



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: MIN 25-043

DATE: March 27, 2025

TO: Clean and Green Commission

FROM: Director of Maintenance Services

SUBJECT

Meeting Minutes from February 20, 2025

RECOMMENDATION

That the Clean and Green Commission review and approve the February 20, 2025, KHCG TF meeting minutes.

SUMMARY

The Keep Hayward Clean & Green Task Force held a meeting on Thursday, February 20, 2025, the draft meeting minutes are attached for review and approval.

ATTACHMENTS

Attachment I - 2/20/25 Draft Meeting Minutes



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
City Hall, 2A Conference Room
February 20, 2025

I. Call to Order

The meeting was called to order by Chair Melissa Milleman at 7:01p.m.

II. Pledge of Allegiance

The Pledge of Allegiance led by Task Force Member Doug Mansel

III. AB 2449 Teleconference Notifications and Consideration: None

IV. Roll Call

City Council & Staff: Dr. Ana Alvarez, City Manager; Todd Rullman, Director Maintenance Services; Angela Andrews, Council Member; John Sanders, Streets Maintenance Manager; Colleen Kamai, Administrative Supervisor; Cecilia Melero, Senior Secretary.

Task Force Members Present: Ceila Ching Chung, Mohaned Elwali, Tom Ferreira, Sandra Frost, Douglas Mansel, Sergey Melnikov, Melissa Milleman, Shingo Nagae, Debra Patton, Chandrakala Siramdas.

Task Force Members Remote per AB2449: None

Task Force Members Absent: Blytha Bowers, Gwenda Dossey, Vikram Gautham, George Villamil.

Task Force Members Present After Roll Call: Lucas Banks.

Public Attendees: Zoe Kyama, Youth Commission Liaison; Stacey Spence, Habitat for Humanity

V. Public Comments: City Manager, Dr. Ana Alvarez, introduced herself to the Task Force and expressed her excitement about the Task Force's ongoing work.

VI. Presentations: None.

VII. Action Items:

Meeting Minutes from January 23, 2025:

There were no public or task force comments on this item.

Task Force members Sergey Melnikov and Tom Ferreira motioned/seconded to approve the meeting minutes from January 23, 2025. The motion passed by majority vote.

Recommended Changes to KHCG Event Calendar: Colleen Kamai presented on the 2025 KHCG Cleanup Event Calendar, covering the event locations and the changes suggested. Colleen proposed the removal of the Senior Front Yard Assistance Event and Science in the Park, and the addition of Adopt-a-Block Day and the Reach for a Better Community tabling event. She also suggested swapping the locations of the June and August events to prevent scheduling conflicts.

There were no public comments.

Motion: Task Force members Douglas Mansel and Mohaned Elwali motioned/seconded to approve the removal of the Senior Front Yard Assistance Program and add Adopt-a-Block Day to the calendar. The motion passed by majority vote, also approving the location swap from Weeks Park (June event to August event).

VIII. Informational Items:

Financial Report: The Financial report was reviewed. There were no public or Task Force member comments.

Attendance Report: The Attendance report was reviewed. There were no public or Task Force member comments.

Subcommittee Reports/ Updates: Chair Milleman talked about consolidating subcommittees. Chair Milleman asked that the Task Force confirm that they like the assignments for the subcommittee. Task Force Member Debra Patton suggested that subcommittee meeting dates be added to the Events schedule to have everything in one location.

Policy Subcommittee – There were no updates.

Education Subcommittee – There were no updates.

Event Subcommittee – Chair Milleman reported on 2025 Subcommittee Streamlining. The Slide Deck was passed out to the task Force to review.

Beautification Subcommittee – There were no updates.

Adopt-a-Block – There were no updates.

Special Events Planning- There were no updates.

Mapping Subcommittee- There were no updates.

Media Subcommittee- There were no updates.

There were no public comments.

IX. KHCG Cleanup Events (TF Member Attendance Required)

Chair Milleman reviewed the list of 2025 cleanup events as listed on the agenda. She asked members to help organize materials during and after event cleanups. TF member Doug Mansel thanked Chair Milleman for her organizational efforts.

There were no public comments.

X. X. Community Events & Activities (TF Member Volunteer Attendance & Makeup Opportunities)

Chair Milleman reviewed the list of 2025 community events as listed on the agenda.

There were no public or TF member comments.

XI. Announcements/Updates:

Council Member Updates: Council Member Andrews thanked Chair Milleman for her efficient handling of the meeting. She also mentioned that the Strategic Road Map meeting would be held next month.

Capital Improvement Projects (CIP) projects were reviewed by Director Todd Rullman and his staff. Council Member Andrews announced that she is no longer on the Sustainability Committee and suggested considering tabling at weekend or after-school events if school visits are difficult to schedule.

Staff Update: Director Rullman reported that the USDA Grant is currently paused due to it being federally funded. He also announced that the EV truck for the Task Force is expected to arrive by the Earth Day Event in April 2025.

Chair Updates: Chair Milleman asked Zoe Kyama, Youth Commission Liaison, if there was interest in partnering for a planting event. Zoe expressed interest and is looking forward to more information. Chair Milleman also introduced Stacey Spence from Habitat for Humanity, who spoke about a new housing project near A Street by Cannery Park.

XII. Future Agenda Action Items

There were no future agenda items discussed.

Adjournment: Chair Milleman adjourned the meeting at 8:06 p.m.