



DATE: March 19, 2019

TO: Mayor and City Council

FROM: Director of Library Services

SUBJECT: Authorize the City Manager to Accept and Appropriate up to \$150,000 from the California State Library for Hayward Library's Education Services Programs

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to accept and appropriate up to \$150,000 in grant funding from the California State Library for the operations of the City's Library Education Services Programs for FY 2019. This resolution increases the limit on grant funding from the California State Library set in Resolution No. 18-227, dated October 16, 2018.

SUMMARY

The City provides literacy services to Hayward residents through its Library Services Department. Over the past several years, the City has received grant funds from the California State Library to supplement the City's General Fund costs for these programs. Grants come in various amounts and have grant-specific requirements detailing which programs the funds are to be used for.

Additional funds have been made available from the California State Library for FY 2019, which exceed the current limit on grant funding. Staff requests Council increase the \$80,000 limit on grant funding set forth in Resolution No. 18-227 to allow for the acceptance and appropriation of up to \$150,000 in grant funds from the California State Library for FY 2019 and annually for the next five years (through the end of FY 2024).

With Council approval, staff will increase the funding limit in the Library Department's Education Services budget, appropriate the additional funds made available, and provide services per the requirements of the California Library Literacy Services program of the California State Library.

BACKGROUND AND DISCUSSION

Literacy Plus, a program of Hayward Library's Education Services, offers free one-on-one tutoring for adults who want to improve their basic reading and writing skills. Trained volunteers provide tutoring at library sites and other public sites in Hayward. Literacy Plus also supports family learning through the Families for Literacy and Early Learning for Families programs.

Currently, the City gets an automatic \$18,000 from California State Library for participating in the statewide literacy program. The State provides the City with additional funds of varying amounts based on fund availability. In FY 2018, the City received \$56,318 from this source. This fiscal year, the City was awarded \$56,600 in funding from the California State Library for Literacy Services programs, and \$45,000 in additional state funds for Families for Literacy programs. Hayward Library plans to continue participation in the statewide literacy program, and the State Library is expected to continue to provide funding to Hayward Library over the next five years.

Staff is requesting Council's authorization to increase the limit on grant funding from the California State Library, allowing Library Services to accept up to \$150,000 in FY 2019 and annually for the next five fiscal years (through the end of FY 2024). With Council approval, staff will appropriate the additional \$45,000 for the current fiscal year into the Library Department's Education Services budget and provide services per the requirements of the State Library.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not directly relate to one of the Council's Strategic Initiatives.

FISCAL IMPACT

Grant funds supplement the City's General Fund, which allows the Library Education Services division to provide adult and family literacy programs. There is no negative impact to the General Fund from accepting these supplemental funds as the City is already providing these programs.

Prepared by: Brad Olson, Management Analyst II

Recommended by: Jayanti Addleman, Director of Library Services

Approved by:



Kelly McAdoo, City Manager