

FY 2019 Mid-Year Operating Budget Adjustments Summary by Department

Non-Departmental

- ❑ Appropriation of \$163,845 in for RDASA Assessment for the newly formed Downtown Hayward CBD - Reso 18-152 (General Fund).
- ❑ PERB Settlement \$979,357 (General Fund).
- ❑ PERB Settlement \$800,613 (Other Funds).
- ❑ Mid-Year request - Transfer Out to Facilities Capital \$103,000 (General Fund).
- ❑ Mid-Year request - Transfer Out to General Liability Fund \$3.0M (General Fund).
- ❑ Mid-year request - Increase of \$3.0M (General Liability Fund)
- ❑ Mid-year request – Increase of \$111,524 (General Fund) – Advanced funding for DHIA.

City Manager's Office – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$3,151,571; \$214,770 General Fund; \$379,950 in Measure B/Measure BB for Paratransit programs; \$1,299,566 for CDBG; \$885,081 in Housing Authority; \$7,000 Downtown Business Improvement; \$726,771 South Hayward BART JPA; \$275,165 in Local Grants, and \$41,455 in Hayward Shoreline JPA.
- ❑ New appropriations for CDBG totaling \$1,900,000 (CDBG Funds).
- ❑ Grant appropriation from fund balance for \$743 (Housing Fund).
- ❑ Downtown Business Improvement appropriation from fund balance \$603 (Special Fund).
- ❑ Appropriation of \$2,500 for Hayward Trust & Agency Fund (Special Fund).
- ❑ Mid-Year request – Appropriate fund balance of \$7,466 from prior Alameda County Agreement (Housing Fund)
- ❑ Mid-Year request - increase of \$116,810 for Contract Services related to Rent Review, Translation Services, and Digitizing Applications (General Fund).
- ❑ Mid-Year request - increase of \$40,000 for Miscellaneous Services (General Fund).
- ❑ Mid-Year request - increase of \$4,000 for promotional material and postage for Rent Review Program (General Fund).
- ❑ Mid-Year request - increase of \$27,881 for the City's Annual Measure C Report (Measure C).

City Attorney's Office – No Staffing Changes

- ❑ Contracts (encumbered) carried forward from FY 2018 total \$323,983 for Professional Legal Services (Liability Fund).

City Clerk – No Staffing Changes

- ❑ Contracts (encumbered) and encumbrances carried forward from FY 2018 total \$14,355 Contract Services (General Fund); \$4,789 for Hayward Youth Commission & Hayward Youth at Large (Hayward Trust & Agency Fund).

Development Services Department – No Staffing Changes

- ❑ Contracts (encumbered) carried forward from FY 2018 totals \$594,391 for the following: Building and Plan Check Services, and Long-Range Planning Consultant (General Fund)
- ❑ Mid-Year request - Security Measures for Maple/Main Development - \$30,000 (General Fund)

- ❑ Mid-Year request - \$450,000 Building Inspection/Outside Plan Checking Contract Consulting Services; Offset by revenues. Expense not incurred without funding from outside sources (General Fund). Mid-Year request - \$150,000 Planning Services / Contract Consulting Services for staff augmentation; and Planner services to assist with moratorium (General Fund).
- ❑ Contracts/Encumbrances carried forward from FY 2018 totals \$41,455 for the Hayward Shoreline JPA (Fund 851).

Finance Department – No Staffing Changes

- ❑ Contracts (encumbered) carried forward from FY 2018 total \$33,450 for ongoing City audit and financial advisor contracts (General Fund).

Fire Department – No Staffing Changes

- ❑ Contracts (encumbered) carried forward from FY 2018 total \$99,492; \$4,021 in General Fund and \$95,471 other funds, which include both grant and donation funds.
- ❑ Grant appropriation (Local Grant) total \$37,000

Human Resources Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$86,291; \$72,106 in General Fund and \$14,185 in the Workers' Compensation Fund.

Information Technology Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$128,227; all in the Information Technology Internal Service Fund.

Library Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$139,121; \$6,800 General Fund, \$24,952 Federal Grants Fund, \$48,037 State Grants Fund, \$43,917 Local Grants Fund, and \$15,415 Donations Fund.
- ❑ Additional grants and allocations of \$257,404; Additional donation appropriation of \$120,000 from the Friends of the Library.
- ❑ Mid-Year request - \$11,675 for Grand Opening of new 21st Century Library and Community Learn Center event (Measure C).

Maintenance Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$394,125; \$130,480 General Fund; \$3,000 in Measure C; \$245,963 Lighting & Landscaping Districts (LLDs) and Maintenance Districts (MDs), and \$14,682 Stormwater Fund;
- ❑ Mid-Year request - \$176,460 increase to update actual water usage within the Lighting & Landscape (LLDs) and Maintenance Districts (MDs).
- ❑ Mid-Year request – \$30,000 increase for one-time clean-up of east and west side of buffer lake (MD #2).
- ❑ Mid-Year request – \$35,000 increase to install water flow and alter equipment (MD #2).
- ❑ Mid-Year request – increase of \$15,000 road repairs (LLD #6).

- ❑ Mid-Year request – Administrative oversight; restore budget of \$73,000 in Facilities Maintenance (Fund 725).
- ❑ Mid-Year Request – Additional security at parking garage on Watkins - \$18,000 (Fund 725)
- ❑ Appropriation – Net budget increase totaling \$481,905 in Lighting & Landscape (LLDs) and Maintenance Districts (MDs) due to adoption of Engineer’s Report approved by Council on June 26, 2018.
- ❑ New appropriation for Narcotics Forensic Analysis Equipment and Narcotic Detective training (Reso 18-224) - \$40,000.

Police Department – (+3.0 FTE)

- ❑ Add 1.0 – Counseling Supervisor – \$69,587 (General Fund) – Grant Funded
- ❑ Add 2.0 – Lead Program Assistant - \$96,224 (General Fund)
- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$1,106,022; General Fund - \$85,175 Contract Services and supplies programs, \$122,314 in grant funded programs, \$78,831 for the animal control spay and neuter program; \$449,872 in Donation Accounts for special programs; and \$369,829 in Asset Seizure.
- ❑ Mid-Year request - Appropriate prior year (FY 2017) carry forward balances for Donation funded programs - \$82,855.

Public Works – Engineering & Transportation Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$247,240 for contract consulting services (General Fund).
- ❑ Mid-Year request - Debt payment correction – Increase of \$165,427 (Airport Fund); with off-set reduction of \$165,427 (Water Fund).

Utilities & Environmental Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2018 total \$854,157 (Other Funds), with a majority for a variety of State and Federal grants (Measure D Recycling/Used Oil - no General Fund impact).
- ❑ New appropriation of \$200,480 for award of grant for Hayward Car Sharing Grant.
- ❑ New appropriation of \$40,956 for award of CalRecycle Beverage Recycling Grant.
- ❑ Mid-Year request - Debt payment correction – Decrease of \$165,427 (Water Fund); with increase of \$165,427 (Airport Fund).
- ❑ Mid-Year request – Increase of \$100,000 for agency membership in the East Bay Discharge Authority (EBDA) JPA.