



DATE: November 28, 2017

TO: Mayor and City Council

FROM: Interim Director of Development Services

SUBJECT Resolution Amending 2018 Master Fee Schedule to increase Commercial Cannabis Licensing and Inspection Program Fees

RECOMMENDATION

That the Council approves and adopts the proposed change in fees to the Commercial Cannabis Licensing and Inspection Program (the Program) to allow for full cost recovery for administration of the program.

BACKGROUND

On October 17, 2017 Council adopted Resolution 17-157 revising the City's 2018 Master Fee Schedule to include Commercial Cannabis Licensing and Inspection program along with Amendments to Chapter 6, Article 14 and Zoning Text Amendment to Chapter 10 of the Hayward Municipal Code Related to Commercial Cannabis Businesses. The intent behind this revision is to assist the City in establishing and administering the Program.

DISCUSSION

As directed by City Council, staff performed additional jurisdictional program research and determined cannabis program administration will require an initial investment of \$20,000 to \$50,000 for law enforcement testing equipment, maintenance and training. Staff recommends Council revise the 2018 Master Fee Schedule and increase annual fees from \$10,000 to \$15,000, as it pertains to the Commercial Cannabis Licensing and Inspection Program Fees. Purchase of new testing equipment will assist in lawful enforcement and to attest disorderly intoxication, and unlawful use of cannabis while driving under influence (DUI) in public-right-of-way.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

FISCAL IMPACT

This action should help to allow the City to recover all costs associated with establishing and administration of the Commercial Cannabis Licensing and Inspection Program.

PUBLIC CONTACT

This item has been appropriately noticed to ensure the fees can be implemented.

SUSTAINABILITY FEATURES

Not applicable.

Prepared by: Anthony Sackett, Management Analyst

Recommended by: Stacey Bristow, Interim Director of Development Services

Approved by:



Kelly McAdoo, City Manager