



DATE: March 16, 2021

TO: City Council

FROM: Director of Public Works

SUBJECT: Adopt a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with CSW/Stuber-Stroeh Engineering Group, Inc., for the Main Street Complete Street Project No. 05283 and Approve the Transfer and Appropriation of Funds

RECOMMENDATION

That Council adopts the attached resolutions (Attachments II and III):

1. Approving a professional services agreement (PSA) with CSW/Stuber-Stroeh Engineering Group, Inc., (CSW/ST2) for the Main Street Complete Street Project and authorize the City Manager to execute the agreement; and
2. Authorize the transfer and appropriation of \$1 million from the Paratransit Fund (Fund 214) for Safe Routes for Seniors (SR4S) Program to the Main Street Complete Street project (Main Street Project).

SUMMARY

On January 3, 2020, the City received four (4) proposals for design services to prepare final design plans, specifications, and engineer's estimates for this project. CSW/ST2 ranked the highest with an average score of 92/100 based on criteria established in the published Request for Proposal. The negotiated cost proposal is for \$361,719 with a not-to-exceed amount of \$400,000 to cover any additional unforeseen costs. The proposed award of this contract took longer than our typical project because there was significant business and resident interest and feedback on the design concept during our Council Infrastructure Committee (CIC) meetings held throughout 2020. In addition, this project is federally funded and requires a Caltrans financial audit of the selected design consultant's proposal prior to award. The final design for Main Street Project will incorporate proposed improvements from the SR4S program at the intersections of Main Street & A Street and Main Street & C Street. This precludes the need to construct improvements in the same area twice and improves project inefficiencies. Staff recommends awarding a PSA to CSW/ST2 in the amount described above and the transfer and appropriation of \$1 million from the SR4S program to the Main Street Project. In addition, staff will continue to engage with the community and businesses during the preparation of construction design documents via online video meetings and provide notice thru the City's social media resources and project webpage.

Council Infrastructure Committee

At the October 28, 2020¹ CIC meeting, the CIC concurred with staff's recommendation and gave direction to include a portion of the current Safe Routes 4 Seniors project into the Main Street project, as well as present the request to transfer \$1 million of funds from the SR4S Program to the Main Street Project for Council approval. Additionally, direction was provided to strategically reduce the scope of the project from the original scope of D Street to McKeever Avenue to D Street to A Street, as the segment of Main Street from A Street to McKeever Avenue does not share the same Downtown characteristics as Main Street, from D Street to A Street.

BACKGROUND

On November 1, 2019, a Request for Proposals (RFP) was advertised and issued for the preparation of the final design and construction documents and construction support for this project. On January 3, 2020, four (4) proposals were received for the project and evaluated for their understanding of the proposed work, experience with similar projects, quality of staff, capability of developing innovative designs, past-performance, and familiarity with state and federal procedures. CSW/ST2 submitted the highest ranked proposal. The negotiated cost proposal from CSW/ST2 is \$361,719 for the design and preparation of plans, specifications, and engineer's estimate for advertisement of the project for construction bids and construction support. The federal grant funding for this design work does not allow the review of the remaining three (3) sealed cost proposals.

On June 22, 2020,² a virtual community meeting was held with residents, businesses and interested parties, including Bike East Bay, where staff presented Concepts 1 and 2 for public comment and discussion. Concept 1 separates the bicyclists from vehicular traffic with a 2-foot buffer while providing a 15-foot-wide sidewalk for potential outdoor seating (Attachment IV). This option includes other streetscape features such as green infrastructure, street lighting, and trees.

The feedback received was overwhelmingly in favor of Concept 1.

At the July 22, 2020³ CIC meeting, staff presented additional community feedback for the CIC's consideration. The CIC recommended to proceed with Concept 1, but suggested installing a moveable barrier instead of a fixed concrete median.

At the October 28, 2020 CIC meeting, staff provided an update on the project cost estimate based on the Concept 1 design totaling \$5.1 million (Attachment V) which far exceeded the project's initial budget. Staff proposed an alternative design to reduce the scope of work from the original scope of D Street to McKeever Avenue to D Street to A Street which reduced the

¹ <https://hayward.legistar.com/LegislationDetail.aspx?ID=4677684&GUID=77FFA66B-1F40-40AE-BF56-5AB0841DC217&Options=&Search=>

² <https://www.hayward-ca.gov/content/main-street-complete-street-c-street-mckeever-avenue>

³ <https://hayward.legistar.com/LegislationDetail.aspx?ID=4310995&GUID=957AD8FE-3EE0-4510-80A3-3D76CC284F53&Options=&Search=>

total project cost to \$3.5 million (Attachment V). The justification for this reduction was that Main Street, from A Street to McKeever Avenue, does not share the same downtown characteristics as Main Street from A Street to D Street. In addition, staff proposed incorporating the proposed improvements from the SR4S program at the intersections of Main Street and A Street, and Main Street and C Street, into the Main Street Project. This precludes the need to perform work in the same areas twice and improves project effectiveness. The \$1 million budgeted for the SR4S program improvements at these two intersections would be transferred to the Main Street Project. The CIC concurred with the above staff recommendations at the October 28, 2020 meeting.

DISCUSSION

Staff recommends that Council award the contract to CSW/ST2 in the amount of \$361,719. Further, staff recommends that Council authorize the City Manager to expend up to \$400,000 to include contingencies, such as potential additional services not included in the base proposal. The contract contingency amount is set at \$38,281 (approximately 10% of contract cost).

At the October 22, 2020 CIC meeting, the CIC concurred with staff's recommendation to transfer \$1 million of funds from the SR4S to the Main Street Project Street Project. Because the SR4S program proposes improvements to the Main Street and A Street, and the Main Street and C Street intersections which are within the Main Street Project area, the transfer of SR4S funds is permissible. Combining the SR4S improvements with the Main Street Project eliminates potential conflicts and inefficiencies by improving the area only once. To further reduce overall construction costs, the CIC also concurred with staff's recommendation to strategically reduce the scope of the project on Main Street from the original scope of D Street to McKeever Avenue to D Street to A Street, as the segment from A Street to McKeever does not share the same Downtown characteristics as Main Street from D Street to A Street.

Staff recommends authorizing the transfer and appropriation of \$1 million from the SR4S program to the Main Street Project.

ECONOMIC IMPACT

The proposed Main Street Project improvements will help revitalize the core Downtown area, which offers a wide range of housing choices (existing and planned future), including affordable housing options, retail store, and services in close proximity to BART and other public transit services.

FISCAL IMPACT

This project is partially funded by the One Bay Area Grant (OBAG) program from the Metropolitan Transportation Commission, which provides \$1.675 million for the project. As required by the grant, the City's contribution is a 25% match (\$550,000). The \$550,000 City match was allocated (\$175,000 in FY18 and \$375,000 in FY19) in the Adopted FY18 Capital Improvement Program (CIP) for the design and construction phases.

As discussed, staff recommends transferring \$1 million of the SR4S project. Thus, the total funding for the project is:

OBAG Grant	\$1.675 million
City of Hayward Contribution	\$550,000
Safe Route for Seniors	\$1.0 million
Total Funds Available	\$3.225 million

During the detailed design phase, staff will continue to update the current construction cost estimate and to align the scope of improvements with the available budget.

STRATEGIC ROADMAP

This agenda item supports the Strategic Priority of Improve Infrastructure. Specifically, this item relates to the implementation of the following project(s):

- Project 1: Improve access and mobility in downtown Hayward
- Project 5: Maintain and improvement pavement

SUSTAINABILITY FEATURES

The Main Street Project increases pedestrian and bicycle transportation options which, among other benefits, will lead to a reduction in greenhouse gas emissions related to single occupancy vehicle use and will address green infrastructure and storm water treatment technology through street design.

Green Infrastructure (GI) refers to a sustainable system that slows runoff by dispersing it to vegetated areas, harvests and uses runoff, promotes infiltration and evapotranspiration, and use bioretention and other low impact development practices to clean stormwater runoff. This project will explore the potential for incorporating green infrastructure improvements as part of the City's GI plan.

PUBLIC CONTACT

Listed below are previous public meetings or public outreach efforts performed by the City related to the CIC accepted Concept 1 and reduction in scope:

- At the July 24, 2017⁴ CIC meeting, staff presented three design concepts to the CIC and public for feedback and comments.
- At the January 22, 2020 CIC meeting, staff re-introduced the three design concepts presented at the July 24, 2017 CIC to the CIC and public for feedback and comments.

⁴ <https://hayward.legistar.com/LegislationDetail.aspx?ID=3108861&GUID=6B3D9BB7-9FFC-4AF3-BDFE-1D2B97CBFE9D&Options=&Search=>

- At the July 22, 2020 CIC meeting, staff presented a revised Concept 1 design based on feedback from the CIC members and public from the January 22, 2020 CIC meeting.
- At the October 28, 2020 CIC meeting, City staff presented the updated project cost and construction estimate to the CIC and public for feedback and comments. In addition, staff presented an alternative design to reduce project scope and incorporate SR4S improvements into the Main Street Project and request for transfer of \$1 million from the SR4S project to the Main Street Project. The CIC concurred with staff's recommendations and transfer of funds.

Staff will continue to engage with the community and businesses during the preparation of construction design documents via online video meetings and provide notice thru the City's social media resources and project webpage.

NEXT STEPS

The following preliminary schedule was established for this project:

Present to the Council Infrastructure Committee	October 2021
Complete Final Design Construction Documents	December 2021
Complete Caltrans Review	February 2022
Issue Construction Bid	April 2022
Start Construction	July 2022
Complete Construction	April 2023

Prepared by: Alex Tat, Associate Civil Engineer
Kathy Garcia, Deputy Director of Public Works

Recommended by: Alex Ameri, Director of Public Works

Approved by:



Kelly McAdoo, City Manager