



COUNCIL INFRASTRUCTURE COMMITTEE MEETING
Hayward City Hall – Conference Room 2A
777 B Street, Hayward, CA 94541-5007

January 24, 2018
4:00 p.m. – 6:00 p.m.

MEETING MINUTES

CALL TO ORDER: Meeting called to order at 4:04 PM by Chair Elisa Márquez

PLEDGE OF ALLEGIANCE: Led by Council Member Mendall

ROLL CALL:

Members Present: Elisa Márquez, Chair; Al Mendall, City Council Member; Marvin Peixoto, City Council Member

Staff Present: Alex Ameri, Director of Utilities & Environmental Services; Morad Fakhrai, Director of Public Works; Fred Kelley, Transportation Manager; Sai Midididdi, Associate Transportation Engineer; Karen Neklason, Administrative Analyst II; Kevin Briggs, Acting Deputy Director of Public Works; Dave Hung, Senior Civil Engineer; Fire Chief Garrett Contreras; Erik Pearson, Environmental Services Manager; Colleen Kamai, Executive Assistant (Recorder)

Others: Gerald Kruse, Susie Hufstader, Mike Cooper, Spencer Lee, Howard Edwards, Robert Carlson

PUBLIC COMMENTS: There were no public comments.

APPROVAL OF MINUTES:

1. Draft Meeting Minutes from November 29, 2017 Regular Meeting:

The Committee approved the minutes of the Council Infrastructure Committee meeting of November 29, 2017.

REPORTS/ACTION ITEMS:

2. Mission Boulevard Corridor Improvements Phase 3 Project Update:

Interim Public Works Director Ameri introduced the report, and turned it over to Senior Civil Engineer Dave Hung. Mr Hung introduced project consultants, Mr. Mark Thomas, Mr. Mike Cooper and Mr. Spencer Lee. He then provided background information about the project, reviewed design elements, project costs, the project schedule, and asked for Committee feedback.

PUBLIC COMMENTS/DISCUSSION

Susie Hufstader with Bike East Bay commented that the current design proposal is not safe and does not meet industry standards. Guidelines released by National Association of City Transportation Officials (NACTO) suggest that unprotected bicycle lanes and lane sharing are not compatible with high traffic volumes and speeds above 20 mph. Lane sharing causes a squeeze point between vehicles and bicyclist and is unsafe. She added that the proposed bike routes through residential streets do not accommodate traveling to local businesses. She would like to see a parking study for

this project. She added that the community is looking for something that calms traffic and creates a nice atmosphere.

At this time Chair Márquez acknowledged receipt of comments from Steven Dunbar received by email. Mr. Dunbar's comments were subsequently posted on our website for public view under Council Infrastructure Committee "Documents Received After Published Agenda".

Robert Carson supports Ms. Hufstader's comments. He added that he is surprised to see a modern street in Hayward does not have a dedicated lane for bicyclist. Lane sharing is dangerous, vehicles do not like sharing the lane, and drivers get frustrated. A dedicated lane makes it safer. He encourages approval of dedicated bicycle lanes.

CM Peixoto commented that he is in favor of the alternate bike routes, on street parking, speed limits, and pedestrian safety are major concerns. He remarked there is not enough parking for businesses now. He would like the left turn at Sunset to remain signalized and suggest flashing crossing signals to slow traffic down at crosswalks. In summary, parking is a priority, in favor of alternate bike routes, concerns about pedestrian safety, and would like a dedicated turn lane at Sunset.

CM Mendall feels that the alternate bike route on Main Street is unrealistic, but the route on Montgomery is worth looking at. He added that the City has received many complaints about traffic and speeding on Montgomery, there might be a way to reconfigure Montgomery to be more bike friendly and slow traffic at the same time, though, he is not optimistic the alternative bike routes will work. He said it would be better to find a way to make it work on Mission without alternate bike routes. He suggested there could be one travel lane in each direction and a dedicated turn lane given the frequency drivers traveling end up moving around vehicles waiting to turn. He added that he is not in favor of giving up any parking. He rather lose the lane than lose parking.

Chair Márquez shared some concerns about underground utilities and the responsibilities for property owners. She suggests proper noticing and advance outreach is planned well in advance. She suggests exploring funding options to add more substantial median elements and a more prominent entrance using the Hayward logo with lighting. She added that she likes the additional signal lights and the bay friendly landscape looks good. She agrees with CM Mendall she would rather give up a traffic lane then lose parking. She wants to put emphasis on bike lanes being more accessible, she in not in favor of the alternate routes.

Interim PW Director Ameri indicated that considering committee comments and feedback, this item will be calendared for further discussion in April or July.

3. Old Highlands Homeowners Association (OHHA) Update:

Interim PW Director Ameri introduced the report, and turned it over to Kevin Briggs. Mr. Briggs talked about attending the recent OHHA board meeting and provided input from that meeting about funding, and next steps, and asked for Committee feedback.

PUBLIC COMMENTS/DISCUSSION

Robert Carlson commented that the vote at the January 18, 2017 OHHA Board meeting was unanimous. He added that he has been "pitching" this for several months and got very little negative reaction. Mr. Carlson said the staff report and presentation is accurate and he appreciates the city compromising. He recognized staff for their efforts and offered his services if there's anything else he can do to help facilitate this.

CM Peixoto asked staff to explain the deferred improvement agreement.

Interim PW Director Ameri explained that the deferred improvement agreement means that the although the property owner does not have to complete improvements now, they cannot contest it later when the city deem it necessary.

CM Mendall asked if the cost to property owners would be a set amount or vary based on street. He also asked what happens if the property owners approve a specific amount and the project exceeds that amount, who pays the difference. He would like the city to look at an agreement that protects the city and the property owners should the cost fluctuate. He added that unless it increases the cost, would like staff to look for ways to do the project all at once.

Mr. Carlson indicated that the OHHA Board prefers the cost be shared equally amongst property owners. He clarified that it is their preference, but it has not been determined.

Interim PW Director Ameri added that staff is confident that the cost projection will not change if the project moves forward within next two years, but staff will have a conversation with the City Attorney to determine if there is a type of agreement that protects the city and property owners if the cost fluctuate.

Chair Márquez asked staff to check in with the City Attorney to clarify if property owners must be a registered voter to vote. She added that property owners have indicated they are pleased with the process. She thanked Mr. Carlson for his help through the process.

Interim PW Director Ameri will follow up with the City Attorney and report back.

4. Downtown Parking Management Plan Recommendations:

Interim PW Director Ameri introduced the report and turned it over to Fred Kelley. Mr. Kelley reviewed the presentation, provided background information, reviewed feedback from community outreach efforts, summarized the proposed residential and business parking permit program and wayfinding proposal. Mr. Kelley then and asked for Committee feedback.

PUBLIC COMMENTS/DISCUSSION

CM Mendall commented that Council asked for wayfinding signs about a year ago, he is disappointed that it has not happened yet and would like to see it done as soon as possible. He added that he is comfortable with the overarching parameters of the proposed plan around zoning and time limitations, but remarked that a few significant modifications are needed around the cost structure for permits. CM Mendall said the proposal presents a complicated cost structure. He does not think permits should be free under any circumstance. He added that everyone should have to pay for a permit and there should be one type of fee for every user whether they are a resident or business. As an incentive, he is willing to compromise offering a one-time reduced fee at half price for the first permit, but regular price for each additional permit, or even offer the first year free. He added that any one-time reduced fees would only be offered to existing residents, new developments should not receive any discounts. CM Mendall agreed that limiting businesses to twenty permits is fine.

CM Peixoto said that the proposed time restrictions in the downtown area are fine and he agrees that permit parking should not be allowed in front of downtown businesses to encourage turnover. He

asked staff for clarification about the revenue projections around enforcement. He remarked that enforcement will change the behavior resulting in less citations/revenues.

CDM Consultant Bill Hurrell reported that what they see in other cities is that over time there's a turnover of residents and employees and even business growth, resulting in increased enforcement and revenue. He added, there may be a small drop off at first, but due to growth over time the jump in revenue comes from issuing more citations. The projections also take in consideration adequate equipment and staffing levels.

CM Peixoto added that he agrees with CM Mendall's comment that no one should get a free permit, but he understands staff's argument that the permit fee for business should be lower. He also agrees with CM Mendall that wayfinding signs need to be a priority. Additionally, he likes the idea of purchasing adequate equipment.

CM Márquez is also eager to see wayfinding signs, but prefers digital signs if possible. She suggests that staff explore grant opportunities for digital signs. She added that the wayfinding signs need to show how many parking spaces are available in the various municipal parking lots. She would also like staff to work with the Chamber to produce a parking brochure that merchants can hand out to their customers. She also expressed concerns that shorter time restrictions on B and Main Street will result in parking spilling over onto nearby streets impacting other businesses.

Staff clarified that the time restrictions on nearby streets could be evaluated if they result in parking issues impacting the businesses.

CM Márquez supports offering free parking permits for the first year for existing residents. She suggests sending written notice, possibly included in the water bill, to renew parking permits annually. CM Marquez added that she agrees that fees do not need to be different for residents and businesses.

5. East Bay Greenway Update (Oral Report):

Interim Public Works Director Ameri introduced the report and turned it over to Associate Transportation Engineer Sai Midididi. Ms. Midididi provided a brief update, shared design concepts, summarized outreach efforts and community feedback, discussed next steps and asked for Committee feedback.

PUBLIC COMMENTS/DISCUSSION

CM Márquez asked for clarification about the timeline.

Ms. Midididi reported that the timeline is dependent on UPRR negotiations.

CM Peixoto asked about cost of maintenance.

Ms. Midididi confirmed that ACTC will cover the initial cost and the city would be responsible for ongoing maintenance costs.

6. Revised Proposed 2018 Agenda Planning Calendar:

Staff reported that one item from January was moved to April. There were no other changes.

PUBLIC COMMENTS/DISCUSSION

No comments on this item

7. ORAL UPDATE ON CIP PROJECT(S):

Kevin Briggs provided a brief update on the library construction timeline. The current schedule indicates completion in mid-April, however there is a potential delay dependent on work performed by PG&E, that would push it back to the end of June.

PUBLIC COMMENTS/DISCUSSION

CM Mendall asked staff to provide a very brief update in writing on CIP projects to entire Council on a regular basis.

CM McAdoo provided a brief update regarding the Fire Station Training Center, reporting that she and the Fire Chief continue to work with Chabot to prepare a letter of intent and MOU.

8. FUTURE AGENDA ITEMS:

Mission Blvd. Corridor Phase 3 Project (Analysis of 1 traffic lane,1 turning lane, and a bike lane)

9. COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS:

There no announcements or referrals.

ADJOURNMENT: 6:02 p.m.