



COUNCIL INFRASTRUCTURE COMMITTEE MEETING

Hayward City Hall – Conference Room 2A

777 B Street, Hayward, CA 94541-5007

July 31, 2019

4:30 p.m.

MEETING MINUTES

CALL TO ORDER: Meeting called to order at 4:30 PM by Chair Elisa Márquez

PLEDGE OF ALLEGIANCE: Led by Chair Elisa Márquez

ROLL CALL:

Members Present:

- Elisa Márquez, Chair
- Al Mendall, City Council Member
- Mark Salinas, City Council Member

Staff Present:

- Maria Hurtado, Assistant City Manager
- Alex Ameri, Director of Public Works
- Michael Lawson, City Attorney
- Adam Kostrzak, Director of Information Technology
- Kathy Garcia, Deputy Director of Public Works
- Nathaniel Roush, Information Systems Manager
- Fred Kelley, Transportation Manager
- Kevin Briggs, Senior Civil Engineer
- Dave Hung, Senior Civil Engineer
- Liliana Ventura, Associate Transportation Engineer
- Carol Lee, Management Analyst
- Angel Groves, Administrative Secretary (Recorder)

Public:

- Deonne Kunkel Wu, Dean of Arts and Humanities at Chabot College.

PUBLIC COMMENTS:

There were no public comments.

COMMITTEE COMMENTS:

There were no Committee comments.

APPROVAL OF MINUTES:

1. Draft Meeting Minutes from the May 29, 2019 Regular Meeting:

The Committee approved the minutes from the Council Infrastructure Committee of May 29, 2019.

REPORTS/ACTION ITEMS:

Item 4, Public, Education, and Government (PEG) Broadcasting Discussion, was moved to the beginning of the meeting.

4. Public, Education, and Government (PEG) Broadcasting Discussion:

Nathaniel Roush, Information Systems Manager, presented the report and provided background.

Public Comments/Discussion

Council Member Mendall confirmed the budgeted cost is \$220,000, with \$3,000 allocated to the Council broadcasting technology for the City.

Council Member Salinas asked how content was selected and/or approved and what resources are provided for members of the public to create their own shows for broadcasting. Deonne Kunkel Wu, Dean of Arts and Humanities at Chabot College, explained that workshops will be provided to assist those interested in creating their own content/show without cost. Enrollment is required and a proficiency test will be given at the end of the workshop that must be passed in order to move forward with the item.

Chair Márquez asked that workshops be made available at various times throughout the day, including evenings and weekends, and is happy to know they will be free of cost. She also recommended that a set minimal amount of training hours be required and found it acceptable that a test be given to confirm participation and understanding of the workshop. She also noted that appropriate content is of the most importance and must be monitored carefully to avoid accidental broadcasting of insensitive or vulgar content.

City Attorney, Michael Lawson, concurred with Chair Márquez that appropriate content is high priority and added that since the City is not the main owner or operator of the program, there is zero responsibility that falls on the City to monitor and/or censor content. The full responsibility calls on Chabot College.

A motion to move the recommendation was made by Council Mendall with a request that text be added to the contract confirming a set number of instances annually where the City can use the services without cost, prior to the item going for Council consideration. The motion was seconded by Chair Márquez and unanimously approved.

2. Review and Approve the Council Infrastructure Committee 5-Year Planning Calendar:

Council Member Mendall requested that the 5-Year Planning Calendar discussion be moved to the end of all future meetings in order to properly address future needs after discussing the current meeting's agenda. He also asked that any changes to the planning calendar be highlighted for easier review.

Director Ameri advised the Committee of time sensitive items that need to be brought to them for direction and confirmed staff would be polling the Committee for a special meeting in September. Two items to be presented will be prepared by the Hayward Police Department and one by Development Services pertaining to new plan review software.

5. Work Session: Policy Discussion Regarding Funding Level Recommendations for Pavement Rehabilitation versus Traffic Calming:

Director Ameri introduced the item and advised the Committee that the purpose of this item is for their consideration in increasing annual funding for traffic calming measures. He explained the request is due to an increase in resident concerns.

Deputy Director of Public Works, Kathy Garcia, presented the report.

Public Comments/Discussion

Council Member Salinas acknowledged the need for larger scale projects but expressed that the highest priority for community members is speed control and pedestrian safety. He asked staff to investigate refreshing speed limit stenciling and existing pedestrian crosswalks citywide.

Mr. Kelley acknowledged the need for staff to go out and inspect and repair these items. This request to increase the annual funding would provide staff with the flexibility to replace/refresh fading signage throughout versus bringing each instance before the Committee for direction and approval.

Council Member Mendall confirmed that the current annual budget of \$150,000 is funded equally from the General Fund and Measure BB funds. He also concurred with Council Member Salinas' assessment that Tier I and Tier II projects have a higher priority and preference than larger scale projects. He understands the overall demand, agrees with the need to increase the annual budget; however, would prefer those funds be used mainly for Tier I and Tier II projects and maintaining the City's PCI.

Director Ameri confirmed the Committee agreed that an increase in the annual budget was warranted if the majority of funding was used towards traffic calming and pedestrian safety.

Chair Márquez referenced the resident survey completed earlier in the year in which residents noted the top priority as being traffic calming and road paving. She agrees that additional funding is necessary but would like to see those funds encumbered from Measure C funds versus the General Fund.

Council Member Mendall would prefer to use Measure C funding for pavement rehabilitation and road repairs, which are a higher priority, and keep traffic calming measures funded by the General Fund.

Chair Márquez asked that staff return to the Committee with examples of Tier I and Tier II projects that could be completed with an increased annual budget of \$500,000. Tier III projects to be presented on an as needed basis for Committee consideration.

The Committee asked that staff incorporate traffic calming repairs into current, on-going City projects, to consolidate expenditures. Director Ameri confirmed that staff already does this for all projects and provided examples related to the Mission Blvd Phase 2 project.

Chair Márquez complimented staff on their presentation and asked that they share the City Hall photographs used with other City staff.

6. Review and Comment on Proposed A Street & Hesperian Boulevard Intersection Improvements:

Director Ameri introduced the item advising the Committee that the item being presented is an Alameda County project that runs into the City limits and allows for repairs to a City intersection at a lower cost. Liliana Ventura, Associate Civil Engineer, presented the report.

Public Comments/Discussion

Council Member Salinas thought this project at the intersection of A Street and Hesperian Blvd would be perfect with the new hotel developments being constructed at the Hayward Executive Airport and overdue. He noted several safety issues with pedestrian crossing and missing sidewalks that would benefit from repairs.

Chair Márquez concurred with the safety issues at this location and its need of visual improvements as well; however, after confirming the funding of \$1.2 million would come from Measure BB funds, was not convinced this is a high priority project.

Council Member Mendall considered this a Tier III (traffic calming) project, and though the initial cost to the City would be less than completing the project separately; however, he does not believe it takes president over other much needed Tier III projects.

Assistant City Manager Hurtado thanked the Committee for their feedback which greatly assists staff in prioritizing projects.

Director Ameri offered if the Committee was willing to approve funding in the amount of \$70,000 for the design aspect only. He added the design could be used at a later date, if the end decision was not to move forward with the project at this time.

Chair Márquez asked that future requests for consideration of larger scale projects be presented with a list of other Tier III, high-priority projects, in all areas of the City. This will assist the Committee in assessing the great needs of the City.

Council Member Salinas moved in favor of approving the design only in the amount not-to-exceed \$70,000, seconded by Council Member Mendall, and unanimously approved.

7. Committee Member/Staff Announcements and Referrals:

There were no Committee or staff announcements or referrals.

8. Oral Updates (ACTC/East Bay Greenway Project):

Transportation Manager Fred Kelley advised of recent canceled meetings with the last update being the environmental document being distributed to all partners for feedback.

Chair Márquez asked Mr. Kelley to locate a contact at Union Pacific Railroad that would assist in expediting requests for weed abatement and graffiti removal.

9. Oral Updates (CIP):

Director Ameri provided the following updates:

Pavement Rehabilitation: Hesperian Blvd, between Industrial Blvd to Union City Blvd, has been paved.

Mission Blvd Phase 2: The underground utilities project is complete; the overall project is estimated for completion in December – January.

Council Member Mendall asked that completion of the sidewalks at all affected intersections for the Mission Blvd Phase 2 project be expedited.

Library: An email with the revised schedule will be sent to the Committee and Council with a timeline of pending tasks and estimated completion dates this same evening.

ADJOURNMENT: 5:51 PM