associated with this action, as all expenses will be paid using funds held in reserve by MD2.

### **STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

### **PUBLIC CONTACT**

City staff: 1) mailed a postcard notice to property owners to let them know of their recommended FY 2026 assessment rate, and to alert them to three Public meetings where they could provide input (May 28, June 3, and June 24); 2) held a virtual community meeting via Zoom on May 28; and 3) will publish a legal notice in the East Bay Times on or before June 13, 2025.

### **NEXT STEPS**

Following this Council meeting, the City is proposing to hold a public hearing on June 24, 2025, to provide an opportunity for any interested person to be heard. After the public hearing, the Council may adopt a resolution setting the annual assessment amount as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2026 tax roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report. If the Council adopts the attached resolution of intention, it will hold a noticed public hearing on June 24, 2025, to consider approving the Engineer's Report and ordering the levy of assessments for FY 2026.

*Prepared by:* Manny Grewal, Management Analyst

*Recommended by:* Todd Rullman, Maintenance Services Director

*Approved by:*

A handwritten signature in blue ink, appearing to read 'M. Lawson', is positioned above a horizontal line.

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Michael Lawson, J.D., Acting City Manager