

**City of Hayward Library Commission
FY2024-2025 DRAFT Agenda Plan**

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS (Topics include discussion and information items)
September 16, 2024	<ul style="list-style-type: none"> • Introduction of new and reappointed Commissioners • Brown Act update • Library Commission 2024-25 Agenda Plan • Review Welcome Packet
October 21, 2024	<ul style="list-style-type: none"> • Election of Officers • Discussion of Commission goals • Presentation on HPL Strategic Plan
November 18, 2024	<ul style="list-style-type: none"> • DEI basics • Collection Development Policy • Report on EBooks and Databases
December 16, 2023	<ul style="list-style-type: none"> • Commission Recess
January 27, 2025 20 th is MLK Jr. Day	<ul style="list-style-type: none"> • Mid-Year Budget Review • Annual report and statistics for 2024 • Volunteer Opportunities • Computer Use Policy
February 24, 2025 17 th is Presidents' Day	<ul style="list-style-type: none"> • Budget enhancement requests for FY25 • Report on Weekes improvement project • Community Bulletin Board Policy
March 17, 2025	<ul style="list-style-type: none"> • Programming for Adults and Seniors • Technology Programs/Makerspace update • Computer Use Policy
April 21, 2025	<ul style="list-style-type: none"> • Patron Code of Conduct & Enforcement guidelines (If updated & necessary) • Unattended Children in the Library Policy • Report on Bookmobile services
May 19, 2025	<ul style="list-style-type: none"> • Homework Support Center Report • Presentation on Youth/ Teen Programs (including upcoming Summer Reading)
June 16, 2025	<ul style="list-style-type: none"> • Friends of Hayward Library Report • Literacy Plus Council report • Adult Literacy & ESL Services report
July 21, 2025	<ul style="list-style-type: none"> • Special Meeting + Year-end Commission Dinner
August 18, 2025	<ul style="list-style-type: none"> • Recess

UNSCHEDULED ITEMS

• Branchlets update
• Heritage Plaza Update including Russell City Art Installation
• Project possibilities for commissioners
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