



**DATE:** August 19, 2025

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT:** City Commissions: Review of Six Reappointment Requests and Approval of Interview Process for August 26, 2025

### **RECOMMENDATION**

That the City Council: 1) reviews five Community Services Commission, and one Library Commission reappointment requests; 2) reviews the annual report of Council's appointed bodies comprising members' attendance records, completion of trainings, and overall performance; and 3) confirms the process for conducting the annual City commissions interviews on August 26, 2025.

### **SUMMARY**

The annual recruitment for City commissions was conducted from May 8, 2025 to August 1, 2025. There are currently fourteen vacancies across commissions and six requests for reappointment - Table 1: Summary. Fifty-seven applications were received by the submission deadline and fifty-two applicants qualified to be considered for appointment. Attachment III contains the final list of applicants and their preference for service. A digital binder containing all qualified applications was made available to the City Council on August 11, 2025.

### **BACKGROUND AND DISCUSSION**

City staff identified City commission members whose terms expire in September 2025 and contacted them to confirm their desire to continue serving. Table 1 below summarizes the current vacancies for all meeting bodies. Tables 2 to 5 summarize the individual meeting bodies. Attachment II contains detailed information by meeting body including demographic data reflecting the current composition of each meeting body. This information is intended to inform the City Council about the current composition of meeting bodies and urge the City Council to select representatives from sectors/groups not yet represented.

**TABLE 1: SUMMARY OF VACANCIES:**

Body	Vacant Seat(s)	Seeking Reappointment	Not Seeking Reappointment	Total
CSC <sup>1</sup>	0	5	0	5
LC <sup>2</sup>	2	1	2	5
Pers C <sup>3</sup>	3	0	0	3
PC <sup>4</sup>	0	0	0	0
CGC <sup>5</sup>	7	0	0	7
<b>TOTAL</b>	<b>12</b>	<b>6</b>	<b>2</b>	<b>20</b>

\* Fulfilled Term Limit

**TABLE 2: COMMUNITY SERVICES COMMISSION (CSC):**

#	Name of Commissioner	Date Appointed	Term Expires	Resigned	Not Seeking Re-appointment	Seeking Re-appointment
1	Austin Bruckner Carrillo	9/21/21	9/30/27	12/16/24		
2	Tyne Johnson	9/12/23	9/30/24	9/30/24		
3	Collin Thormoto	9/21/21	9/30/26	10/8/24		
4	Hazel De Leon	1/18/22	9/30/25		x	
5	Janet Kassouf	9/15/15	9/30/25		x	
6	Linda Moore	9/18/18	9/30/25		x	
7	Amardeep Brar	9/12/23	9/30/25			x
8	Daisy Maxion	9/12/23	9/30/25			x
9	Jagdeep Singh	9/20/22	9/30/25			x
10	Lenita Wheeler	9/20/22	9/30/25			x
11	Calvin Wong	9/12/23	9/30/25			x

\* On 3/4/2025, the CSC size was reduced to 11; therefore, since the Commission has currently eleven members, the City Council only needs to review requests for reappointment.

**TABLE 3: LIBRARY COMMISSION (LC):**

#	Name of Commissioner	Date Appointed	Term Expires	Resigned	Not Seeking Re-appointment	Seeking Re-appointment
1	Shonda Goward	9/21/21	9/30/26	6/30/25		
2	Marhya Kelsch	1/23/24	9/30/27	5/6/25		
3	Joshua De Miguel	9/17/24	9/30/25		x	
4	Valerie Fredericks	9/17/24	9/30/25		x	
5	Suresh Sangiah	9/10/19	9/30/25			x

<sup>1</sup> [Community Services Commission](#)

<sup>2</sup> [Library Commission](#)

<sup>3</sup> [Personnel Commission](#)

<sup>4</sup> [Planning Commission](#)

<sup>5</sup> [Clean and Green Commission](#)

**TABLE 4: PERSONNEL COMMISSION (PERC):**

#	Name of Commissioner	Date Appointed	Term Expires	Resigned
1	Jadesola Edwards	9/20/22	9/30/26	9/23/24
2	Denise Thompson	9/10/19	9/30/26	11/13/24
3	Lucy Woo	9/20/22	9/30/26	6/12/25

**TABLE 5: CLEAN AND GREEN COMMISSION (CGC):**

#	Name	Date Appointed	Term Expires	Resigned
1.	Lucas Banks	9/20/22	9/30/27	3/25/25
2	Margaret Barton	9/20/22	9/30/26	10/11/24
3	Mohaned Elwali	9/21/21	9/30/28	7/21/25
4	Vikram Gautham	9/12/23	9/30/27	5/16/25
5	Jeffrey Haman	9/19/17	9/30/27	9/17/24
6	Dough Mansel	9/20/22	9/30/28	3/18/25
7	Leah Martinez	9/20/22	9/30/27	10/18/24
8	Jessica Stanley	9/10/19	9/30/27	11/19/24

\* On 3/4/2025, the size of the Clean and Green Commission was reduced to 18; therefore, since the Commission has eleven members, the City Council only needs to fill seven vacancies.

### **Interview Process for August 26, 2025**

On August 11, 2025, staff provided Council Members with a digital binder comprising a list of applicants, applicant preference by meeting body, applications, applicant demographic data, and maps of current members vs. applicants.

Should the City Council wish to continue the interview process involving the “pre-screening” step that would allow the City Council to narrow the field of candidates to be interviewed, members of the City Council will complete and email their selection (Attachment IV) to the City Clerk by Wednesday, August 20, 2026. Applicants who receive three points will be invited to interview with the City Council on August 26, 2025.

### **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

## PUBLIC CONTACT

Information about the annual recruitment was disseminated via various channels. Table 6 below provides a summary of the outreach efforts completed to date.

**TABLE 6: OUTREACH SUMMARY:**

2025 Outreach Efforts	Date	Attendance/Reach
City Newsletter - The Stack	5/8/2025	49,656 recipients
City Newsletter - The Stack Extra	5/13/2025	49,694 recipients
City Newsletter - The Stack Extra	7/23/2025	48,995 recipients
Annual Earth Day Citywide Clean-Up Event	4/26/2025	~ 104 attendees
Cinco de Mayo	5/3/2025	7,000 attendees
Juneteenth Celebration	6/21/2025	6,000 attendees
All America Festival	6/28/2025	800 attendees
Water Bill and Excise Tax Mailer	Mid-April to Mid-June	49,112 mailers
Water Bill (online)	Mid-April to Mid-June	68,590 mailers with online bill
Downtown Hayward Street Parties	6/12/25 & 7/17/25	over 8,000 attendees
South Hayward Market	7/21/2025	~ 80 attendees
Email to Community Groups	7/25/2025	
Social Media: Library	7/28/2025	
Social Media: Facebook	5/8/25 - 8/1/25	4,934 impressions
Social Media: Twitter	5/8/25 - 8/1/25	1,922 impressions
Social Media: Instagram	5/8/25 - 8/1/25	4,078 impressions
Social Media: LinkedIn	5/8/25 - 8/1/25	3,162 impressions

## NEXT STEPS

If the City Council approves the interview selection process, applicants will be invited to interview with the City Council at a special Council meeting on August 26, 2025.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:



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Jayanti Addleman, Interim City Manager