



DATE: August 25, 2026

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Annual City Commissions Interviews: Interview Applicants for Service on City Commissions

RECOMMENDATION

That the City Council interviews twenty-one applicants for service on the Clean and Green Commission, Community Services Commission, Library Commission, Personnel Commission, and Planning Commission.

SUMMARY

At the onset of the recruitment process, there were nine vacancies across City commissions; however, additional vacancies arose during the process due to resignations and seats being vacated, bringing the total number to twelve. By the application deadline, the City received sixty-nine applications, of which sixty-five qualified for consideration. Attachment II provides the final list of qualified applicants along with their preferences for service. A digital binder containing all qualified applications was made available to the City Council on August 17, 2026, and is also available for public review in the City Clerk's Office or upon request. Each member of the City Council reviewed and pre-screened the applications and submitted their selections to the City Clerk by August 19, 2026. Attachment III contains the list of selected applicants and Attachment IV contains the interview schedule.

The City Council may review an appeal submitted by a commissioner who did not meet the 75% attendance requirement and determine whether any exceptions should be granted based on specific circumstances.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

PUBLIC CONTACT

The agenda was posted in accordance with the Brown Act and all applicants were notified of their status of the application. Twenty-one individuals were invited to interview with the City Council.

NEXT STEPS

Applicants selected to fill the current vacancies will be officially appointed and sworn in at the September 15, 2026, City Council meeting.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in blue ink, appearing to read "Jennifer Ott", is written above a horizontal line.

Jennifer Ott, City Manager