



**DATE:** December 1, 2020  
**TO:** Mayor and City Council  
**FROM:** City Clerk  
**SUBJECT:** Adopt a Resolution Accepting the Resignation of Ms. Alison Divine from the Keep Hayward Clean and Green Task Force, Effective Immediately

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) accepting the resignation of Ms. Alison Divine from the Keep Hayward Clean and Green Task Force, effective immediately.

### **SUMMARY AND DISCUSSION**

Ms. Alison Divine was appointed to the Keep Hayward Clean and Green Task Force on September 19, 2017. Ms. Divine's resignation becomes effective immediately per her resignation letter dated October 14, 2020 (Attachment III).

Ms. Divine's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

### **STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

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Kelly McAdoo, City Manager