



Keep Hayward Clean and Green (KHCG)  
Task Force (TF) Meeting Notes  
City Hall, 2A Conference Room  
January 23, 2025

**I. Call to Order**

The meeting was called to order by Chair Melissa Milleman at 7:04p.m.

**II. Pledge of Allegiance**

The Pledge of Allegiance led by Task Force Member Blytha Bowers

**III. AB 2449 Teleconference Notifications and Consideration: None**

**IV. Roll Call**

*City Council & Staff:* Todd Rullman, Director Maintenance Services; Vadim Sidelnikov, Deputy City Attorney; John Sanders, Streets Maintenance Manager; Colleen Kamai, Administrative Supervisor; Victoria Sira, Temporary Administrative Clerk.

*Task Force Members Present:* Blytha Bowers, Ceila Ching Chung, Gwenda Dossey, Tom Ferreira, Sandra Frost, Douglas Mansel, Sergey Melnikov, Melissa Milleman, Chandrakala Siramdas.

Task Force Members Remote per AB2449: None

*Task Force Members Absent:* Lucas Banks, Mohammed Elwali, Vikram Gautham, Debra Patton, George Villamil.

Task Force Members Present After Roll Call: Shingo Nagae.

Public Attendees: None

**V. Public Comments: None**

**VI. Presentations: None**

**VII. Action Items:**

**Meeting Minutes from November 21, 2024:**

There were no public or task force comments on this item.

It was motioned/seconded by Task Force members Gwen Dossey and Doug Mansel and passed by majority vote, to approve the meeting minutes from November 21, 2024. (10:0:0:5)

**Recommended Changes to KHCG:** Chair Milleman introduced the item. She reported that the Policy Subcommittee met in December to discuss feedback from KHCG TF members at the November 21, 2024, meeting on proposed changes to the task force. Chair Milleman said that the Policy Subcommittee is in support of the recommendation that the TF be changed to a Commission. It was clarified that, to expedite the process of reviewing and approving a letter of recommendation, and to meet the timeline of the Council Ad Hoc Committee, the item was brought forward as a draft letter in lieu of a list of pros and cons. The draft letter is in support of the recommendation and outlines the pros and cons that capture TF member feedback from the November 21, 2025, meeting. After a brief discussion, Chair Milleman read through the draft letter allowing TF members an opportunity to ask questions and provide feedback on each of the pros and cons. Deputy City Attorney Vadim Sidelnikov answered TF member questions.

There were no public comments.

It was motioned/seconded by Task Force members Sergey Melnikov and Tom Ferreira and passed by majority vote, to approve the letter of recommendation to the Council Ad Hoc Committee. (10:00:5)

### **VIII. Informational Items:**

**Financial Report:** The Financial report was reviewed. There were no public or TF member comments.

**Attendance Report:** The Attendance report was reviewed. There were no public or Task Force member comments.

**Subcommittee Reports/ Updates:** Chair Milleman talked about consolidating subcommittees. She will bring more information forward at the February meeting.

Policy Subcommittee – There were no updates.

Education Subcommittee – There were no updates.

Event Subcommittee – TF Member Ferreira reported that the subcommittee met and discussed the February 22, 2025, cleanup event.

Beautification Subcommittee – TF Member Ferreira shared a photo of the second place Beautiful Yard Contest winner receiving the second place winner yard sign.

Adopt-a-Block – Staff report there was one new approved group and one renewed group in December. There were thirty-three Access Hayward requests for Adopt-a-Block trash pickup in December.

Special Events Planning- There were no updates.

Mapping Subcommittee- There were no updates.

Media Subcommittee- There were no updates.

There were no public comments.

**IX. KHCG Cleanup Events (TF Member Attendance Required)**

Chair Milleman reviewed the list of 2025 cleanup events as listed on the agenda. Logistics and assignments for the February 22, 2025, event will be discussed at the February meeting. Staff report Eventbrite registration has been set up for all four 2025 events and the webpage has been updated with the schedule and registration links. Staff will send out the event flyer, Chair Milleman asked members to share the flyer with groups and businesses to encourage participation.

TF Member Bowers and staff talked about revisiting the tracking log for events to ensure we track cubic yards of trash collected in addition to the number of volunteers and TF attendance.

There were no public comments.

**X. Community Events & Activities (TF Member Volunteer Attendance & Makeup Opportunities)**

Chair Milleman reviewed the list of 2025 community events as listed on the agenda.

There were no public or TF member comments.

**XI. Announcements/Updates:**

Council Member Updates: Council Member Andrews shared she is no longer the Council liaison to Sustainability Committee; she remains the liaison to KHCG and Bay Area Water Supply & Conservation Agency and will miss every other KHCG meeting due to the meeting scheduling conflict. She mentioned that the City Council will discuss the Capital Corridor project at the January 28 Council meeting, public comments can be made in person, via zoom during the meeting, or via email ahead of time. She talked about a donation drive collecting toiletries for victims of the Southern California fires and mentioned several crew members from Hayward Fire Department assisted with the fires.

Staff Update: Director Rullman reported that after receiving positive feedback from the piano crosswalk that was installed a few months ago on Foothill Blvd., there are plans to install a decorative crosswalk on C Street outside the Library. He also mentioned that the new KHCG truck is about 30-45 days away from delivery. Streets Maintenance Manager talked about a planned cleanup of the DeAnza park area, reporting over 40 yards of debris was picked up by Jennifer Treves and volunteer groups at the cleanup in December.

Chair Updates: Chair Milleman mentioned a new wagon was purchased and placed in the shed.

**XII. Future Agenda Action Items**

There were no future agenda items discussed.

**Adjournment:** Chair Milleman adjourned the meeting at 8:40 p.m.