

HAYWARD CITY COUNCIL

RESOLUTION NO. 25-____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH GRIFFIN STRUCTURES FOR ASSESSMENT AND PLANNING SERVICES FOR THE CORPORATION YARD NEEDS ASSESSMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$230,000, AND AUTHORIZE THE APPROPRIATION OF AN ADDITIONAL \$109,000 FROM FUND 604 WATER IMPROVEMENT TO PROJECT NO. 07103

WHEREAS, the City of Hayward (City) owns and operates a Corporation Yard that supports multiple City departments and divisions; and

WHEREAS, the Corporation Yard was originally constructed in the 1960s and with inadequate space, and outdated systems is functionally obsolete; and

WHEREAS, the City seeks to modernize the Corporation Yard to accommodate current staffing levels, allow for future growth, and incorporate sustainable design standards, including LEED Silver certification; and

WHEREAS, On December 17, 2024, a Request for Proposals was issued soliciting design and planning services from qualified consulting firms; and

WHEREAS, On January 28, 2025, five proposals were received from Griffin Structures, Object Projects, GHD, Stantec, and Barthos Architecture with consultant fees ranging from \$168,930 to \$258,188; and

WHEREAS, staff recommends Griffin Structures for the project based on their expertise in facility assessments, experience with local municipalities, and responsiveness to the RFP; and

WHEREAS, additional funds appropriated to the Project are needed to support the assessment, professional services, and staff costs for this phase of the project.

NOW, BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute, on behalf of the City of Hayward, an agreement for professional services with Griffin Structures, for assessment and planning services for the Corporation Yard Needs Assessment Project, in an amount not to exceed \$230,000, in a form approved by the City Attorney.

BE IT FURTHER RESOLVED, that the City Council of the City of Hayward hereby approves and authorizes the amendment of the FY2025 Budget Resolution by increasing the appropriation by an additional \$109,000 from the Water Improvement Fund, Fund 604 for a total project budget amount of \$304,000 for Project No. 07103.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2025

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward