

**CITY OF HAYWARD  
and  
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 1021  
CLERICAL AND RELATED UNIT**

**SIDE LETTER OF AGREEMENT**

**11.01 Holidays Observed by the City**

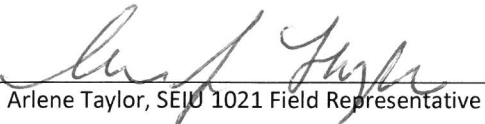
The following days shall be holidays for all full-time employees other than temporary and provisional employees.

New Year's Day	January 1
Martin Luther King Day	3rd Monday in January
Lincoln's Birthday	February 12
Presidents' Day	3rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	1st Monday in September
Admissions Day	September 9
Columbus Day	2nd Monday in October
Veterans Day	November 11
Thanksgiving Day	4th Thursday in November
Friday after Thanksgiving Day	Friday following 4th Thursday in November
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31 (2nd half of work day / 4 hours)

The terms of this Side Letter shall supersede and replace the MOU provision and all other side letters on the specific section identified above.

For SEIU 1021, Clerical and Related Unit

  
Megan Bucci, SEIU 1021 Clerical President

  
Arlene Taylor, SEIU 1021 Field Representative

For City of Hayward

\_\_\_\_\_  
Kelly McAdoo, City Manager

\_\_\_\_\_  
Nina S. Collins, Director of Human Resources

Dated 12-22-16

Dated \_\_\_\_\_