



## CITY COUNCIL BUDGET & FINANCE COMMITTEE MEETING

### Meeting Minutes of October 7, 2015

- Call to Order:** 4:30 pm
- Members Present:** Mayor Halliday, Councilmember Lamnin
- Members Absent:** Councilmember Jones
- Staff:** Fran David, Kelly McAdoo, Sean Reinhart, Brianne Elizarrey  
Dustin Claussen
- Guests:** Katherine Yuen (Maze & Associates), Bryan Godbe (Godbe Research),  
Bonnie Moss (Clifford Moss)
- Public Comments:** None
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1. Committee reviewed the revised meeting minutes for the July 1, 2015 City Council Budget & Finance Committee meeting. *Action: unanimous approval*
  2. The Committee received a presentation by Katherine Yuen of Maze & Associates regarding the FY 2015 annual audit process and SAS 114 requirements. *No Action was taken. The Committee Members responded to the following questions from Maze & Associates:*
    - a. Do you have any knowledge of any fraud or suspected fraud? If so, what steps were taken to investigate the incident and what was done to resolve the situation?
    - b. Are there areas that you believe are “Susceptible to Fraud”? If so, what steps were taken to deter and detect fraud?
    - c. Are you aware of any allegations of fraud or suspected fraud?
  3. The Committee received a short presentation from Bryan Godbe of Godbe Research about gathering information regarding options for renewing the City’s Utility User’s Tax. *No formal action was taken. Committee members agreed to engage Godbe Research to survey members of the public for feedback on UUT renewal and to engage Clifford Moss for strategy advice when taking the measure to the ballot for a vote .*
  4. The Committee received an update on the Measure C financing from Kelly McAdoo. *No Action was taken*
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**Committee Members/Staff Announcements and Referrals:** None.

**Adjournment:** The meeting was adjourned at 5:57 pm