



DATE: May 14, 2019

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2019 for Maintenance District No.2 – Eden Shores Storm Water Facilities and Water Buffer, and Set June 4, 2019, as the Public Hearing Date

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

SUMMARY

Maintenance District No. 2 (MD 2) was formed in 2003 to fund the operation, maintenance, and replacement of the water buffer and storm water facility that borders the Eden Shores residential community. Based on staff's review of the district's financial position, staff is recommending no change to the FY 2020 assessment rate from the previous three years, set at \$198.95.

BACKGROUND

MD 2 was formed on June 24, 2003 to pay for the maintenance and operation of a water buffer and storm water pre-treatment facility. The water buffer consists of landscaping, recirculating pumps and filters, maintenance roads, pedestrian bridge, and anti-predator and perimeter fencing. The benefit zone includes three residential tracts in Eden Shores (7317, 7360, 7361), totaling 534 homes. Assessment rates collected pay for annual maintenance and operation and contribute to future capital replacement. In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the City Council. The report is attached (Attachment III), and includes:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY2020 recommended budget;
- (3) the FY 2020 recommended assessment rate; and
- (4) a map of the benefit zone (assessment diagram).

DISCUSSION

During the past year, staff has completed the following improvements: 1) Installed a weather-based irrigation controller to monitor and adjust water distributed into the water buffer. The

controller was identified in response to a large water leak that occurred this year; 2) Completed a one-time thorough clean-up of the east side of the water buffer; 3) Installed gates on the north and south side of the water buffer to allow for easier equipment access to complete maintenance activities; and 4) Removed silt build along the floor of the water buffer. In FY 2020, staff will be completing a one-time thorough clean-up of the west side of the water buffer.

FISCAL AND ECONOMIC IMPACT

There is no fiscal impact to the City's General Fund from this recommendation because expenditures are to be paid by assessment rates in each respective zone.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to any of the Council's Strategic Initiatives.

PUBLIC CONTACT

City staff: 1) mailed a notice to property owners to let them know of their recommended FY 2020 assessment rate, and to alert them to three meetings where they could provide input (April 11, May 14, and June 4); 2) held a community engagement meeting on April 11; 3) provided an online survey to measure maintenance satisfaction; and 4) will publish a legal notice in the East Bay Times on May 17, 2019.

NEXT STEPS

Following this Council meeting, the City is proposing to hold a public hearing on June 4, 2019, to provide an opportunity for any interested person to be heard. After the public hearing, the City Council may adopt a resolution setting the annual assessment amount as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2020 tax roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report. If the City Council adopts the attached resolution of intention, it will hold a noticed public hearing on June 4, 2019, to consider approving the Engineer's Report and order the levy of assessments for FY 2020.

Prepared by: Denise Blohm, Management Analyst II

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Kelly McAdoo, City Manager