



**DATE:** June 17, 2025

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT:** Adopt a Resolution Accepting the Resignation of Commissioner Lucy Woo from the Personnel Commission, Effective Immediately

### **RECOMMENDATION**

That the City Council adopts a resolution (Attachment II) accepting the resignation of Commissioner Lucy Woo, effective immediately.

### **SUMMARY AND DISCUSSION**

Commissioner Lucy Woo was appointed to the Personnel Commission on September 20, 2022. Lucy Woo's resignation becomes effective immediately, according to her resignation letter (Attachment III).

Ms. Lucy Woo's vacated position may be filled as part of the annual appointment process for the City's appointed officials to commissions.

### **STRATEGIC ROADMAP**

The agenda item is a routine operational item and does not relate to one of the City Council's Strategic Initiatives.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

A handwritten signature in blue ink, appearing to read 'M. Lawson', is positioned above a horizontal line.

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Michael Lawson, J.D.  
Acting City Manager