



DATE: September 2, 2025

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Informational Report: FY25 Q3 and Q4 Semiannual Capital Improvement Program Progress Report

RECOMMENDATION

That the City Council review this informational report on FY25 Quarter 3 and Quarter 4 Semiannual Capital Improvement Program (CIP) Progress Report.

SUMMARY AND BACKGROUND

The CIP is a planning document intended to guide the City's capital project expenditures for the upcoming ten-year period. The purpose of the report is to update Council and the public on the status of CIP projects, as well as to highlight the accomplishments that occurred in each semiannual period. The Progress Report¹ can be found through the link of the online CIP book posted on the City's website², under the Table of Contents³ section. A PDF version of the report is also included in Attachment II for active projects and Attachment III for completed projects.

DISCUSSION

The FY25 Quarter 3 and Quarter 4 CIP Progress Report covers the period between January 1, 2025, to June 30, 2025. While the Adopted FY25 CIP contains over two hundred capital projects, the progress report only includes major projects of interest with activities that occurred in FY25 Quarter 3 and Quarter 4. To not inundate City Council and the public with progress updates on CIP projects related to routine maintenance, replacements, repairs, or projects performed on an as needed basis, the number of projects reported on will be reduced. An example of a routine project not included in the report for this period is Project No. 05188, Streetlight Energy which is an annual project to pay for energy costs associated with over 8,300 City-owned streetlights.

¹ <https://stories.opengov.com/haywardca/published/pQh3TGBfjI>

² <https://www.hayward-ca.gov/your-government/documents/capital-improvement-program>

³ <https://stories.opengov.com/haywardca/published/Veh4LsXT2-C>

Significant ongoing vacancies in 28 key positions within the Public Works and Utilities Department, including Assistant Director – Utilities, Deputy Director – Engineering, and Deputy Director – Transportation, have substantially impacted staff's ability to make significant progress on some CIP projects. However, active recruitments are in place to address some staffing shortages and fill vacancies that are non-General Fund or are positions that bring in revenue. With limited staff resources, the Department has prioritized working on CIP projects that have an immediate impact on the quality of services provided to residents. An example of a project with minimal activity in FY25 Q3 and Q4 due to staffing vacancies is Project No.05310, Hayward Boulevard Safety Improvements, which will support implementation efforts identified in the pending Hayward Boulevard Safety Feasibility Study. Nevertheless, significant progress continues to be made on design and construction of major CIP projects such Mission Blvd. Phase 3, Main Street Complete Street, Pavement Rehabilitation, various WRRF Projects, and multi-year water line and sewer line improvement projects.

ECONOMIC IMPACT

Maintaining and improving the City's infrastructure, fleet, and equipment will have an unquestionable impact on maintaining and improving the economic health and vitality of the City. However, providing a Semiannual Progress Report will not have a direct economic impact.

STRATEGIC ROADMAP

The FY25 Vision and Strategic Roadmap adopted on June 4, 2024, are at the forefront of the City's capital project planning efforts. As Council adopts updates the Strategic Roadmap annually, staff will continue to ensure that CIP Projects align with the Vision and priorities set forth. CIP Projects touch the Confront Climate Crisis & Champion Environmental Justice, Enhance Community Safety & Quality of Life, Grow the Economy, and Strengthen Organizational Health Priorities. However, they predominantly support the Invest in Infrastructure Priority.

FISCAL IMPACT

The adopted capital budget for FY25 totals about \$158 million, with a total of approximately \$1 billion tentatively programmed for the entire ten-year period from FY25 through FY34. An additional \$690 million of unfunded needs were identified for the same period. The effort for providing a Progress Report semiannually moving forward will be absorbed in the Department's existing budget and not have impact on general fund.

SOCIAL EQUITY

Consideration of social equity has been an important element of selecting projects, such as roadway improvements, sidewalk improvements, traffic calming, complete streets, and landscaping.

SUSTAINABILITY FEATURES

While the adopted projects are aligned with and advance the Council's sustainability goals and policies, the action taken for this agenda report will not result in a physical development, purchase or service, or a new policy or legislation. Any physical work will depend upon a future Council action. Sustainability features for individual CIP projects are listed in each staff report.

PUBLIC CONTACT

The purpose of the Progress Report is to provide regular updates to Council and the public on the status of CIP projects. The Progress Report⁴ is posted for public view and can be found through the link of the online CIP book posted on the City's website⁵, under the Table of Contents⁶ section of the online CIP book.

NEXT STEPS

Staff will continue to provide semiannual reports on the status of the City's adopted Capital Improvement Program.

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Approved by:



Jayanti Addleman, Interim City Manager

⁴ <https://stories.opengov.com/haywardca/published/pQh3TGBfI>

⁵ <https://www.hayward-ca.gov/your-government/documents/capital-improvement-program>

⁶ <https://stories.opengov.com/haywardca/published/Veh4LsXT2-C>