



**DATE:** April 17, 2018

**TO:** Mayor and City Council

**FROM:** Director of Human Resources

**SUBJECT** Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2018

### **RECOMMENDATION**

That the City Council adopts the attached Resolution and approves an amendment to the City of Hayward Salary Plan for fiscal year 2018 ("FY 2018"), which designates all classifications and the corresponding salary range for employment in the City of Hayward government as of April 23, 2018, superseding Resolution No. 17-185 and all amendments thereto.

### **BACKGROUND/DISCUSSION**

The FY 2018 Salary Plan is being amended to change the title Director of Library and Community Services to Director of Library Services. The change is being made to reflect recent changes to the duties for the Director of Library Services. The scope of responsibility for the classification has changed due to the reassignment of the Community Services and Housing Divisions out of the Library and into the City Manager's Office. This classification is an unclassified executive position that serves at the will of the City Manager.

### **SUMMARY**

This item is requesting that Council approve amending the City of Hayward Salary Plan for Fiscal Year 2018 to change the title Director of Library and Community Services to Director of Library Services to more accurately reflect the duties and scope of responsibility of the position.

### **FISCAL IMPACT**

There is no change in salary for the current incumbent and future salary adjustments will be recommended at the sole discretion of the City Manager, with approval of the City Council.

*Prepared and Recommended by:* Nina S. Collins, Director of Human Resources

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

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Kelly McAdoo, City Manager