

To Downtown Business Improvement Area Advisory Board,

Many merchants feel Passport to Downtown program was successful for the past 2 years and wish to have it again this holiday season. We would like to ask to allocate \$600 of DBIA budget for printing cost of this program:

- Passports: \$500 (color double-sided letter size, 1000 copies)
- Placards and Posters: \$100 (color, single-sided letter size, 50 copies each)

Thank you very much for your consideration.

April Yamaguchi