



CITY OF HAYWARD

Hayward Youth Commission Official Minutes

9/16/24, 6:30 PM

MEETING

A regular meeting of the Hayward Youth Commission was called to order at 6:36pm by Alicia Saenz, Member of the HYC.

CALL TO ORDER Pledge of Allegiance

Commissioner Josue Barrera led the Pledge of Allegiance at 6:36pm.

AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION

6:35 ROLL CALL

PRESENT: Mateo B., Elisabet B., Josue B., Alex(a) C., Crystal G., Jacob J., Ruby K., Zoe K., Israel M., Temiloluwa O., Julia P., Shreya R., Alicia S., Leilani S., Nishant S., Ananya S., Michelle V., Jeremiah W., Florencio B., Arianna C., Jesus D., Liam F., Eliam G., Peter G., Remy M., Isla S., Siddhi S.,

ABSENT: Leila A., Jeffrey H., Jesus R., Khamari L., Guadalupe Z.,

6:40 PUBLIC COMMENTS

No public comments.

6:45 BROWN ACT, ATTENDANCE POLICY, AND MEETING STRUCTURE

Presented by: City Attorney Michael Lawson and City Clerk Miriam Lens

City Attorney Michael Lawson is pleased to see the HYC and is happy to serve as one of the advisory bodies of the council. He spoke about how serving on a body like the HYC is a great advantage when applying to colleges as it provides many opportunities to serve the community. He then spoke about the acts and laws that the HYC must follow. The Brown act, enacted in 1954, requires California governments to have public meetings. This act applies to local governments in California, including HYC meetings. It also requires that meetings have agendas accessible to the public and published 72 hours prior to the meeting. This must also be accessible to people with disabilities, which is required from law. When HYC members are in meetings, they must not text each other or others outside of meetings. It's also important that members do not communicate meeting details with anybody outside of meetings. The HYC is able to have an official meeting when there is a quorum. A quorum means a majority of commission members, this number is 11 for the HYC (the majority of 21). If fewer than 11 members are present, the HYC may not have an official meeting or take official actions, but can still speak about issues on the agenda. During a meeting, the Chair must create an environment in which all are invited and allowed to speak about anything, even about issues that are not on the



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agenda. The way that HYC members can take action in a meeting all starts with making a motion. This motion must be seconded in order to continue the discussion of the motion. In order to pass the motion, 11 votes must be in favor of approving it. Voting on a motion is a perfect opportunity to express your position on a topic. Bullying is never acceptable in a space like the HYC. As commissioners, it is your duty to respect one another and create a safe environment that allows for free speech and expression. The minutes of HYC meetings are all public records. Minutes cannot be hidden under the Public Records Act. Emails, texts, reports are all considered public records if they discuss public business. As a result, Micheal warns HYC members to be careful when discussing public business with others.

City Clerk Miriam Lens, who was appointed by the City Council, acknowledged the mayor. She then spoke about the Hayward Attendance Policy and responsibilities of HYC positions. The Hayward Attendance Policy requires all HYC members to attend at least 75% of all regular meetings held from September to January. If a member is to miss a meeting, they are required to let advisors know prior to a meeting. Under the Brown Act, if a member is sick and wants to attend, they can attend via a Zoom call. This virtual attendance is limited to 4 times a year. Missing 3 meetings in a row could result in a member's seat becoming vacant. The agenda comprises of 12 areas: Call to Order, Pledge of Allegiance, Roll Call, Public Comment, Agenda Items, Agenda Reports and Q&A, Public Comment, Motion, Second for the Motion, Discussion, Vote, and Adjourn. Responsibilities of the Chair: they must understand the Brown Act rules, take the lead role of process, move the meeting forward and agenda, and take a less active role during discussion. Responsibilities of Members: they must read the agenda and reports, create the right atmosphere (Decorum), request permission to speak, participate, and be a liaison between schools. She then showed an example of what a meeting should look like. She also wanted to mention that HYC is one of the few city commissions that still allows for virtual attendance. She then spoke about the duties of alternates. Alternates do not vote, however, they are able present ideas during discussions. If a member seat is open, the alternate who has participated the most will be selected to become a member.

7:22 APPROVAL OF MINUTES

Commissioner Josue made the motion to approve the minutes from 5/8/2023, and the motion was seconded by Commissioner Samiksha: Approve: 22, Disapprove: 0, Abstain: 6.

7:24 AGENCY AND TASK FORCE UPDATES

Mayor Salinas spoke about how he is responsible for appointing three roles: city manager, city attorney, and city clerk. A fun fact about him is that he is the first Latino Mayor in Hayward. He then spoke about two projects he has been working on this year. One project was creating an exchange program for highschool students in Hayward and Portugal. The other project he has been working on is creating the first generation of Hayward bicyclists. In this project, his first step would be getting every student in the HUSD school district a bicycle.

City Clerk Miriam introduced a highschool election poll worker program. In order to qualify, you must be 16 by November 15, be a US citizen, and have a minimum GPA of 2.5.



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7:55 OFFICER ELECTION DISCUSSION

Jen Tibbetts spoke about the officer positions offered by the HYC. These positions are only available to voting members of the committee. She encourages all voting members to apply for at least 1-2 positions. Members can find the link to the HYC Officer application on the slides. We will be voting on positions at our next meeting.

7:57 SACRAMENTO FIELD TRIP DISCUSSION

Advisor, Ivan Padilla, introduced the Sacramento Field Trip available for all HYC members. Members can expect to see the capitol, the history, and the senator.

Temiloluwa made the motion to discuss the Sacramento field trip, and the motion was seconded by Commissioner Michelle Villalobos: Approve: 21, Disapprove: 0, Abstain 6.

8:02 ANNOUNCEMENTS/AGENDA ITEMS

HARD's Adaptive Resource Fair is this Saturday, from 11am-5pm. Volunteers are needed. Email Jen for more details.

Next HYC Meeting: Monday, October 7, 2024 at 6:30pm

7:54 COOKIE DETAILS

Commissioners Temiloluwa, Josue, and Israel have volunteered for the 10/7/24 HYC Meeting.

ADJOURNMENT

Commissioner Alicia adjourned the HYC at 8:03 pm.

APPROVED:

Jeremiah Wong, Commissioner
Hayward Youth Commission



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ATTEST:

Ivan Padilla, Hayward Youth Commission Advisor
City of Hayward