



DATE: July 20, 2021

TO: Mayor and City Council

FROM: Director of Library Services

SUBJECT: Adopt a Resolution Authorizing the City Manager to Accept and Appropriate up to \$110,000 from Hayward Unified School District (HUSD) for the Operation of Library Family Education Program Services for Hayward Unified School District Schools

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to accept and appropriate up to \$110,000 from HUSD for Family Education Program services (after-school Homework Support Center programming and adult English Conversation Circles). These reimbursements are in the following amounts:

- 1) \$30,000 as a reimbursement for services already rendered during academic school year 2020-2021; and
- 2) \$80,000 for services to be provided at four HUSD school sites during academic school year 2021-2022.

SUMMARY

The City provides robust educational support services to HUSD students and families through its Library Department. Since 2011, the City has consistently received match funding from HUSD to share costs for Family Education Program services. The City leverages grant funding and General Fund salary costs to support the costs of programming. The total cost to operate said programming is \$40,000 per school, with HUSD and the Library sharing the cost. HUSD contributes a maximum of \$20,000 per school site, based on funding availability. Staff requests Council acceptance and appropriation of up to \$110,000 from HUSD for FY 2022. With Council approval, staff will appropriate the funding into the Library Department's Education Services budget and provide services per the terms and conditions of the agreements/pending agreements with HUSD.

BACKGROUND AND DISCUSSION

The Library provides Family Education Program services, including school-based after-school Homework Support Centers (HSCs) at both libraries and at participating Hayward schools through a partnership with HUSD, and English Conversation Circle (ECC) programming at

strategic community locations, attracting parents from HSC school sites and at both library locations. Each HSC features laptop computers, chromebooks, hotspots, homework and project supplies, on-site trained tutors, and access to the Library's free real-time tutoring program, Tutor.com. Schools are also trained on how to utilize Library E-resources, and library cards.

Due to the continued Library and school site closures due to COVID-19, and the pilot of virtual programming for three school site populations, the reimbursement request for the 2020-2021 academic school year was lower than previous years. Per the agreed upon Memorandum of Understanding (MOU) from 2020-2021 (Attachment III), the City had expected up to \$60,000 in reimbursements from HUSD in two installments of \$30,000; however, the design and implementation of new virtual programming took longer than anticipated, pushing the program launch date further out than anticipated. Therefore, the attached resolution calls for the acceptance and appropriation of reimbursement funds from the 2020-2021 academic school year for \$30,000.

With the assumed resumption of normal operations in the 2021-2022 academic school year, the proposed 2021-2022 MOU between the City and HUSD for Family Education Program services will request \$80,000 in match funding for said services to operate at four school site locations, determined by HUSD (\$20,000 per school). The MOU agreed to between the City and HUSD for academic school year 2020-2021 is attached; the draft MOU that is in negotiation with HUSD for academic year 2021-2022 is also attached (Attachments III and IV).

STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to a specific priority in the City's Strategic Roadmap.

FISCAL IMPACT

HUSD funds supplement the City's General Fund and grant funding, which allows the Library Education Services division to provide Family Education Program services at local school site locations. There is no negative impact to the General Fund from accepting these supplemental funds.

Prepared by: Brad Olson, Management Analyst II
Lindsey Vien, Education Services Manager

Recommended by: Jayanti Addleman, Director of Library Services

Approved by:



Kelly McAadoo, City Manager