



DATE: February 28, 2023

TO: Mayor and City Council

FROM: Director of Library Services

SUBJECT: Adopt Resolutions Authorizing the City Manager to Execute MOUs and Accepting and Appropriating up to \$101,000 for the Operation of Family Education Program Services for Hayward Unified School District (HUSD) Schools

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute MOUs with Hayward Unified School District (HUSD) and California State University, East Bay (CSUEB) and adopts a resolution (Attachment III) authorizing the City Manager accept and appropriate up to \$101,000 in funding from HUSD and CSUEB for Family Education Program services (after-school Homework Support Center programming and adult English Conversation Circles) and Bookmobile Program Services to be provided at requested HUSD school sites during academic school year 2022-2023. The funding will be divided as follows:

- 1) \$80,000 from HUSD for services to be provided at four school sites during the 2022-2023 academic school year; and
- 2) \$21,000 from CSUEB for the training, supervision, and tutor/mentorship placements of CSUEB's College Corps students in Homework Support Centers during the 2022-2023 academic school year.

SUMMARY

The City provides robust educational support services to HUSD students and families through its Library Services department. Since 2011, the City has consistently received funding from HUSD to share costs for Family Education Program services. The total cost to operate said services is \$40,000 per school, with HUSD and the Library sharing the cost. The City leverages federal, state, and local special revenue funding to support the costs of programming.

Some of the tutoring services at the HSCs will be provided by California State University, East Bay (CSUEB) students participating in the College Corps program. CSUEB will be providing \$21,000 in funding over the 2022-2023 school year (in two payments of \$10,500) to support this program. Staff requests Council authorization to execute the MOUS and to accept and appropriate up to \$101,000 in the Local Grants Fund (240) from HUSD and CSUEB for FY 2023. With Council approval, staff will appropriate the funding into the Library Department's

Education Services budget and provide services per the terms and conditions of the agreements with HUSD and CSUEB.

BACKGROUND AND DISCUSSION

The Library provides Family Education Program services, including school-based after-school Homework Support Centers at both libraries and at participating Hayward schools through a partnership with Hayward Unified School District (HUSD), and English Conversation Circle programming at strategic community locations, attracting parents from HSC school sites and at both library locations. Each HSC features laptop computers, chromebooks, hotspots, homework and project supplies, on-site trained tutors, and access to the Library's free real-time tutoring program, Tutor.com. Schools are also trained on how to utilize Library E-resources, and library cards.

Per the agreed upon MOU between the City and HUSD for Family Education Program services in 2022-2023 (Attachment IV), HUSD will provide a maximum of \$80,000 for program services rendered at four (4) school sites locations, determined by HUSD (\$20,000 per school). The City will leverage federal, state, and local special revenue funding to support the costs of programming. For the 2022-2023 year, Curbie, the library's Bookmobile will also be providing services at various school locations that can accommodate the vehicle at no additional charge to HUSD.

Some of the tutoring services at the HSCs will be provided by California State University, East Bay (CSUEB) students participating in the College Corps program. The Library serves as a "Partner Site" for this program providing training, supervision, and tutor/mentorship placements for the CSUEB College Corps students. CSUEB will be providing \$21,000 in funding over the 2022-2023 school year (in two payments of \$10,500) to support this program. The College Corp Partnership agreement is included as Attachment V.

STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to a specific strategic roadmap item.

FISCAL IMPACT

The grant funding from HUSD and CSUEB will be appropriated in the Local Grants Fund (Fund 240). This grant funding will provide supplemental funding to allow the Library's Education Services Division to continue providing Family Education Program services at local school site locations. There is no impact on the General Fund from accepting these supplemental funds.

NEXT STEPS

Staff will use the appropriated funding to provide Family Education Program services at requested HUSD school sites during the academic school year.

Prepared by: Brad Olson, Management Analyst II
Lindsey Vien, Education Services Manager

Recommended by: Jayanti Addleman, Director of Library Services

Approved by:

A handwritten signature in black ink, appearing to read "K. McAdoo", with a long horizontal flourish extending to the right.

Kelly McAdoo, City Manager