



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
City Hall, 2A Conference Room
April 20, 2023

I. Call to Order

Meeting was called to order by Chair Jeff Haman at 7:07p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Vice Chair Chuck Horner

III. AB 2449 Teleconference Notifications and Consideration: Task Force Member Tammy Cooper participated remote under AB 2449 Just Cause.

IV. Roll Call

City Council & Staff: Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor

Task Force Members Present: Canice Adom, Margaret Barton, Blytha Bowers, Terence Candell, Tom Ferreira, Jeff Haman, Rodney Hankins, Chuck Horner, Douglas Mansel, Leah Martinez, Melissa Milleman, Shingo Nagae, Jessica Stanley, Jean-Yee Yu.

Task Force Members Remote per AB2449: Tammy Cooper (Just Cause)

Task Force Members Absent: Lucas Banks, Mohaned Elwali (E), Shalin Patel, Debra Patton, Ragneel Prasad, Chandrakala Siramdas, Kaitlin Turner, Suyog Zambre.

Youth Commission Liaison: None

V. Public Comments: Vice Chair Chuck Horner talked about the impact of task force member attendance at meetings and the challenges faced when there is not a quorum. He encouraged task force members to give 100% or consider resigning.

VI. Presentations: Environmental Specialist Nicole Gucky talked about various programs and service that are available to Hayward residents through the Environmental Services division of Public Works and Environmental Services Department. She answered task force member questions and shared various program handouts.

VII. Action Items:

Approval of Meeting Minutes: It was motioned/seconded by Task Force Members Horner and Martinez and passed by majority vote, to approve the March 23, 2023, meeting minutes with the

correction to Action Item Approval of Meeting Minutes from February 23, 2023 noting it was motioned/seconded by Task Force Members Yee and Banks to approve the February 23, 2023 meeting minutes. 13-0-0 (10)

VIII. Informational Items:

Financial Report: The Financial Report dated April 2023 was reviewed. There were no public comments or questions on this item.

Attendance Report: Staff reviewed the attendance log and reminded task force members to advise staff via email within 72 hours of any discrepancies.

Subcommittee Reports/ Updates:

Event Planning- Vice Chair Jean-Yee Yu reported that organization of the trailer and shed have been completed. All bins and shelves in the trailer are now labeled, grabbers have been renumbered, and a final inventory count of all supplies for the trailer and shed has been completed, which is now posted in the trailer. She thanked Task Force Members Melissa Milleman, Shingo Nagae, Lucas Banks, and Chair Jeff Haman for their assistance on this.

Community Engagement- Vice Chair Jean-Yee Yu thanked Task Force Members Melissa Milleman, Debra Patton, and Vice Chair Chuck Horner for attending and representing at the Tennyson High Event. They were able to make connections with the Tennyson High Green team. She thanked Melissa for tabling at the CSUEB Earth Day event and building those connections with the students and liaisons. She also thanked Debra, she created fliers with QR codes directing everyone to the website with a list of future KHCG events and links to Access Hayward, Adopt-A-block and Disposal Day.

Adopt a block subcommittee- Vice Chair Jean-Yee Yu reported that the adopt-a-block subcommittee, are initiating the process of engaging all adoptees to clean up their local streets and have begun the process of updating the adopt-a block volunteer lists to determine groups that are still active as well as inactive.

Community Events Subcommittee- There were no updates.

Education Subcommittee- Chair Haman reported that Task Force Member Terence Candell will be taking the lead moving forward. Terence reported he is working on a composting flyer and has partnered with the library to have Kirby, the book mobile at the next KHCG cleanup event.

Beautification Subcommittee- Vice Chair Jean-Yee Yu announced that the subcommittee has received submissions for the Beautiful Yard Contest and subcommittee will review the yards at our next subcommittee meeting. She added that Leah has also created a social media post for the Beautiful Yard Contest, which we hope to get approved and use to post on social media platforms.

Task Force Member Leah Martinez provided a brief outline of the senior yard assistance program and noted the deadline to apply for the program has been extended through the end of May. Leah reviewed the timeline and logistics for the program and noted outreach efforts have begun with the

Hayward Senior Center and the Weeks branch Library. She will drop off flyers at the main Library soon.

IX. KHCG CLEANUP & BEAUTIFICATION EVENTS (TF Member Attendance Required)

03/25/23 Cleanup & Beautification Event: (DEBRIEF) It was reported that approximately forty volunteers attended.

04/22/23 Earth Day Event Citywide Cleanup (hosted by City of Hayward @ Weeks Park): Vice Chair Jean-Yee Yu announced there were over 200 volunteers signed up. Logistics and assignments were discussed.

07/22/23 Cleanup & Beautification Event (Jackson Triangle Staging @ Barnes Court adjacent to Hayward Corporation Yard): No new information.

10/28/23 Cleanup & Beautification Event (Tennyson/Alguire Neighborhood Staging @ Tennyson Park, 28377 Huntwood Ave.): No new information.

2024 Cleanup & Beautification Event Planning: Chair Jeff Haman talked about the process for developing the cleanups schedule for 2024.

X. COMMUNITY EVENTS & ACTIVITIES (TF Member Volunteer Attendance & Makeup Opportunities)

4/18/23 & 4/20/23 CSUEB Earth Day Event (DEBRIEF): Chair Jeff Haman reported he and Vice Chair Jean-Yee Yu attended the event. He talked about networking and efforts to initiate partnerships with the Hayward Area Recreation and Park District to collaborate on cleanup events for 2024.

6/15/23 Juneteenth (Save The Date – Event Details Coming Soon): No New information was available.

TBA Downtown Hayward Street Parties (June, July, August) – No new information was available.

XI. Announcements/Updates:

Council Member Updates: There were no Council updates.

Staff Update: Director Todd Rullman talked about the Council Budget session which is scheduled for May 13. Maintenance Services is recommending adding a new tree crew. Maintenance Services currently maintains about 30, 000 street trees, with three tree crews. On average each tree is trimmed about once every ten years.

Chair Updates: Chair Haman looks forward to seeing everyone on Saturday at the Earth Day event.

Adjournment 8:29 p.m.