



DATE: February 6, 2018
TO: Mayor and City Council
FROM: City Clerk
SUBJECT Resignation of Ms. Heather Enders from the Planning Commission

RECOMMENDATION

That the City Council adopts a resolution accepting the resignation of Ms. Heather Enders from the Planning Commission effective February 1, 2018.

BACKGROUND

Ms. Heather Enders was appointed to the Planning Commission on September 16, 2014. Ms. Heather Enders' resignation becomes effective on February 1, 2018 per her resignation letter (Attachment III). Ms. Enders' vacated position will be filled as part of the annual appointment process for the City's appointed officials to Boards, Commissions, Committees, and Task Forces.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

FISCAL IMPACT

There is no fiscal impact associated with this action.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

Kelly McAdoo, City Manager