



DATE: April 25, 2017

TO: Mayor and City Council

FROM: Development Services Director

SUBJECT Adoption of a Resolution Authorizing the City Manager to Negotiate and Execute an Amendment to the Agreement with Stevenson, Porto & Pierce, Inc., for Planner Services

RECOMMENDATION

That the City Council authorizes the City Manager to execute an Amendment to the Agreement with Stevenson, Porto & Pierce, Inc., for Planner Services for a total agreement amount not to exceed \$136,500.

SUMMARY

The City executed an Agreement with Stevenson, Porto & Pierce, Inc. (SP2) on September 20, 2016, to provide Planner services. Staff requests that Council authorize the City Manager to negotiate and execute an amendment to the Agreement with SP2, to increase the compensation amount by an additional \$61,500, for a total agreement amount not to exceed \$136,500, and to extend the term of the Agreement to December 31, 2017.

BACKGROUND

Due to a shortage of staff last fall, it was critical to contract with outside firms for Planner services to maintain the day-to-day operations in the Planning Division. The City contracted with two outside firms, one of which was SP2, that could provide qualified temporary staffing. On September 20, 2016, the City entered into an Agreement with SP2 to supplant one of the four vacant planner positions within the Planning Division.

DISCUSSION

Associated with the September 2016 Agreement, SP2 provided a qualified professional, in Mike Porto, who has been instrumental in the progress of the following four projects:

- Mission Crossings: 93-room hotel with 7,200 sf of retail space and 140 condos (former Ford dealership site at 25501 Mission Blvd)
- Campways business site redevelopment: 97 units with 1,500 sf of retail space (28168 Mission Blvd.)

- Matsya Villas: 57 condos and 2,300 sf of retail space (2nd & C Streets)
- Haymont Center redevelopment: 39 apts. and 35 condos with 1,100 sf of retail space (26699 Mission Blvd)

The current request to amend the agreement with SP2 relates to retaining Mr. Porto to allow him time to bring these four projects to completion.

FISCAL IMPACT

All costs for this professional services agreement will be offset by salary vacancy savings and charges to the development projects. There will be no impact to the City's General Fund.

NEXT STEPS

If the Council approves the attached resolution, staff will prepare for execution Amendment No. 1 to the Agreement between the City of Hayward and Stevenson, Porto & Pierce.

Prepared by: Jade Kim, Management Analyst I

Recommended by: David Rizk, Development Services Director

Approved by:



Kelly McAdoo, City Manager