

CENTRAL COUNTY COMPLETE STREETS IMPLEMENTATION



Table 1: Goal 1 Summary

Incorporate Complete Streets principles throughout all project phases.

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
1.1: Expand the implementation of Complete Streets principles through the planning and design/project development phases.	1.1.1. Develop a checklist(s) to guide the implementation of Complete Streets principles for all projects affecting the roadway network and addressing all phases of the implementation process including: <ul style="list-style-type: none"> ○ Project scoping/conception ○ Design/Project Development This checklist would be combined with the checklist items for the construction and operations/maintenance phases referenced under Objective 1.2.	Immediate (through this Project)	Engineering and Transportation	Section B, Item 2a	None
	1.1.2. Identify performance measures for before/after analyses of Complete Streets projects. The performance measures should address issues such multi-modal access, safety, equity, public health, economy, and the environment.	1 – 2 years	Engineering and Transportation	Section D, Item 1	None

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
1.1, continued: Expand the implementation of Complete Streets principles through the planning and design/project development phases.	1.1.3. Develop and implement internal procedures for use of the project checklists for planning- and design-related elements.	0 – 1 year	Maintenance Services	Section B, Item 2a	Action 1.1.1
1.2: Expand the implementation of Complete Streets principles through the construction, operations and maintenance phases.	1.2.1. Develop a checklist(s) to guide the implementation of Complete Streets principles for all projects affecting the roadway network and addressing all phases of the implementation process including: <ul style="list-style-type: none"> ○ Construction ○ Operations and Maintenance 	Immediate (partially through this Project)	Engineering and Transportation	Section B, Item 2a	None
	1.2.2. Develop guidelines for when and how to employ Complete Streets treatments, with an emphasis on opportunities to employ treatments as part of repaving projects. Examples include uncontrolled crosswalks, refuge islands, bus stop relocations, and road diets/lane conversions.	0 – 1 year (partially through this Project)	Engineering and Transportation	Section B, Item 2	None
	1.2.3. Develop regular procedures/policies/schedule to assure maintenance of Complete Street facilities including signals and other traffic control devices, pavement, lighting, signage/stripping, and landscaping.	1 – 2 years	Maintenance Services, Administration	Section B, Item 2	Action 1.2.1

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
1.2, continued: Expand the implementation of Complete Streets principles through the construction, operations and maintenance phases.	1.2.4. Implement procedures/policies/schedule to assure the maintenance of Complete Streets-related facilities including traffic controls, pavement, lighting, signage/stripping, and landscaping.	2 – 5 years	Engineering and Transportation	Section B, Item 2	Action 1.2.3
	1.2.5. Complete an annual evaluation of collisions to identify priority locations for safety improvements.	2 - 5 years	Public Works - Transportation	Section D, Item 2c	None
1.3: Continue developing design guidance to support the implementation of Complete Streets.	1.3.1. Revise or amend street design standards to provide design flexibility in the use of multimodal design treatments and to incorporate treatments newly adopted into the Caltrans HDM and California MUTCD.	Immediate (through this Project)	Development Services, Planning Division	Section C, Item 1	None
1.4: Continue developing policy guidance to support the implementation of Complete Streets principles.	1.4.1. Implement a VMT-based evaluation system to replace automobile LOS in CEQA analyses.	2 - 5 years	Public Works - Transportation	Section C, Item 1	Development of VMT-based system (by others)
	1.4.2. Adopt multimodal performance metrics such as MMLOS to analyze tradeoffs between automobiles and other modes and support Complete Streets projects.	2 - 5 years	Public Works - Transportation	Section C, Item 1	Action 1.4.1

Table 2: Goal 2 Summary

Address institutional and organizational barriers to Complete Streets implementation.

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
2.1: Strengthen practices for decision-making and coordination between departments.	2.1.1. Develop a process for documenting Complete Streets policy exceptions.	Completed	N/A	Section B, Item 3	None
	2.1.2. Review and revise transportation impact study requirements to ensure accommodations for all users are addressed.	Currently underway	N/A	Section C, Item 1	None
	2.1.3. Develop a process for defining and evaluating maintenance costs for Complete Streets projects.	1 -2 years	Maintenance Services	Section B, Item 2b	None
	2.1.4. Develop or adapt a process for considering Complete Streets principles when prioritizing projects for inclusion in Capital Improvement Program.	1 -2 years	Engineering and Transportation	Section B, Item 2a	None
	2.1.5. Provide staff education opportunities regarding the range of Complete Streets opportunities through design, routine maintenance and construction projects. This may be achieved through annual in-house education sessions or staff attendance at related conferences such as NACTO.	Ongoing	Administration – Development Services, Public Works, Maintenance Services	Section A, Items 1-3	None

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
2.1, continued: Strengthen practices for decision-making and coordination between departments.	2.1.6. Designate a Complete Streets staff lead or interdepartmental team responsible for implementation items that require input from multiple departments. Examples include the documentation of Complete Streets policy exceptions and the development of performance measures.	1 -2 years	Administration – Development Services, Public Works, Maintenance Services	Section A, Items 1-3	None
2.2: Expand external agency and stakeholder coordination.	2.2.1. Consult with transit providers and goods movement stakeholders to identify modifications to development review standards for transit vehicles, transit users and heavy vehicles.	Currently ongoing	Development Services	Section A, Item 1	None
	2.2.2. Consult with transit providers and goods movement stakeholders to establish review procedures and processes for early input on capital improvement projects.	0 – 1 year	Engineering and Transportation	Section A, Item 1	None
2.3: Expand public stakeholder education and engagement.	2.3.1. Develop or adapt public education materials regarding the goals and benefits of a Complete Streets design philosophy and the use of Complete Streets design elements that are unfamiliar to the general public.	1 – 2 years	Development Services, Planning Division	Section A, Item 3	Action 1.3.1
	2.3.2. Develop a process for communicating Complete Streets policy exceptions to the public.	Completed	N/A	Section B, Item 3b	Action 2.1.1

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
2.3, continued: Expand public stakeholder education and engagement.	2.3.3. Increase public awareness of existing processes that can be used to report Complete Streets maintenance and operations concerns such as roadway hazards, potholes, road debris, inadequate pedestrian crossing times, excessive speeding and non-compliance with traffic controls.	Completed	N/A	Section B, Item 2b	None

Table 3: Goal 3 Summary

Complete ongoing monitoring and reporting of Complete Streets implementation.

Objective	Action	City of Hayward Implementation Details			
		Timeframe	Lead Party	CS Policy Reference	Required Preceding Actions
3.1: Evaluate implementation progress on a routine basis.	3.1.1. Develop performance measures for evaluating progress towards meeting system-wide Complete Streets implementation goals, which may include: <ul style="list-style-type: none"> ○ Progress on Implementation Actions from this Workplan ○ Number of Complete Streets concept plans completed ○ Number of Complete Streets projects constructed ○ Safety evaluations completed ○ Number of Complete Streets elements repaired, replaced or upgraded (for example, lane miles of bicycle facilities restriped) 	1 – 2 years	Engineering and Transportation, Administration	Section D, Item 1	None
	3.1.2. Develop a system for tracking the implementation of connected networks for all modes and users. This system may address specific bicycle, pedestrian and transit infrastructure improvements.	2 – 5 years	Engineering and Transportation, Administration	Section D, Item 2	Action 3.1.1

Objective	Action	City of Hayward Implementation Details			
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3.2: Report implementation progress on a routine basis.	3.2.1. Determine the frequency and method for reporting on Complete Streets implementation progress.	0 – 1 year	Engineering and Transportation, Administration	Section D, Item 2	None
	3.2.2. Initiate before/after studies as applicable for programmed/completed projects including at a minimum, usage by mode, operational characteristics (delay, volumes, traffic diversion), and collision data.	1 – 2 years	Public Works - Transportation	Section D, Item 2	Action 1.1.2