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## SOUTH HAYWARD BART STATION ACCESS AUTHORITY

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777 B Street, Hayward, CA 94541

Room 1C

September 15, 2016

1:00 PM

### MINUTES

1. **Call to Order:** called to order at 1:09 P.M. by Chair Francisco Zermeño.
2. **Pledge of Allegiance:** Pledge of Allegiance was led by Board Member Al Mendall.
3. **Roll Call:** Roundtable  
  
JPA Board Members Present: Francisco Zermeño (Chair), John McPartland (Vice Chair), Al Mendall, Thomas Blalock  
JPA Board Members Absent: None  
  
JPA Alternate/Substitute Board Members Present: None  
JPA Alternate/Substitute Board Members Absent: Rebecca Saltzman, Elisa Marquez  
City of Hayward staff present: Kelly McAdoo, Stacey Bristow, John Stefanski, Cecilia Melero  
BART Staff Present: Sean Brooks, Bruno Peguese  
JPA Legal Counsel Present: Heather Gould (Goldfarb & Lipman)  
Visitors: Officer Chan, Sgt. Y. Joseph (BART Police)
4. **Approval of Agenda:** No Changes to the Agenda
5. **Public Comment:** None
6. **Approval of Meeting Minutes:** The minutes of June 22, 2016 were **APPROVED** with a minor edit.
7. **Report on Crime Statistics Within and Around South Hayward BART Station and Access Authority Boundary** (Oral Report from Co-Executive Directors Brooks & McAdoo) Sean Brooks reported that most crimes at South Hayward BART stations are vehicle related. Chair Zermeño asked how these statistics compare to the previous year. Sean did not have the statistical data but asked for the BART Police staff to comment. Sgt. Joseph stated from her perspective that response times have improved and the number of calls for service have gone down; no big changes to report.  
  
Board Member Blalock requested information regarding parking citations and associated revenues from both City and BART for the next JPA meeting. Sean Brooks said he would collect that information and report back. John Stefanski reported that crimes statistics for Hayward Police revolved around motor vehicle theft and larceny from a vehicle. Parking violations are not included in the information reported because citation revenue is handled by Maintenance Service Department, Hayward Police does not do parking enforcement at this time.  
  
Board Member Mendall requested information specifically on BART related crime, though Member Mendall understood that this specific information might be difficult to obtain.
8. **Review of BART Policing Costs / Discussion and Review of Citation Revenue for On-Street and Station Surface Lot Parking** (Oral report from Co-Executive Director Brooks) Sean Brooks

requested to discuss items 3 and 4 on the agenda under this item; Chair Zermeño supported this request.

Sean Brooks reported on the policing cost for the So. Hayward BART station; Board Member Blalock suggested that staff should get together a policy recommendation to determine how operations and maintenance reimbursements are calculated for each entity. Board Member Al Mendall agreed and indicated the need for the recommendation to ensure equity for each entity. Heather Gould agreed with his suggestion.

Sean Brooks agreed to get together with City Staff and come back with a policy and an adjusted budget for the next meeting. After a brief discussion, item was **APPROVED** unanimously M/S Blalock/ McPartland.

9. **Discussion and Review of Security Camera Installation Project for Fiscal Year 2017** (Oral Report from Co-Executive Director Brooks) Sean Brooks reported that equipment cost would roughly be around \$100,000 not including the cost of trenching, labor, installation and monitoring. Sean Brooks asked for more time get a quote together that would include monitoring cost so he can provide a comprehensive budget. Board Member Blalock was concerned about having cameras at the South Hayward BART Station and not at other locations. Board Member Mendall recommended for the So. Hayward BART station to be a pilot station to determine if the cameras are helpful in deterring crime, and if they are, cameras can possibly be implemented at other stations. BART Police Sgt. Joseph suggested live-time cameras so that dispatch is able to provide information to a crime in progress.

10. **Approval of Amendments to the Fiscal Year 2017 Budget and Appropriation of Funds.** John Stefanski went over the cost of specific capital improvement projects that need to be incorporated into the budget. A second Resolution was included in the staff report because following the June JPA meeting, staff realized that the FY 2017 budget failed to provide repayment to the City of Hayward JPA start-up loan of \$200,000. While the Fiscal Year 2016 budget provided \$131,595.12 for repayment of City start-up cost, these repayments never took place and staff neglected to carry forward this budget amount into the current fiscal year. BART startup costs have already been repaid. At this time, staff recommends the Board approve this repayment, fully eliminating any debt the JPA owes to the City.

Board Member Mendall noted a small error on the budget attached to the staff report; lines 28 and 29 were not included in the total expenditures and net surplus, line 31 and 35 are incorrect. Management Analyst John Stefanski agreed that a mistake was made and corrected the total to reflect a net surplus of \$160,298 instead of \$253,103 as previously listed in the budget. Work on capital improvements will begin as soon as Resolutions are forwarded to the Public Works Department.

After a brief discussion all three projects listed in the staff report, the amendment to the budget; **Resolution 16-06 and 16-07** were **APPROVED** unanimously M/S/ Mendall/ Blalock.

11. **Approval of Mural Artist and/ or Art for the Tennyson underpass, including small retaining walls.** (Oral Report from Stacey Bristow, City of Hayward)

Stacey Bristow reported that Mural Artist, Javier Rocabado will be working on a mural on the Jackson Underpass instead of the Tennyson underpass. This project will not be JPA funded and is at an alternative location due to not having the contract in place in a timely fashion for the Tennyson underpass.

Stacey referenced a PowerPoint presentation that depicted a new artist proposal by the Bristle Bros. and artwork that could potentially go under the Tennyson underpass. Board members discussed the artwork and agreed to move forward with the Bristle Bros. Board Member Mendall expressed his appreciation for the murals but suggested a different design for the background behind the portraits. Board Member McPartland requested more information regarding the longevity of the murals. Stacey informed the Board that over the course of eight years all murals in the program have done well with weathering and one has had minimal restoration. Board Member Blalock suggested various ages and nationalities to be represented in the murals; the Board agreed.

Stacey suggested to develop signage around the South Hayward BART station to show the community how BART and the City of Hayward are working together “Partnership for Progress.” The idea was well received by the Board.

After a brief discussion, the Board **APPROVED** unanimously M/S/ McPartland/ Mendall the artist, the art concept, and the suggested “Partnership for Progress” signage around the South Hayward BART Station.

12. **Board Member Staff Announcements and Referrals:** None

13. **Future agenda items**

| <b>ACTION ITEMS FROM 9/15/16</b> |                                                                                                                                                                                                                                                                         |  |
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| <b>SEAN BROOKS</b>               | <ul style="list-style-type: none"> <li>• <b>BART related crime information; requested by Member Mendall</b></li> <li>• <b>Parking Citation/ Revenue Information; requested by Director Blalock</b></li> <li>• <b>Comprehensive Camera Installation Quote</b></li> </ul> |  |
| <b>COH Staff</b>                 | <ul style="list-style-type: none"> <li>• <b>Policy statement to indicate what criteria goes into creating the budget; requested by Members Blalock &amp; Mendall</b></li> <li>• <b>Parking Citation Stats</b></li> <li>• <b>Crime Stats Re-Evaluation</b></li> </ul>    |  |

14. **Adjournment – at 2:31 P.M. Next Meeting – DECEMBER 2016**