



**Hayward Executive
Airport**
Driver Training Program

Introduction

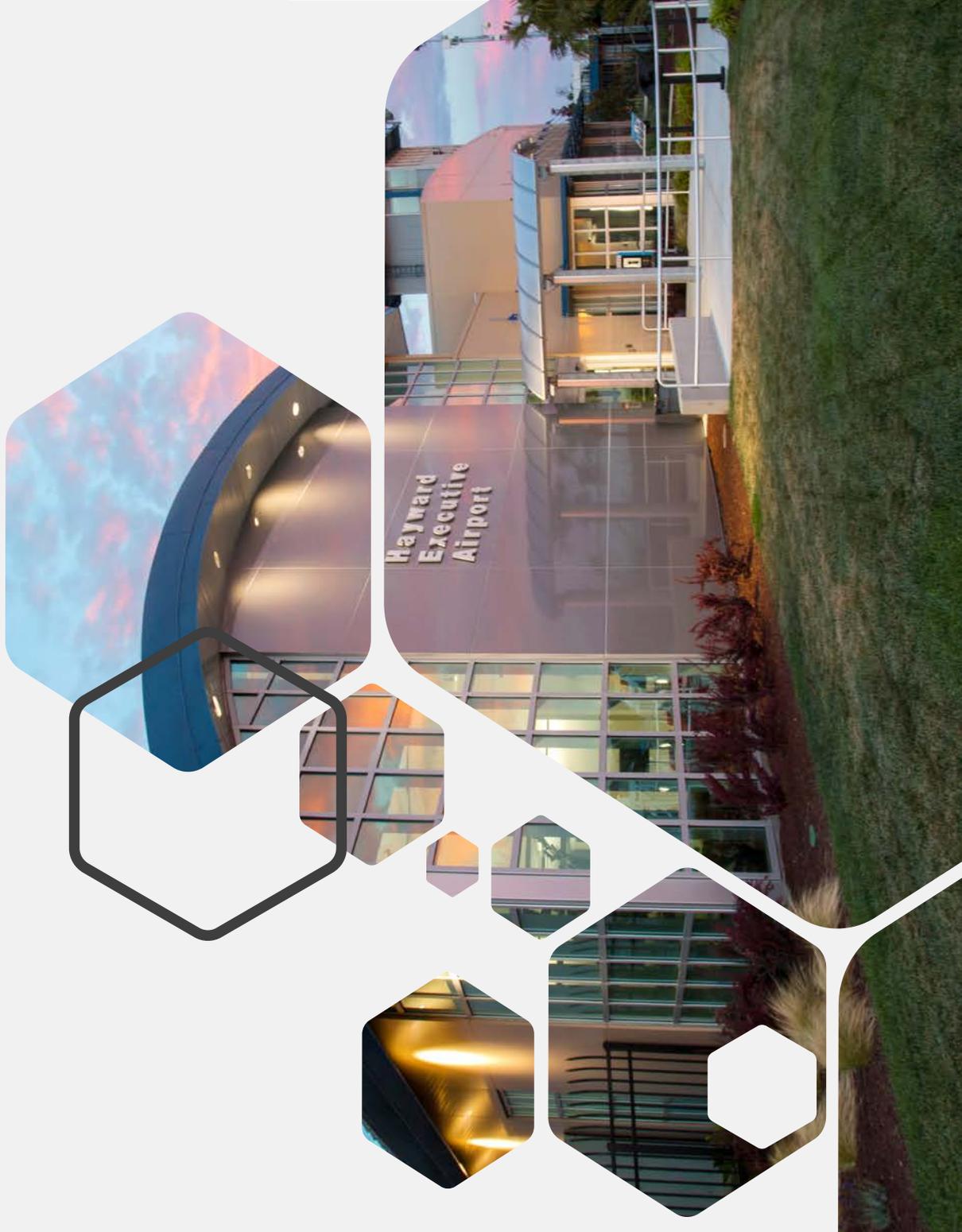
This training course presents information about pedestrian and vehicular operations on Hayward Executive Airport.

Course Objective

Establish standardized procedures to help maintain operational safety.



Definitions



**Airport Operations
Area (AOA)**

All portions of the airport intended for use by aircraft, generally including all areas within the perimeter fence.



Movement Area

The portions of the airport that includes runways, taxiways, and associated safety areas used for aircraft takeoffs and landings.

Permission from FAA Air Traffic Control (ATC) is required to enter the Movement Area.



Non-Movement Area

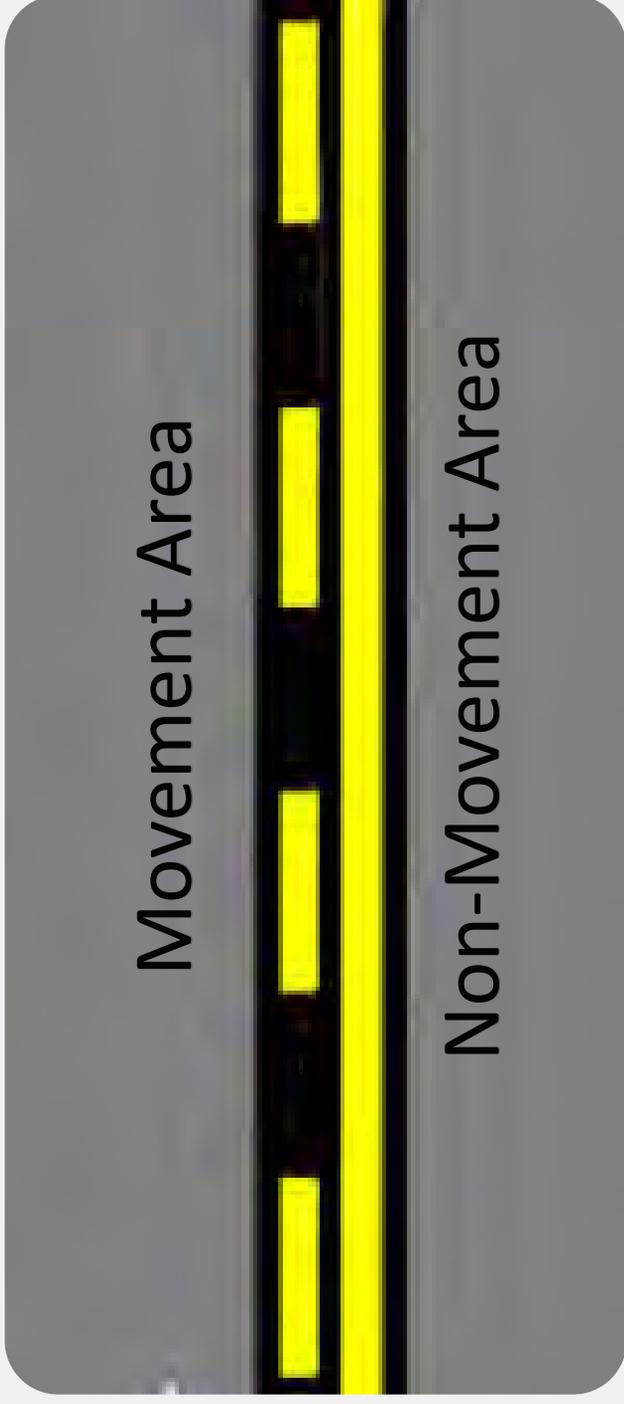
The portion of the airport that includes aircraft parking aprons, taxilanes, hangars, and aviation service buildings.



Non-Movement Area Boundary Marking

The surface marking dividing the Movement Area from the Non-Movement Area has one solid and one dashed yellow line.

You must have permission from ATC to cross the solid line.



Runway

A defined surface for aircraft takeoffs and landings.



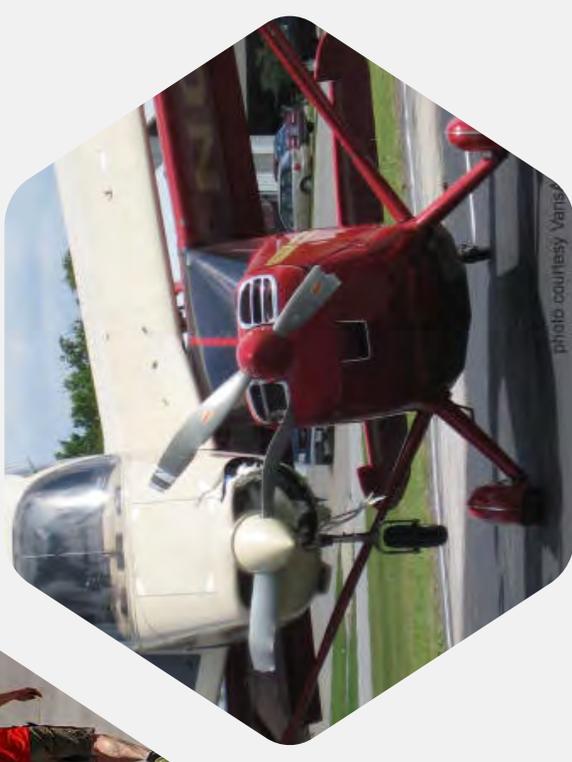
Taxiway

A defined path for taxiing aircraft from one part of the airport to another.



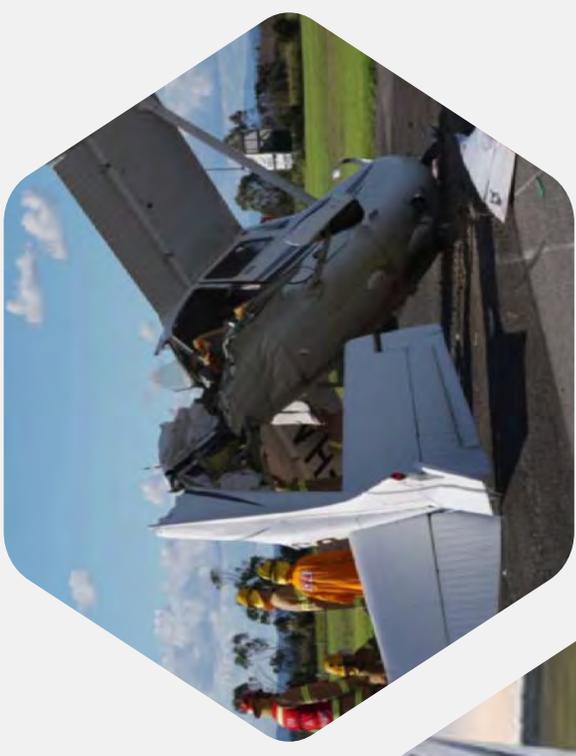
Runway Incursion:

Any occurrence at an airport involving an aircraft, vehicle, person, or object on the ground, that creates a collision hazard or results in a loss of separation with an aircraft taking off, intending to takeoff, landing, or intending to land.



Aircraft Accident:

An occurrence associated with the operation of aircraft in which any person suffers death or serious injury, or an aircraft is substantially damaged.



FOD – Foreign Object Debris

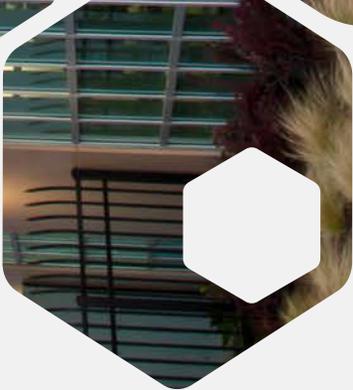
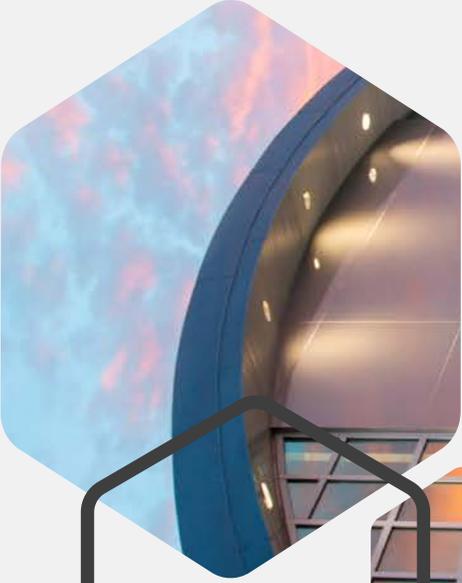
Is an article or substance, foreign to an aircraft system, which could potentially cause damage.

Examples of FOD:

- Trash
- Rocks
- Tools
- Bolt



Safe Driving Procedures



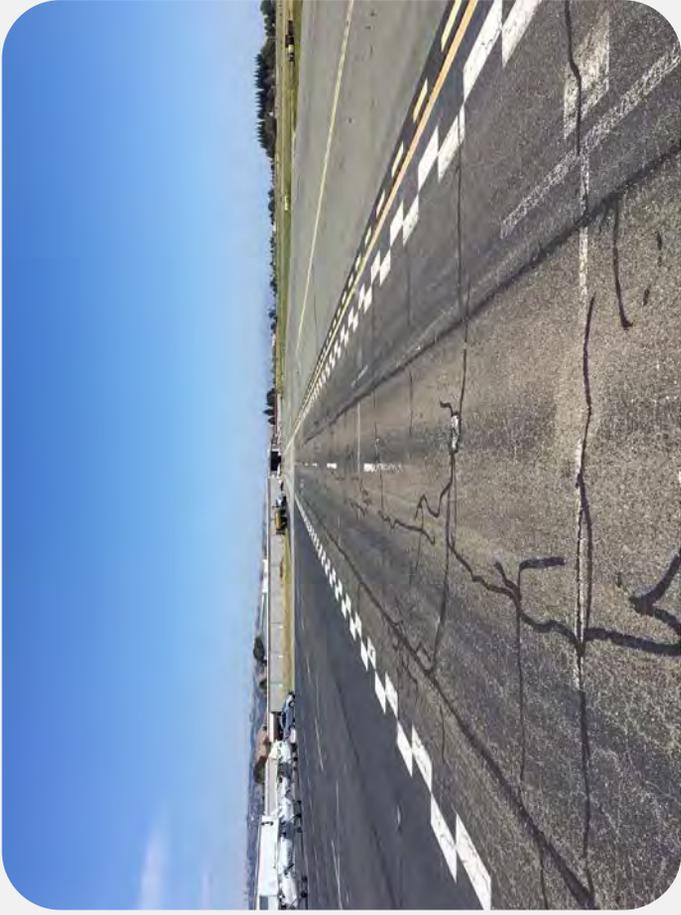
Vehicles Must Yield

Vehicles must yield to pedestrians, aircraft under tow and taxiing aircraft.



Vehicle “Zipper” Lane

Drive in dedicated vehicle “zipper” lanes whenever they are present.



Do not drive across private leasehold ramps.

Safe Driving Procedures

- Please obey the posted speed limit of 10 mph
- Do not use vehicle high beam headlights
- Do not attempt to pass aircraft or vehicles



Safe Driving Procedures

- Exercise caution near blind intersections
- Do not use cell phones when driving in the AOA
- Do not wear entertainment earpieces or headphones when driving in the AOA



Safe Driving Procedures

- Do not leave your vehicle unattended with the engine running
- Do not park within 15 feet of a fire hydrant
- Do not park within a fire lane



Safe Driving Procedures

- Do not park within 3 feet of a security fence
- Do not obstruct access to a vehicle parking lot, driveway, taxi lane, taxiway, runway, or hangar
- Do not wash private vehicles on the airport

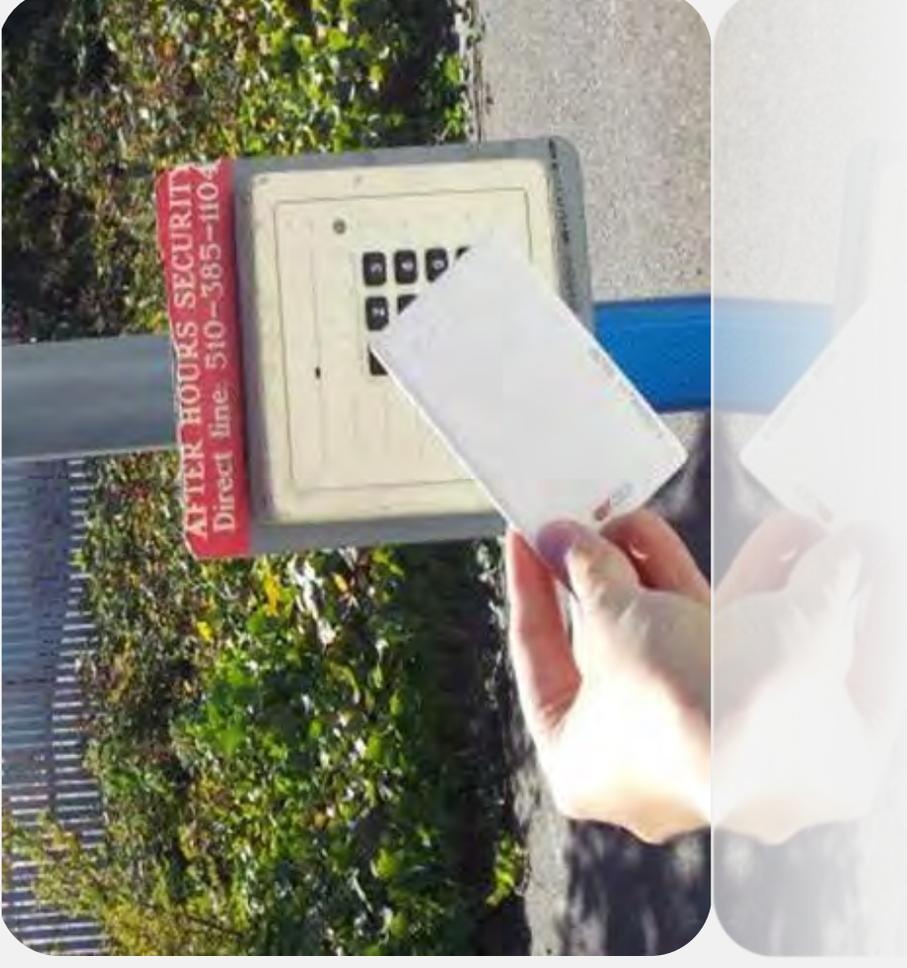


Gate Access



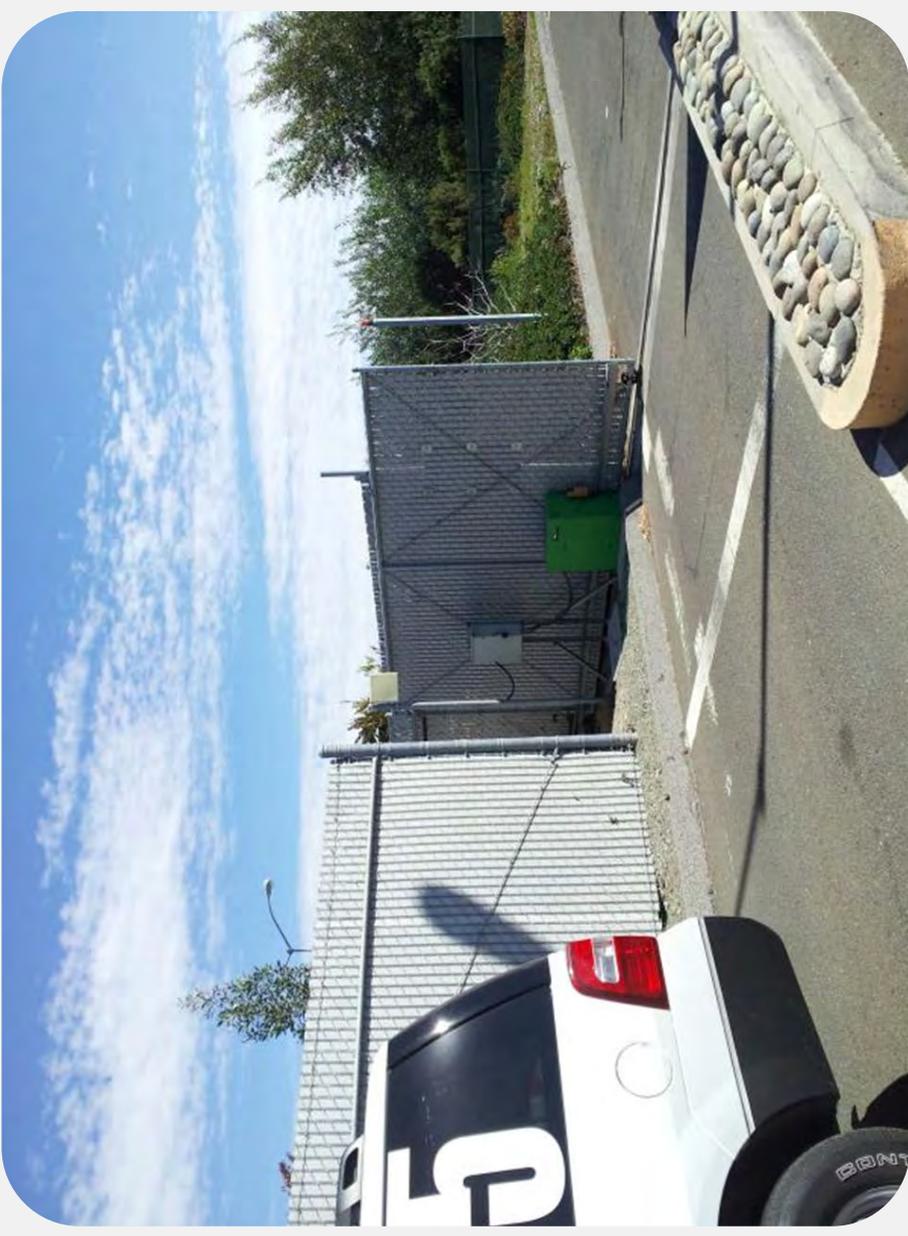
Gate Access

- DO NOT share your gate card!
- By signing a gate card, you agree to all rules & regulations
- Visitors **MUST** be escorted at all times.
- You are responsible for the actions of escorted persons.



Gate Access

- After entering the AOA, STOP and wait for the gate to close fully.
- After exiting the AOA, the last vehicle stops and waits for the gate to close fully.



Gate Access

- Do not allow unauthorized individuals or vehicles through a security gate.
- Unless escorting, piggybacking is strictly prohibited
- Each person must tap their card to be allowed access to the airport.

**no
Piggybacking**

Gate Access

- Airport has three gate available for use. V1, V2, & V5
- Other gates are for specific business tenant access only
- V2 is open 24-hours everyday, all other gates are open from 6 am to 9 pm



Vehicle Accident:

- Stop at the scene or as close by as possible
- If there is injury or property damage, dial 911
- Notify Airport Operations at
 - Main Office: 8 am – 5 pm, M – F 510-293-8678
 - After Hours, Holidays & Weekends 510-385-1104



Enforcement Procedures

- California Vehicle codes are in effect while driving on the airport.
- Violations of Airport Code shall be subject to progressive penalties
- More information can be found in Section 2-6.22 of Airport Code
- A copy of Airport Code can be found at www.hayward-ca.gov/airport
- Airport Code may also be inspected at the Airport Administrative Office, 20301 Skywest Drive, Hayward, California during business hours



Safety

The active participation of pilots, controllers and employees is essential in minimizing risk. Please remain alert at all times on airport property and immediately report any potential safety issues to City staff at 510-293-8678, Hayward.Airport@Hayward-CA.GOV or in person during normal business hours. After normal business hours, please call 510-385-1104. Thank you for your assistance.



Next Steps

1. Take the Quiz and print you results.
CLICK HERE
2. Download and Fill out the Gate Card request form. **CLICK HERE**
3. For questions contact us at
510-293-8678 or
Hayward.Airport@Hayward-CA.GOV

