



DATE: June 4, 2019

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt Resolutions to Approve the Engineer's Report, Reconfirm Maximum Base Assessment Rate, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 2 - Eden Shores Storm Water Buffer and Facilities, for Fiscal Year 2020

RECOMMENDATION

That the City Council adopts the attached resolutions (Attachment II and III):

1. Approving the Engineer's Report,
2. Reconfirming the Maximum Base Assessment Rate,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Maintenance District No. 2.

SUMMARY

Maintenance District No. 2 (MD 2) was established in 2003 to fund the operation, maintenance, and replacement of a water buffer and storm water pre-treatment pond that borders the Eden Shores residential community. Based on staff's review of the district's financial position, staff is recommending no change to the FY 2020 assessment rate from the previous year, set at \$198.95.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office, allowing the assessments to be included in the FY 2020 tax roll.

BACKGROUND

In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the City Council for approval of annual Maintenance District budgets. The report is attached and includes:

1. A description of the improvements to be operated, maintained, and serviced;
2. The FY 2020 recommended assessment rate;
3. The FY 2020 recommended budget; and
4. Map of the benefit zone (assessment diagram).

This Maintenance District was formed on June 24, 2003 to fund the operation and maintenance of a water buffer zone and storm water pre-treatment pond. The benefit zone includes three residential tracts in Eden Shores (7317, 7360, 7361) totaling 534 homes. The funds collected from the property owners within MD 2 pay for annual operations and maintenance of the water buffer and storm water pre-treatment pond, along with contributing to a capital reserve fund, which would be utilized to repair or replace sections of fencing, pumps, or bridge components in the future.

The water buffer consists of landscaping, recirculating pumps and filters, maintenance roads, a pedestrian bridge, and anti-predator and perimeter fencing. The storm water facility, a pre-treatment pond, is located adjacent to the pumping station in the business park. The pond is maintained by the Alameda County Flood Control and Water Conservation District through a November 2010 agreement.

In FY 2019, the following improvements were completed: 1) Installed a weather-based irrigation controller to monitor and adjust water distributed into the water buffer - the controller was identified in response to a large water leak that occurred this year; 2) Completed a one-time clean-up of the east side of the water buffer; 3) Installed gates on the north and south side of the water buffer to allow for easier equipment access to complete maintenance activities; and 4) Removed silt build-up along the bottom of the water buffer.

DISCUSSION

Based on staff's review of the district's financial position, staff is recommending no change to the FY 2020 assessment rate from the previous year, set at \$198.95. In FY 2020, staff is planning to complete an environmentally friendly vegetation management clean-up of the west side of the water buffer, employing goats.

ECONOMIC IMPACT

There is no estimated economic impact associated with this action.

FISCAL IMPACT

Staff has evaluated the district's account balances and concluded that the fund balance in MD2 is adequate for FY 2020. There is no anticipated fiscal impact to the City's General Fund associated with this action, as all expenses for the district will be paid using funds held in reserve by MD 2.

STRATEGIC INITIATIVES

This is a routine operational item and does not relate to any of the three Council Strategic Initiatives.

PUBLIC CONTACT

City staff: 1) mailed a notice to all affected property owners to provide detail of their recommended FY 2020 assessment rate, and to inform them about three meetings where they could provide input (April 11, May 14, and June 4); 2) held a public meeting on April 11 at City Hall; 3) provided an online survey to measure maintenance satisfaction; 4) published a legal notice in the East Bay Times on May 17, 2019; and 5) presented a Consent Item to the City Council on May 14, 2019 setting this public hearing date.

NEXT STEPS

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office, allowing the assessments to be included in the FY 2020 tax roll.

Prepared by: Denise Blohm, Management Analyst II

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Kelly McAdoo, City Manager