

**CITY COUNCIL MEETING
TUESDAY, OCTOBER 25, 2016**

DOCUMENTS RECEIVED AFTER PUBLISHED AGENDA

Item #7 PH 16-105

Adoption of City of Hayward User Fee Study

All questions pertain to report PH 16-105: Adoption of City of Hayward Use Fee Study RESPONSES FROM FINANCE - ACTING DIRECTOR CLAUSSEN

<p>What does New Facility – No Construction mean (page 48)</p>	<p>This is when a new business that has hazardous materials moves into a building that does not require any tenant improvements. The fee covers evaluation of hazardous materials being introduced to the building, secondary containment, location and placement of incompatible materials, etc.</p>
<p>What is Sire Clearance (page 49)</p>	<p>This is a typo, it should be Site, not Sire, it has been updated in the study. This fee is for the evaluation of properties that may have previously had hazardous materials storage/use that could have contaminated a property.</p>
<p>Was the new fee to help build a fund for city wide updates (general plan, etc.) added to this document? My apologies that I did not see it.</p>	<p>It was not. Staff will be bringing the “Community Planning Fee” back to Council for feedback in calendar year 2018.</p>
<p>Why only 35% proposed cost recovery for Fire Prevention New Construction Permits and Fees? (page 46)</p>	<p>This was a bit misleading and has since been removed from the study. The 35% that was shown on this line in fact represents the 0.35 rate that applies to the Building Permit Fees valuation method for Fire Prevention. The fee noted on this page previously will be included in the Building Permit Fee when using the valuation method as proposed.</p>
<p>Is there a reason we’re not proposing to charge the full cost recovery amount for Certificates of Residency? (page 32)</p>	<p>There are a few reasons for this: Cities in Alameda County offering the same service charge from \$0 to \$15 as demonstrated below.</p> <ul style="list-style-type: none"> ○ City of San Leandro – no charge ○ City of Union City – no charge ○ City of San Ramon - \$10 ○ City of Alameda – no charge ○ City of Oakland - \$15.00 ○ City of Berkeley - \$5.00 <p>To remain in the same range as the other cities in the County we have reduced the rate.</p> <p>The population served by this service comprises elderly on a fixed income and who need the service to collect a small pension.</p> <p>The City serves less than ten customers on a yearly basis, so reducing the rate is not a significant loss in revenue for the City</p>

<p>We discussed this somewhat in Budget and Finance, but I'm still not entirely clear. Why does a request for postponement of an initial inspection for rental housing and hotel inspection not cost the City anything, but costs \$84 for Community Preservation issues? (pages 37 and 38)</p>	<p>This was an error that has since been updated in the study.</p>
<p>While most hazardous waste fees are going down, there are a few that are going up significantly. Do we have anyone in the City for whom these fees will apply? If so, have they been approached regarding the proposed fee changes? (page 48)</p>	<p>The fee increase is a reflection of a reevaluation of the time required to perform the state mandated document review and facility inspection. Yes, we do have approximately 294 businesses (Waste Generators) and 11 Hazardous Waste Treatment (Tiered Permit) Facilities that will be affected by these increases. No, these businesses have not been contacted regarding a proposed fee increase. Fire HazMat will be reaching out to inform the businesses of the change.</p>
<p>Similar question for Wastewater fees, if we have customers to whom the increases apply, were they contacted regarding the proposed increases? (page 58)</p>	<p>The City has Wastewater Discharge Regulations which allows the City to comply with Federal, State, and Local requirements (i.e. Clean Water Act, etc.) and provide a means for regulating certain industrial customers through the issuance of permits. The Water Pollution Source Control Division currently manages approximately 50 permits. These are typically larger businesses, such as RCEC, Dow Chemical, Pepsi, Berkeley Farms, and Shasta Beverage, which, by the nature of their business, discharge potentially large volumes and/or high strength wastewater into the collection system.</p> <p>As with all fees examined as part of this Study, staff performed careful data collection and analysis to accurately characterize the level of effort required to perform each service. The previous analysis occurred several years ago and updated costs of service have now been factored into the suggested new fees. Not evaluating these fees on an annual basis results in the required increases accumulating over the years. Further, some of these permits are multi-year permits, so even if the City evaluated fees on an annual basis, permittees may still face large percentage increases depending on their renewal timing. While not to minimize the proposed increases, the fee is a very small part of the total operating costs for most of the permitted businesses.</p> <p>The most typical way the proposed fee increases would affect businesses is when they renew or amend their existing permits. In most cases, while the actual fee may have gone up, most are still below 100% cost recovery (typically ranging about 80-85% cost recovery), in order to minimize the impact of the increase. All sampling fees, except the "Grab Sample" fee (which is proposed to increase from \$185 to \$270) remain unchanged. A new business requiring a permit would also be charged these new fees, which again, are likely a small percentage of the total operating costs. Public outreach to the affected permitted businesses is the typical public noticing requirements of the User Fee Study as a whole.</p>

<p>Similar question for Massage establishments, were they contacted about the proposed increases? (page 40)</p>	<p>There are massage parlors operating in the city and HPD has not contacted them regarding the time study results. Public outreach to the affected permitted businesses is the typical public noticing requirements of the User Fee Study as a whole.</p>
<p>Are we covering our costs on City Hall Rentals? (page 52)</p>	<p>Yes, however certain non-profits and community groups at times rent portions of City Hall and received reduced rates to present subject matter that effects the entire community.</p>
<p>Who is a cart retrieval fee charged to?</p>	<p>In the past it was charged to retailers when the City would retrieve and return their shopping carts. This fee has not been used in some time and is essentially obsolete. It has been removed from the study.</p>
<p>Alarm permit fee is still higher for an individual with a disability or who is low income than for new/annual renewal. Has this been renewed? Why are they differentiated? (page 41)</p>	<p>After the most recent updates, the fee for an individual with a disability or who is low income is less than the fee for new/annual renewal. The records administrator recommends that the fee for an individual with a disability or who is low income remain lower than the fee for a new/annual renewal. The reason that the time study shows an increased cost for the permit for an individual with a disability or who is low income is the time involved in verifying income for these applicants generally takes more time to set up a new/annual renewal permit.</p> <p>Although there is appropriate justification for charging the higher fee, the fee in the study has been reduced to \$12, as charging low income and disabled residents does not seem equitable.</p>
<p>Please clarify the prisoner booking fees. To whom are they charged and why is the full cost amount NA (page 41)</p>	<p>Prisoner book fees are fees HPD would charge to another law enforcement agency to book their prisoners into the City's jail. The full cost amount is NA because the amount is set annually by the State Sheriffs Association.</p>

Item #9 LB 16-104

**Redevelopment Successor Agency of the City of Hayward
2016 Tax Allocation Refunding Bonds**

AGENDA QUESTIONS _CM LAMNIN (2)

Meeting Date: 10/25/16

Question pertains to Item 9 - LB 16-104

Response from John Stefanski, Management Analyst

Regarding the contract with HUSD and HARD, is any CDBG funding being used for any of these three expenses (MJCC, Sunset Swim Center, or Volunteer Hayward)?	There are no CDBG funds involved in this contract.
	Response from Paul McCreary, General Manager, H.A.R.D.
What is the commitment to "Latter Day Saints" on page 14 of 18 (Item B.1)b.) in the Work Program?	Annually, in May, the local Stakes and Wards of the Latter Day Saints Church helps with a "Day of Service" at one or multiple HARD sites. They sometimes have upwards of 300 volunteers. This past year, they converted the turf at the District Offices to Bay-friendly landscape. This year they plan to expand their reach to other Stakes and hope to have up to 500 volunteers. Please let me know if you or the Council have recommendations on particular parks or facilities you would like to see us focus on as part of the partnership.

PUBLIC COMMENTS

Peter Leroe-Munoz

REGISTER AT SYTURKEYTROT.COM

APPLIED MATERIALS
SILICON VALLEY

Turkey Trot 2016



SILICON VALLEY LEADERSHIP GROUP
APPLIED MATERIALS

NOVEMBER 24

Start Thanksgiving Day off on the right foot. Before the big games, the big meal and all the pies, get in a little exercise and a lot of fun while helping neighbors in need. It's an event the whole family will enjoy and a great way to kick off Thanksgiving Day.

5K Run/Walk, 10K Run & Kids Fun Run
ages 2-7

Save now with early bird registration!

Finisher Medals are back for 2016!

Founded and Produced by:



Benefiting:
Healthier Kids Foundation Santa Clara County
Housing Trust Silicon Valley
Second Harvest Food Bank of Santa Clara & San Mateo Counties
Second Harvest Food Bank of Santa Cruz County
The Health Trust

SantaRunSV.com



TIVO

SantaRun

Silicon Valley

12.18.16



Founded and Produced by:
SILICON VALLEY LEADERSHIP GROUP Foundation

5k Run/Walk

Downtown San Jose

3:00 pm, Sunday, Dec. 18



Benefiting:

