



DATE: September 18, 2023

TO: Council Ad Hoc Committee on the Council Handbook

FROM: City Manager, City Attorney, City Clerk

SUBJECT: Agenda Planning Calendar

RECOMMENDATION

That the Ad Hoc Committee approves the agenda and topics for the current meeting.

DISCUSSION

For the Council Ad Hoc Committee's consideration, below is an agenda for the September 18, 2023 meeting. This will be the final meeting of the Ad Hoc Handbook Committee unless otherwise directed.

Ad Hoc Committee Agenda Planning Calendar	
Monday, September 18, 2023	
1.	Review and approve the Council Ad Hoc Committee Agenda Planning Calendar
2.	Review and approve "Compensation for Members of the City Council" and "Benefits" recommendations (pages 5 and 6)
3.	Review and approve "Council Office Budget and Expenditure Guidelines" recommendation (page 13)
4.	Review and approve "Rules, Decorum and Order" recommendation (pages 32-33)
5.	Review and approve "Council Committees and Appointments to Alameda County Agencies and Other Regional Boards" recommendation (page 50)
6.	Review and approve "Responsibility of Council Liaison" recommendation (page 52)
7.	Review and approve "Committees, Commissions and Task Forces" (City Council's Appointed Officials Handbook – Term of Office & Attendance and Vacancies) recommendations (page 10-12)

NEXT STEPS

Upon consideration and approval by the Council Ad Hoc Committee, staff will schedule items accordingly for any future Council Ad Hoc Committee meetings.

Prepared by: Regina Youngblood, Assistant City Manager

Recommended by: Miriam Lens, City Clerk
Michael Lawson, City Attorney

Approved by:

A handwritten signature in black ink, appearing to read 'McAdoo', with a long horizontal stroke extending to the right.

Kelly McAdoo, City Manager