



COUNCIL REFERRAL MEMORANDUM

To: Hayward Mayor and City Council

From: Council Members Angela Andrews and Julie Roche

Subject: Use of Council Member Funds for Reimbursements related to Juneteenth Hayward Coordination

Date: 5/12/23

Background:

As we continue our efforts to acknowledge the need for diversity, inclusion, and equity we are in the midst of coordinating Juneteenth Hayward 2023. The event will also support goals related to community engagement and economic development. CM Andrews is requesting \$1,000 to go towards reimbursement for expenses related to event coordination including but not limited to operations, entertainment, and marketing. Examples include:

- Order banners explaining the history of Juneteenth for display at the event
- Sponsor booths of nonprofits.

This request is within the guidelines outlined in the Council Member Handbook on page 12 and 13 under section: *Council Office Budget and Expenditure Guidelines 2.f.:*

Other expenses approved by the City Council in advance of their incurrence.

Timeline: June 1, 2023

Angela Andrews

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Hayward City Council Member

Julie Roche

Julie Roche

Hayward City Council Member