



COUNCIL INFRASTRUCTURE COMMITTEE MEETING
Hayward City Hall – Conference Room 1C
777 B Street, Hayward, CA 94541-5007

March 29, 2017
4:00 p.m. – 6:00 p.m.

MEETING MINUTES

CALL TO ORDER:

Meeting called to order at 4:03 p.m. by Council Member Elisa Márquez

ROLL CALL:

Members Present: Al Mendall, City Council Member; Elisa Márquez, City Council Member; Marvin Peixoto, City Council Member

Staff Present: Kelly McAdoo, City Manager; Maria Hurtado, Assistant City Manager; Alex Ameri, Director of Utilities & Environmental Services; Morad Fakhrai, Director of Public Works; Fred Kelley, Transportation Manager; Colleen Kamai, Executive Assistant (Recorder)

Others: There was one member of the public present

PUBLIC COMMENTS:

There were no public comments.

1. INFRASTRUCTURE COMMITTEE REGULAR QUARTERLY MEETING SCHEDULE AND 2017/2018 AGENDA PLANNING CALENDAR:

Kelly McAdoo, City Manager welcomed everyone to the first Council Infrastructure Committee (CIC) meeting and introduced Assistant City Manager Maria Hurtado who is the staff liaison to the committee.

Maria Hurtado, Assistant City Manager introduced Utilities & Environmental Services Director Alex Ameri, and Public Works Director Morad Fakhrai who will be contributing and presenting to the CIC moving forward.

Ms. Hurtado stated that this report was a two-part report (1) a review of the proposed CIC Quarterly meeting dates and times and (2) and a discussion of the proposed agenda topics for 2017/2018 presented through the FY 2017/2018 Agenda Planning Calendar

Ms. Hurtado asked the Committee members to discuss and approve staff's recommendation that the CIC meet Quarterly on the 4th Wednesday of the month in January, April, July, and October from 4:00 p.m. – 6:00 p.m. every year. After a brief discussion, the Committee determined the dates of the subsequent meetings would be as follows:

April 26, 2017
July 26, 2017
October 25, 2017

January 24, 2018
April 25, 2018

Ms. Hurtado then asked Committee members to review and discuss the proposed 2017/2018 agenda planning calendar. She noted that additional items may be added to the agenda planning calendar in the Fall, once the CIP budget process begins.

Council Member Al Mendall acknowledged staff's experience and technical skill for working on infrastructure projects. He then shared areas of focus he thought the CIC might cover over the course of the next couple of years. He remarked that the Council Infrastructure Committee is an opportunity for CIC members to incorporate community feedback, experience, and expertise to the discussion for long-term projects. He added that community input can bring value and guidance to developers and staff.

Council Member Mendall also re-emphasized the importance of prioritizing projects and utilizing the CIC meeting time for that.

Council Member Marvin Peixoto agreed with Council Member Mendall that looking at CIP with a long-term approach and prioritizing projects was important. He mentioned that the ACTC strategies and efforts may be related to CIC discussions in the future.

Council Member Márquez requested a standing agenda item to receive brief updates on major CIP projects, such as the Library and Fire Station improvements. She stated her interest in receiving updates on BART expansions and suggest having a brainstorming session at a future CIC meeting. She also suggested the agenda topics be limited to two to three items in order to leave time for "hot topics" or things that come up in the community.

A member of the public commented on the recent Downtown Specific Plan Charrette.

Committee members identified items to add to the next CIC agenda, which included the election of the CIC Chair, Pledge of Allegiance, addition of a standing agenda item "Oral Update on CIP Projects"

ADJOURNMENT:

4:35 PM