

# **CITY OF HAYWARD**

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)



CITY OF  
**HAYWARD**  
HEART OF THE BAY

## **Agenda**

**Saturday, May 21, 2016**

**8:30 AM**

**Conference Room 2A**

## **City Council**

**Mayor Barbara Halliday**  
**Mayor Pro Tempore Al Mendall**  
**Council Member Francisco Zermeño**  
**Council Member Marvin Peixoto**  
**Council Member Greg Jones**  
**Council Member Sara Lamnin**  
**Council Member Elisa Márquez**

**SPECIAL CITY COUNCIL MEETING****CALL TO ORDER Pledge of Allegiance: Mayor Halliday****ROLL CALL****PUBLIC COMMENTS**

*The Public Comment section provides an opportunity to address the City Council on items not listed on the agenda or Work Session or Information Items. The Council welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Council is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

**SPECIAL WORK SESSION**

*Work Session items are non-action items. Although the Council may discuss or direct staff to follow up on these items, no formal action will be taken. Any formal action will be placed on the agenda at a subsequent meeting in the action sections of the agenda.*

1. [WS 16-036](#) FY 2017 Proposed Operating Budget - Departmental Budget Presentations (Report from City Manager)

**Attachments:** [Attachment I Agenda and Tentative Schedule](#)  
[Attachment II FY2017-2026 Capital Improvement Program](#)

2. [WS 16-037](#) Working Agenda and Tentative Schedule

**Attachments:** [Attachment I Agenda and Tentative Schedule](#)

**COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS**

Oral reports from Council Members on their activities, referrals to staff, and suggestions for future agenda items.

**ADJOURNMENT****NEXT MEETING – Tuesday, May 24, 2016, 7:00 PM**

**PUBLIC COMMENT RULES**

*The Mayor may, at the beginning of the hearing, limit testimony to three (3) minutes per individual and five (5) minutes per an individual representing a group of citizens or organization. Speakers will be asked for their name before speaking and are expected to honor the allotted time. Speaker Cards are available from the City Clerk at the meeting.*

**PLEASE TAKE NOTICE**

*That if you file a lawsuit challenging any final decision on any public hearing or legislative business item listed in this agenda, the issues in the lawsuit may be limited to the issues that were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing.*

**PLEASE TAKE FURTHER NOTICE**

*That the City Council has adopted Resolution No. 87-181 C.S., which imposes the 90 day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.*

*\*\*\*Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website. All Council Meetings are broadcast simultaneously on the website and on Cable Channel 15, KHRT. \*\*\**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or TDD (510) 247-3340.*



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## Staff Report

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**File #:** WS 16-036

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**DATE:** May 21, 2016

**TO:** Mayor and City Council

**FROM:** City Manager

**SUBJECT**

Council Budget Work Session on May 21, 2016: FY 2017 Proposed Operating Budget - Departmental Budget Presentations

Mayor and Council, this is just a brief reminder of the format developed for the June 21, 2016 Council work session on the FY 2017 Proposed Budget being held in Room 2A of City Hall. As you will note, there is no additional information provided to you on this topic in the published agenda materials other than the required notice and the presentation schedule, which is again attached for your reference as Attachment I.

Some Council Members have also asked about the Capital Improvements Program Budget (CIP) for FY 2017. That is coming to you separately on May 24. However, I certainly agree that the projects and expenditures funded by General Fund dollars (Fund 405) being recommended by staff are of interest to you and may inform your discussions on Saturday. Therefore, that section of the Proposed FY 2017 CIP is coming to you today marked as Attachment II to this report.

This year's budget work session is not structured around any formal presentation by any operating department, the Finance/Budget office, or my office. It is geared toward answering any questions you may have, discussing any changes you may propose, and staff generally being responsive to any and all comments generated by your review of the Proposed FY 2017 Operating Budget, which was presented to you on May 4, 2016. The schedule is tentative and the times associated with each department's conversation with you are approximate - these can vary according to the time you need in each area.

Please bring the Proposed FY 2017 Operating Budget Book with you to the Work Session along with this report containing the additional information provided by the Fund 405 section of the CIP. We look forward to the conversation. Thank you.

Attachment I: Agenda and Tentative Schedule  
Attachment II: FY2017-2026 Capital Improvement Program

## Council Work Session Working Agenda and Tentative Schedule

### City Manager's FY 2017 Proposed Operating Budget Saturday, May 21, 2016 Conference Room 2A

Estimated Start Time	Agenda Topic	Total Allotted Time (Presentation & Q&A)
<b>8:30 am</b>	Roll Call/Public Comment	30 minutes
<b>9:00 am</b>	Review of Day's Agenda & Objectives	10 minutes
<b>9:10 am</b>	Library & Community Services	30 minutes
<b>9:40 am</b>	Maintenance Services	30 minutes
<b>10:10 am</b>	Fire Department	40 minutes
<b>10:50 am</b>	Break	10 minutes
<b>11:00 am</b>	Police Department	45 minutes
<b>11:45 am</b>	Break to pick up lunch/working lunch	15 minutes
<b>12:00 pm</b>	City Clerk's Office/City Manager's Office/ City Attorney's Office/Office of the Mayor and City Council	45 minutes
<b>12:45 pm</b>	Human Resources/I.T./Finance	30 minutes
<b>1:15 pm</b>	Engineering & Transportation	30 minutes
<b>1:45 pm</b>	Utilities & Environmental Services	30 minutes
<b>2:15 pm</b>	Development Services	45 minutes
<b>3:00 pm</b>	Conclude day and identify action steps	30 minutes

*\*\* All times listed are tentative and subject to change based on Council discussion and direction at the meeting.*

- No CIP presentation will be given during this Council work session; a separate CIP work session is scheduled for Tuesday, June 14.
- Public hearing on the FY 2017 Operating Budget: June 21, 2016
- Council adoption of the FY 2017 Operating Budget: June 28, 2016

## FY 2017 - FY 2026 CAPITAL IMPROVEMENT PROGRAM

GENERAL FUND/INTERNAL SERVICE FUND TRANSFER SUMMARY											
FUND	TRANSFER TOTAL	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
405 (Capital Projects) - General Fund	3,362	279	289	368	399	403	406	406	406	406	406
460 (Transp System Impr) - General Fund	3,500	350	350	350	350	350	350	350	350	350	350
726 (Facilities Capital) - Internal Service Fund	3,025	325	300	300	300	300	300	300	300	300	300
731 (Technology Capital) - Internal Service Fund	3,493	615	622	630	216	220	225	235	240	245	245
731 (Technology Capital) - General Fund	4,828	980	248	450	50	50	1,250	450	450	450	450
736 (Fleet Mgmt Capital) - Internal Service Fund	28,700	2,200	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
General Fund Subtotal	11,690	1,609	887	1,168	799	803	2,006	1,206	1,206	1,206	1,206
Internal Service Fund Subtotal	35,218	3,140	3,422	3,930	3,516	3,520	3,525	3,535	3,540	3,545	3,545
210 (Gas Tax) <sup>1</sup>	(1,881)	(227)	(229)	(232)	(234)	(236)	(239)	(241)	(243)	(246)	(248)
<b>NET TOTAL</b>	<b>45,027</b>	<b>4,522</b>	<b>4,082</b>	<b>4,869</b>	<b>4,083</b>	<b>4,089</b>	<b>5,295</b>	<b>4,502</b>	<b>4,505</b>	<b>4,508</b>	<b>4,505</b>
<sup>1</sup> Gas Tax funds transferred to General Fund for Gas Tax eligible expenditures, such as street maintenance and sidewalk/street patching.						All transfers expressed in 1000's.					

**CAPITAL PROJECTS (GOVERNMENTAL) - FUND 405**

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
<b>CAPITAL PROJECTS - GENERAL</b>														
06902	City Hall Rotunda Sound System	25	19	6										
06903	Improvements to City Council Chambers	25	22	3										
06904	Community Satisfaction Survey	72	32	8	32									
06908	Comprehensive General Plan Update	1,605	1,588	17										
06909	Downtown Parking Study	160	29	101	30									
NEW	Downtown Parking Improvements	100			100									
06910	Interior Painting of City Facilities	30	15	15										
06978	Foothill Gateway Landscape Plan	50	0		50									
	<i>County Reimbursement RDA</i>	25		25										
06901	City Facilities Needs Assessment Study	508	413	95										
	<i>Calpine (for 21st Century Library &amp; Community Learning Center)</i>	180		180										
06977	UST Remediation Study - Fire Station 2	320	213	107										
06906	Mural Art Program	283	122	93	68									
	<i>Reimbursement from HPD</i>				5									
05102	Landscape Material/Street Tree Replacements	613	N/A	63	55	55	55	55	55	55	55	55	55	55
05160	Surplus Property Maintenance	165	N/A	15	15	15	15	15	15	15	15	15	15	15
06121	Property Taxes on Excess Right-of-Way	50	N/A	5	5	5	5	5	5	5	5	5	5	5
06907	Project Predesign Services	385	N/A	35	35	35	35	35	35	35	35	35	35	35
06938	Annual Median Tree & Shrub Replacement	557	N/A	57	50	50	50	50	50	50	50	50	50	50
06950	Neighborhood Partnership Program Project	902	352	50	50	50	50	50	50	50	50	50	50	50
	<i>Caltrans</i>	61	61											
06905	Disaster Preparedness Exercise	50	0	50										
06968	Sealing Centennial Hall Parking Deck	262	232						30					
06952	Neighborhood Improvement Grant Program	15	0		15									
	<i>Reimbursement</i>	15			15									
06916	9/11 Memorial	100		100										
	<i>Reimbursement</i>	100		100										
NEW	150th Hayward Anniversary Events	100												100
	<i>Transfer from General Fund</i>	100			10	10	10	10	10	10	10	10	10	10
<b>CAPITAL PROJECTS - POLICE</b>														
07402	Supporting Services Equipment	630	31	72	165	82	52	27	54	25	32	30	30	30
07405	SWAT Team Equipment	633	156	76	17	18	30	16	17	47	84	72	50	50
07409	Police Officer Equipment	2,001	187	196	88	200	175	321	66	60	240	156	156	156
07411	Field Operations Equipment	355	25	68	56	6	25	22	27	32	19	25	25	25

**CAPITAL PROJECTS (GOVERNMENTAL) - FUND 405**

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
07412	Criminal Investigations Equipment	186	7	26	24	17	28	14	2	20	2	22	22	2
07415	Tower Surveillance System	60	0	60										
07416	Emergency Portable Generator	44	0	44										
<b>CAPITAL PROJECTS - FIRE</b>														
07468	Emergency Notification System	80	80											
	<i>UASI</i>	40		40										
07472	Fire Station No. 7 & Firehouse Clinic - Constructor	10,000	5,413	4,587										
	<i>Financing</i>	8,800	5,500	3,300										
	<i>County Health Services Department</i>	1,200	1,200											
07466	Self-Contained Breathing Apparatus	900	5	895										
	<i>Grant</i>	650		650										
07469	Fire Operations Equipment	270	25	245										
07452	Fire Special Operations	1,713	557	82	240	157	82	103	82	82	82	82	82	82
07451	Defibrillators	494	254		240									
NEW	Dental Chairs for Fire Station Clinic	60			60									
	<i>OES Mutual AID</i>	60			60									
NEW	Emergency Management System	130			130									
<b>CAPITAL PROJECTS - MAINTENANCE SERVICES</b>														
07475	Replacement Equipment for Maintenance Services	300	71	84	25	25	25	10	10	10	10	10	10	10
NEW	Temporary Fire Station No. 7 Restoration	75			105									
<b>CAPITAL PROJECTS - LIBRARY/COMMUNITY SERVICES</b>														
06989	New 21st Century Library & Community Learning Center - Desigr	3,200	2,986	214										
	<i>Calpine</i>	3,200	3,200											
06992	New 21st Century Library & Community Learning Center - Predesig	1,000	718	282										
	<i>Developer Contribution</i>	1,127	1,127											
07490	Automated Materials Handling System - Main Library	435	435											
	<i>Calpine</i>	416		416										
	<b>TOTAL PROJECT COSTS</b>			7,751	1,655	715	627	723	498	486	679	607	585	665
	Transfer to Fund 736 from Project 07452	90		90										
<b>TOTAL EXPENDITURES</b>				7,841	1,655	715	627	723	498	486	679	607	585	665



**CAPITAL PROJECTS (GOVERNMENTAL) - FUND 405**

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
	REVENUES:													
	Interest			0	0	0	0	0	0	0	0	0	0	0
	Construction Tax			250	250	250	250	250	250	250	250	250	250	250
	County Reimbursement (Project 6978)			25										
	Calpine Contribution			596										
	Mutual Aid Overhead Reimbursement			80	50	50	50	50	51	52	52	52	52	52
	OES Mutual Aid for New Dental chairs Project				60									
	UASI			40										
	Financing (for Project 07472)			3,300										
	County Health Services Dept (for Project 07472)													
	Grant (for Project 07466)			650										
	City Reimbursement (Project 06916)			100										
	City Reimbursement (Project 06952)				15									
	HPD Reimbursement (Project 06906)				5									
	REVENUE SUBTOTAL:			5,041	380	300	300	300	301	302	302	302	302	302
	TRANSFERS IN FROM:													
	General Fund	7,686	4,171	243	269	279	358	389	393	396	396	396	396	396
	General Fund for 150th Hayward Anniversary	100			10	10	10	10	10	10	10	10	10	10
	Fee Charges (for Project 06908)		417											
	TRANSFERS SUBTOTAL:			243	279	289	368	399	403	406	406	406	406	406
	REVENUE TOTALS:			5,284	659	589	668	699	704	708	708	708	708	708
	BEGINNING FUND BALANCE:			3,690	1,133	137	11	52	28	234	456	485	586	709
	ENDING FUND BALANCE:			1,133	137	11	52	28	234	456	485	586	709	752

## TRANSPORTATION SYSTEM IMPROVEMENT - FUND 460

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
05705	Citywide Intersection Improvement Study	400	205	195										
05706	Signal Timing and Controller Replacement Program - A Street	259	207	52										
		190	44	146										
05701	Signal Timing and Controller Replacement Program - Hesperian, Tennyson, and Winton	694	649	45										
		664	614	50										
05709	Traffic Control Devices Repair/Replacement	542	N/A	42	50	50	50	50	50	50	50	50	50	50
05734	Traffic Calming Implementation Program	975	N/A	90	90	90	90	90	90	90	90	75	90	90
05735	Neighborhood Traffic Calming Program Study	100		100										
05856	Controller Cabinet Replacement and Battery Back Up Program	330	N/A	30	30	30	30	30	30	30	30	30	30	30
05877	Transportation System Management Projects	550	N/A	50	50	50	50	50	50	50	50	50	50	50
05893	Quick Response Traffic Safety Projects	230	N/A	30	20	20	20	20	20	20	20	20	20	20
05274	Traffic Impact Fee Study	200			200									
05708	Mission/Blanche & Huntwood/Gading Traffic Signal	474		474										
		396		396										
TBD	Intersection Improvement Project - TBD	1,220				220	50	200	50	200	50	200	50	200
NEW	Huntwood/Sandoval and Huntwood/Industrial Coordination/Software	85			85									
	TOTAL PROJECT COSTS			1,108	525	460	290	440	290	440	290	425	290	440
	TOTAL EXPENDITURES			1,108	525	460	290	440	290	440	290	425	290	440
	REVENUES:													
	Interest			5	6	3	2	3	3	2	2	2	2	2
	TFCA (Projects 05701 and 05706)		804	196										
	HSIP			396										
	REVENUE SUBTOTAL:			597	6	3	2	3	3	2	2	2	2	2
	TRANSFERS IN FROM:													
	Fund 100 (General Fund)			350	350	350	350	350	350	350	350	350	350	350
	TRANSFERS SUBTOTAL:			350	350	350	350	350	350	350	350	350	350	350
	REVENUE TOTALS:			947	356	353	352	353	353	352	352	352	352	352
	BEGINNING FUND BALANCE:			525	364	195	88	150	63	126	38	100	27	89
	ENDING FUND BALANCE:			364	195	88	150	63	126	38	100	27	89	1

## FACILITY MANAGEMENT CAPITAL - FUND 726

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
				FY16										
07201	HVAC Replacement	906	236	50		90				400	130			
07202	Flooring Replacement	663	113	250	200	100								
07203	Roof Repair/Replacement	928	278	60				375		115				100
07209	Emergency Generator Replacement	445	150									145	150	
07210	Window Covering Replacement	142	42					100						
07211	Underground Storage Tanks	157	87	70										
07215	City Hall Security Update	217	177	40										
07216	Fire Alarm/Smoke Detector Replacement	155	55		50	50								
07217	Exterior Painting of City Facilities	423	33	10				115		90	100			75
07218	Animal Control Facility Update	90		50	40									
07220	City Hall Furniture Replacement	120		60	60									
07222	City Facility Update	145		45	50	50								
07223	City Hall Moat	30			10		20							
07224	Elevator Overhaul	100										50	50	
NEW	HPD Facility Update	25			25									
<b>TOTAL PROJECT COSTS</b>		<b>4,521</b>	<b>1,171</b>	<b>635</b>	<b>435</b>	<b>290</b>	<b>20</b>	<b>590</b>	<b>0</b>	<b>605</b>	<b>230</b>	<b>195</b>	<b>200</b>	<b>175</b>
<b>TOTAL EXPENDITURES</b>				<b>635</b>	<b>435</b>	<b>290</b>	<b>20</b>	<b>590</b>	<b>0</b>	<b>605</b>	<b>230</b>	<b>195</b>	<b>200</b>	<b>175</b>
<b>REVENUES:</b>														
	Interest		0	0	0	0	1	0	1	0	0	1	1	3
<b>REVENUE SUBTOTAL:</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>
<b>TRANSFERS IN FROM:</b>														
	Facility Op Fund - Annual Transfer	2,310	785	300	325	300	300	300	300	300	300	300	300	300
	Facilities Op Fund - One-Time Trsfr (Mid Year)	70	0	70	0	0	0	0	0	0	0	0	0	0
	General Fund - One Time Transfer 100	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TRANSFERS SUBTOTAL:</b>				<b>370</b>	<b>325</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>REVENUE TOTALS:</b>				<b>370</b>	<b>325</b>	<b>300</b>	<b>301</b>	<b>300</b>	<b>301</b>	<b>300</b>	<b>300</b>	<b>301</b>	<b>301</b>	<b>303</b>
<b>BEGINNING FUND BALANCE:</b>				<b>386</b>	<b>121</b>	<b>11</b>	<b>21</b>	<b>302</b>	<b>12</b>	<b>313</b>	<b>8</b>	<b>78</b>	<b>78</b>	<b>184</b>
<b>ENDING FUND BALANCE:</b>				<b>121</b>	<b>11</b>	<b>21</b>	<b>302</b>	<b>12</b>	<b>313</b>	<b>8</b>	<b>78</b>	<b>184</b>	<b>179</b>	<b>312</b>

## INFORMATION TECHNOLOGY CAPITAL - FUND 731

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
07254	CAD/RMS Replacement	3,624	3,169	455										
07260	Enterprise Content Management	50	0	50										
07261	Business Intelligence/Analytics/Open Data	90	62	28										
07255	Enterprise Resource Planning (ERP) System	4,210	3,334	726	150									
07253	Desktop Computer Replacement Program	2,643	1,113	280	125	125	125	125	125	125	125	125	125	125
07256	Public Safety Mobile Replacement Project	2,409	1,084	125	50	400	400	50	50	50	50	50	50	50
07257	Network Server Replacement Project	1,775	349	248	278	100	100	100	100	100	100	100	100	100
07259	Geographic Information System Improvements	350	0	100	25	25	25	25	25	25	25	25	25	25
07262	Security Camera Pilot Project	100	0	100										
07263	Network Infrastructure Replacement - Police Dept	672	20	187	58	49	58			60	60	60	60	60
07264	Network Infrastructure Replacement	3,734	440	348	450	348	348			360	360	360	360	360
07265	Agenda Management System Replacement	100	0	100	0									
07266	Council Chambers Technology Upgrade	1,650	0	800	100					750				
NEW	Online Permitting				190									
NEW	Security Assessment and Improvement				120									
	TOTAL PROJECT COSTS			3,547	1,546	1,047	1,056	300	300	1,470	720	720	720	720
	TOTAL EXPENDITURES			3,547	1,546	1,047	1,056	300	300	1,470	720	720	720	720
	REVENUES:													
	Interest			15	0	2	0	1	1	1	1	1	0	0
	Cell Tower Lease Revenue			18	18	18	18	18	18	18	18	18	18	18
	Building Permit Tech Fee													
	REVENUE SUBTOTAL:			33	18	20	18	19	19	19	19	19	18	18
	TRANSFERS IN FROM:													
	Fund 405		520											
	General Fund		3,602	1,380	980	248	450	50	50	1,250	450	450	450	450
	Information Technology Charges from Fund 730	4,633	780	606	614	622	630	216	220	225	235	240	245	245
	Sewer Operations (Fund 610) for ERP		287	51										
	Water Operating Fund (Fund 605) for ERP		370	85										
	Airport Operating Fund (Fund 620) for ERP		52	17										
	TRANSFERS SUBTOTAL:			2,139	1,594	870	1,080	266	270	1,475	685	690	695	695
	REVENUE TOTALS:			2,172	1,612	890	1,098	285	289	1,494	704	709	713	713
	BEGINNING FUND BALANCE:			1,468	93	159	2	44	29	18	42	26	15	8
	ENDING FUND BALANCE:			93	159	2	44	29	18	42	26	15	8	1

**FLEET MANAGEMENT CAPITAL - FUND 736 (VEHICLE AND EQUIPMENT ACQUISITION - GF/ISF)**

PROJ. NO.	PROJECT DESCRIPTION	PROJ. TOTAL	PRIOR YEARS	EST FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
07301	Vehicle Replacement Needs - Fire	19,547	5,161	2,618	800	824	992	1,022	2,572	968	955	1,013	1,200	1,422
07302	Vehicle Replacement Needs - Other General Fund	9,451	1,896	813	865	771	630	705	558	635	712	627	719	520
07303	Vehicle Replacement Needs - Police	13,896	2,890	1,098	864	890	917	944	973	1,002	1,032	1,063	1,095	1,128
	TOTAL PROJECT COSTS	45,884	12,937	4,529	2,529	2,485	2,539	2,671	4,103	2,605	2,699	2,703	3,014	3,070
	TOTAL EXPENDITURES	45,884	12,937	4,529	2,529	2,485	2,539	2,671	4,103	2,605	2,699	2,703	3,014	3,070
	REVENUES:													
	Interest	42		3	2	2	4	6	0	1	3	5	5	5
	Other Revenues	198		30	15	15	15	15	15	15	15	15	15	15
	Insurance Claim	270		226										
	Fire Reimb from Fairview Fire Prot Dist	0												
	Fire Mutual Aid - Fleet Reimb Portion													
	REVENUE SUBTOTAL:	510	0	259	17	17	19	21	15	16	18	20	20	20
	TRANSFERS IN FROM:													
	Bank Loan	9,000	6,928	2,072										
	Fire Transfer from General Fund (100)	541	85	456										
	Fire Funding from CIP (405)	90		90										
	Police Transfer from General Fund (100)	400			200	200								
	Police Transfer from Capital (405)	60		60										
	Police Transfer from Measure C (101)	213		213										
	Technology Services Operating Fund (730)	0		0										
	Transfer from Capital Projects (210 & 621)	30		30										
	Internal Service Fund Charges	32,100	2,100	1,500	2,000	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
	TRANSFERS SUBTOTAL:	42,434	10,279	4,421	2,200	2,700	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
	REVENUE TOTALS:		10,279	4,680	2,217	2,717	3,019	3,021	3,015	3,016	3,018	3,020	3,020	3,020
	BEGINNING FUND BALANCE:			201	352	40	272	752	1,102	14	425	744	1,061	1,067
	ENDING FUND BALANCE:			352	40	272	752	1,102	14	425	744	1,061	1,067	1,017



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Staff Report

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**File #:** WS 16-037

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**DATE:** May 21, 2016

**TO:** Mayor and City Council

**FROM:** City Manager

**SUBJECT**

Working Agenda and Tentative Schedule

**RECOMMENDATION**

That the Council receives the attached “working agenda and schedule” and uses it to structure the departmental budget presentations during the special work session.

**ATTACHMENT**

Attachment I Working Agenda and Schedule

**ATTACHMENT I**

**Council Work Session Working Agenda and Tentative Schedule  
City Manager’s FY 2017 Proposed Operating Budget  
Saturday, May 21, 2016  
Conference Room 2A**

<b>Estimated Start Time</b>	<b>Agenda Topic</b>	<b>Total Allotted Time (Presentation &amp; Q&amp;A)</b>
<b>8:30 am</b>	Roll Call/Public Comment	30 minutes
<b>9:00 am</b>	Review of Day’s Agenda & Objectives	10 minutes
<b>9:10 am</b>	Library & Community Services	30 minutes
<b>9:40 am</b>	Maintenance Services	30 minutes
<b>10:10 am</b>	Fire Department	40 minutes
<b>10:50 am</b>	Break	10 minutes
<b>11:00 am</b>	Police Department	45 minutes
<b>11:45 am</b>	Break to pick up lunch/working lunch	15 minutes
<b>12:00 pm</b>	City Clerk’s Office/City Manager’s Office/ City Attorney’s Office/Office of the Mayor and City Council	45 minutes
<b>12:45 pm</b>	Human Resources/I.T./Finance	30 minutes
<b>1:15 pm</b>	Engineering & Transportation	30 minutes
<b>1:45 pm</b>	Utilities & Environmental Services	30 minutes
<b>2:15 pm</b>	Development Services	45 minutes
<b>3:00 pm</b>	Conclude day and identify action steps	30 minutes

*\*\* All times listed are tentative and subject to change based on Council discussion and direction at the meeting.*

- No CIP presentation will be given during this Council work session; a separate CIP work session is scheduled for Tuesday, June 14.
- Public hearing on the FY 2017 Operating Budget: June 21, 2016
- Council adoption of the FY 2017 Operating Budget: June 28, 2016