

ORDINANCE NO. 25-\_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAYWARD AMENDING SECTIONS 2-3.90, ET SEQ., OF THE HAYWARD MUNICIPAL CODE, RELATING TO THE COMMUNITY SERVICES COMMISSION; AND FINDING THAT THE ACTION IS EXEMPT FROM CEQA REVIEW

Section 1. Section 2-3.90, et seq. of the Hayward Municipal Code is amended to read in full as follows:

**COMMUNITY SERVICES COMMISSION**

**SEC. 2-3.90 POLICY.**

It is the public policy of the City of Hayward to: (1) encourage the development of a planned and orderly approach to the development of community services in the City; (2) identify the needs for community services, to plan for the coordinated delivery of such services to residents in need through both private and public resources so as to avoid duplication and conflict of effort; and (3) create and sustain an environment which will encourage and bring about mutual understanding and respect among all groups of the City, eliminate prejudice, discrimination, and disorder, and guarantee equal rights and opportunities for all.

The City Council of the City of Hayward finds that there is a need on the part of the City and the community to institute an official, responsible, community-oriented body within the City government in order to identify the needs for community services, to plan for the coordinated delivery of such services to citizens in need through both private and public resources so as to avoid duplication and conflict of effort, to evaluate the effectiveness of the services provided and to advise the City Council in regard to these functions, to support community improvement goals, to help solve community problems, and to serve as the Citizens Review mechanism of federally financed or aided projects.

**SEC. 2-3.91 COMMUNITY SERVICES COMMISSION MEMBERS.**

The Community Services Commission shall consist of ~~no fewer than seventeen~~ eleven (1711) members, one (1) of whom shall be designated Chairperson in the manner provided in section 904 of the Charter. ~~Members of the former Human Services Commission or the Citizens Advisory Commission, who hold office as of the date effective date of this Article, shall serve as the initial members of the Community Services Commission until their terms of office, which terms shall be deemed to have begun at the time of their original appointment or subsequent reappointment to the former commissions, shall expire and their successors are appointed or qualified in accordance with the provisions of Section 902 of the Charter.~~

The Chairperson shall preside at all meetings and shall report directly to the City Council on all recommendations of the Commission.

The Commission shall adhere to the rules adopted by the City Council, as such rules apply to advisory bodies, adopt rules and regulations for the conduct of its business, for the time and place of its meetings, and any such rules and regulations shall be printed and made available to the public.

**SEC. 2-3.92 LIBRARY AND COMMUNITY SERVICES DEPARTMENT THE COMMUNITY SERVICES DIVISION.**

The Manager Director of Library and of Community Services, or his/her authorized representative, shall attend all meetings of the Commission, furnish necessary information, data and records, submit proposals and recommendations and provide technical assistance and advice as required. The Library and Community Services Department Community Services Division shall provide clerical support help and maintain files and records of the Commission.

**SEC. 2-3.93 POWERS AND DUTIES.**

As an advisory agency to the City Council, the Community Services Commission shall have the power and duty to:

1. Advise the City Council of Hayward as to the most effective means of allocating available resources for community services, including the annual review of federal and local funding of community-based programs and projects that align with the Council’s priorities and strategic initiatives.-
2. Promote interagency and intergroup coordination in the development of community social resources.-
3. Serve as the primary conduit for resident participation in all phases of the Community Development Block Grant (CDBG) program funded by the Department of Housing and Urban Development (HUD), as specified in the City’s HUD-mandated Community Participation Plan.
4. Through its role in the Community Agency Funding process, discourage and prevent any and all recognized discriminations based upon race, sex, religion, national origin, age, handicap, sexual orientation, and all other protected categories of persons, if any, under federal and state law, and particularly those discriminations in the areas of housing, employment, and education.
3. ~~Review and study problems and needs of the community programs and develop effective support needed to secure additional resources either through private channels or through the City or other instrumentalities of the government.~~
4. ~~Monitor relationship/balance of funding patterns by public and private agencies ensuring fair distribution for the local jurisdiction.-~~

## ATTACHMENT III

5. ~~Work together with other governmental agencies in keeping abreast of new and current developments in the field of social services in order to maximize the beneficial impact of social programs on the City.~~
6. ~~By persuasion and conference seek to arrive at voluntary solutions designed to discourage and prevent any and all recognized discriminations based upon race, sex, religion, national origin, age, handicap, sexual orientation, and all other protected categories of persons, if any, under federal and state law, and particularly those discriminations in the areas of housing, employment, and education.~~
7. ~~Hold hearings and take testimony of any person relating to any matter under investigation or in question before the Commission.~~
8. ~~Make recommendations which will help to develop a sense of community among those concerned with people serving efforts in Hayward and to create awareness and cooperation between the City and those groups doing social service work in the area.~~
9. ~~Make and issue reports respecting its studies, research, investigations and other activities, and make information available to other commissions and staff as required.~~
10. ~~Recommend to the City Council legislation or other remedial steps which the Commission should find to be necessary and desirable.~~  
~~Perform other related duties as directed by the City Council.~~

Section 2. California Environmental Quality Act. Adoption of this Ordinance is exempt from environmental review as the adoption of this Ordinance does not qualify as a “project” pursuant to the California Environmental Quality Act (“CEQA”), under Public Resource Code Section 21065 and CEQA Guidelines Section 15320, 15378, and 15061(b) (3) as there is no possibility that such action would cause either a direct, or reasonably foreseeable indirect, physical change in the environment.

Section 3. If any section, subsection, paragraph, or sentence of this Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid, or beyond the authority of the City of Hayward by a court of competent jurisdiction, such a decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

Section 4. The effective date of this Article shall be thirty (30) days after its adoption by the City Council.

**ATTACHMENT III**

INTRODUCED at a regular meeting of the City Council of the City of Hayward, held the \_\_\_\_ day of \_\_\_\_, 2024, by Council Member \_\_\_\_\_.

ADOPTED at a regular meeting of the City Council of the City of Hayward, held the \_\_\_\_ day of \_\_\_\_, 2024, by the following votes of members of said City Council.

AYES: COUNCIL MEMBERS:  
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

APPROVED: \_\_\_\_\_  
Mayor of the City of Hayward

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney of the City of Hayward