



DATE: July 16, 2019

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Adopt a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with St. Francis, Inc., for On-Call Streetlight and Traffic Signal Maintenance Services.

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute a three-year agreement with St. Francis Electric, Inc., for On-Call Streetlight and Traffic Signal Maintenance Support.

SUMMARY

The On-Call Streetlight and Traffic Signal Maintenance services contract primarily provide after-hours and weekend emergency services support to the City traffic signal technician to maintain and repair streetlights and traffic signal equipment. In July 2016, Council authorized the City Manager to execute a three-year agreement with St. Francis Electric, Inc., for On-Call Streetlight and Traffic Signal Maintenance services with a not-to-exceed amount of \$175,000 annually, which expired on July 5, 2019. The new professional services agreement will provide On-Call Streetlight and Traffic Signal Maintenance services for a three-year period (until June 30, 2022), with a not-to-exceed amount of \$175,000 annually.

BACKGROUND

Hayward's Public Works & Utilities Department is responsible for maintaining 146 traffic signals and approximately 8,280 streetlights. Prior to 2013, the City relied exclusively on outside contractors to maintain and repair streetlights and traffic signal equipment. In February 2013, the City hired its first in-house traffic signal technician. The position performs day-to-day services such as replacing signal detection, streetlight fixture repair, and overall inspection.

The services provided by the on-call Streetlight and Traffic Signal Maintenance contractor includes complex problem solving, large labor-intensive projects, and after-hours and weekend emergency services. The services include, but are not limited to, installation of streetlights and traffic signal infrastructure, fiber optic cable installation,

and repairing the recurring damage to the City's signal and streetlight infrastructure from automobile accidents.

DISCUSSION

The proposed On-Call Traffic Signal and Streetlight Maintenance services will only be performed in a support capacity to assist the Traffic Signal technician. Primarily, the on-call services will be provided for emergency services after hours and during weekends, and as needed for complex problem solving and labor-intensive projects. The current contract with St. Francis Electric, Inc., expired on July 5, 2019. A Request for Proposals (RFP) was prepared by staff and released to five traffic signal and streetlight maintenance firms and posted on the City's website on May 31, 2019. On June 14, 2019, three proposals were received in response to the RFP. St. Francis Electric, Inc., was determined by staff to be the most qualified for the services needed, based on their experience in providing similar services to the City of Hayward, familiarity with the City's traffic signal system, and the firm's competitive rate structure.

ECONOMIC IMPACT

The ability to quickly and efficiently replace damaged streetlighting and traffic signals provides a significant benefit to Hayward residents, businesses, and patrons to Hayward merchants.

FISCAL IMPACT

There will be no impact to the General Fund. The funding for these services will come from previously approved CIP budgets allocated for Streetlight and Traffic Signal Maintenance. Staff recommends a professional service agreement with St. Francis Electric, Inc., for a not-to-exceed amount of \$175,000 annually for a three-year period.

STRATEGIC INITIATIVES

This agenda item supports the Complete Streets Strategic Initiative. The purpose of the Complete Streets initiative is to build transportation networks that are safe, comfortable, and convenient for everyone regardless of age or ability, including motorists, pedestrians, bicyclists, and public transportation riders. This agenda item supports the following goals and objectives:

- Goal 1: Prioritize safety for all modes of travel.
 - Objective 3: Ensure that roadway construction and retrofit programs and projects include complete streets elements.
- Goal 2: Provide Complete Streets that balance the diverse needs of users of the public right-of-way.
 - Objective 1: Increase walking, biking, transit usage, carpooling, and other sustainable modes of transportation by designing and retrofitting streets to accommodate all modes.

SUSTAINABILITY FEATURES

Maintaining a reliable and robust infrastructure will help minimize the City's environmental footprint. The upkeep of the City's streetlight inventory and traffic signals is an important part of a sustainable community. It allows the City to meet environmental goals by replacing high energy lights with more energy efficient lights and reduce greenhouse gas emissions by optimizing traffic flows. The effort to replace all High-Pressure Sodium bulbs in City's 8,000 plus streetlights with LED bulbs has resulted in a longer useable life and lower yearly energy costs.

PUBLIC CONTACT

No public contact has been made related to streetlight and traffic signal maintenance services.

NEXT STEPS

If Council approves this request, the City Manager will enter into a three-year contract with St. Francis, Inc., for a not to exceed annual amount of \$175,000.

Prepared by: Fred Kelley, Transportation Manager

Recommended by: Alex Ameri, Director of Public Works

Approved by:



Kelly McAdoo, City Manager