



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Agenda Personnel Commission

---

Thursday, July 13, 2017

5:30 PM

City Hall, Conference Room  
2A

---

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PUBLIC COMMENTS:

*The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

### MINUTES

1. [MIN 17-101](#) Approval of Minutes for Special Meeting June 15, 2017

**Attachments:** [Attachment I Minutes](#)

### REPORTS

2. City Council Liaison (Information)
3. Director of Human Resources (Information)

### ACTION ITEMS

4. [ACT 17-048](#) Revised Job Descriptions for Firefighter Trainee and Firefighter

**Attachments:** [Attachment I Staff Report](#)  
[Attachment II Revised Job Description for Firefighter Trainee](#)  
[Attachment III Revised Job Description for Firefighter](#)  
[Attachment IV Fire Department Organizational Chart](#)

5. [ACT 17-049](#) Revised Job Description for Water Pollution Control Facility (WPCF) Operations and Maintenance Manager

**Attachments:** [Attachment I Staff Report](#)  
[Attachment II Revised Job Description for WPCF Operations and Maintenance Manager](#)  
[Attachment III UES Organizational Chart](#)

6. [ACT 17-050](#) Revised Job Description for Deputy Director of Public Works

**Attachments:** [Attachment I Staff Report](#)  
[Attachment II Revised Job Description for Deputy Director of Public Works](#)  
[Attachment III Public Works Organizational Chart](#)

7. FY 2018 Scope and Goals (Brainstorm)

8. Recruitment Diversity Report (Oral Report)

9. Recurring Agenda Topics/General Comments

10. Adjournment

**NEXT REGULAR MEETING – September 14, 2017**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.*