

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Tuesday, July 7, 2020

5:30 PM

Remote Participation

City Council

SPECIAL CITY COUNCIL WORK SESSION MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order No. 29-20 dated March 17, 2020, and Alameda County Health Officer Order No. 20-10 dated April 29, 2020, regarding the COVID-19 pandemic.

How to observe the Meeting:

1. Live stream <https://hayward.legistar.com/Calendar.aspx>

How to submit written Public Comment:

1. Use eComment on the City's Meeting & Agenda Center webpage at <https://hayward.legistar.com/Calendar.aspx>. eComments are directly sent to the iLegislate application used by City Council and City staff. Comments received before 3:00 p.m. the day of the meeting will be exported into a report, distributed to the City Council and staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. eComments received after 3:00 p.m. through the adjournment of the meeting will be included as a part of the meeting record and published the following day.

2. Send an email to List-Mayor-Council@hayward-ca.gov by 3:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the City Council and staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda.

CALL TO ORDER**ROLL CALL****SPECIAL WORK SESSION**

Work Session items are non-action items. Although the Council may discuss or direct staff to follow up on these items, no formal action will be taken. Any formal action will be placed on the agenda at a subsequent meeting in the action sections of the agenda.

1. [WS 20-031](#) Review of Three Reappointment Requests and Approval of Interview Process for July 28, 2020 (Report from City Clerk Lens)

Attachments: [Attachment I Staff Report](#)
[Attachment II Performance Report](#)
[Attachment III 2020 List of Applicants](#)

ADJOURNMENT: Adjourn to Special City Council Closed Session



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777 B Street
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File #: WS 20-031

DATE: July 7, 2020

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Review of Three Reappointment Requests and Approval of Interview Process for July 28, 2020

RECOMMENDATION

That the City Council: 1) reviews three Keep Hayward Clean and Green Task Force reappointment requests; 2) reviews the annual report of Council's appointed bodies comprising members' attendance records, completion of trainings, and overall performance; and 3) confirms the process for conducting the annual interviews on July 28, 2020.

SUMMARY

The annual recruitment for Commissions and the Keep Hayward Clean and Green Task Force was conducted from April 14, 2020 to June 30, 2020. At the beginning of the recruitment, there were eighteen vacancies. There are three Keep Hayward Clean and Green Task Force reappointment requests. One-hundred and two (102) applications were received by the submission deadline and ninety-two (92) applicants qualified to be considered for appointment. Attachment III contains the final list of applicants and their preference for service. A digital binder containing all qualified applications was made available on July 2, 2020.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Performance Report
Attachment III	Final List of Applicants



DATE: July 7, 2020

TO: Mayor and City Council

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SUMMARY

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DISCUSSION

Staff identified Commission members whose terms expire on September 2020 and contacted them to confirm their desire to continue serving on the Commission(s)/Taskforce. Table 1 below summarizes the current vacancies for all meeting bodies. Tables 2-6 summarize the individual meeting bodies. Attachment II provides detailed information by meeting body.

TABLE 1: SUMMARY OF VACANCIES:

Body	Vacant Seat(s)	Seeking Reappointment	Not Seeking Reappointment	Total
CSC ¹	2	0	2	2
LC ²	1	0	0	1
Pers C ³	1	0	1	1
PC ⁴	1	0	0	1
KHCGTF ⁵	13	3	0	16
				21

TABLE 2: COMMUNITY SERVICES COMMISSION (CSC):

#	Name of Commissioner	Date Appointed	Term Expires	Not Seeking Reappointment
1	Saira Guzman	9/13/16	9/30/20	x
2	Rachel Zargar	9/13/16	9/30/20	x

CSC Member Rachel Zargar has also submitted an application for consideration on the Personnel Commission.

TABLE 3: LIBRARY COMMISSION:

#	Name of Commissioner	Date Appointed	Term Expires	Terming Out
1	Pedro Reynoso	9/17/13	9/30/20*	x

*Not eligible for reappointment to this Commission.

TABLE 4: PERSONNEL COMMISSION:

#	Name of Commissioner	Date Appointed	Term Expires	Not Seeking Reappointment
1	Allen Zargar	1/17/17	9/30/20	x

¹ [Community Services Commission](#)

² [Library Commission](#)

³ [Personnel Commission](#)

⁴ [Planning Commission](#)

⁵ [Keep Hayward Clean and Green Task Force](#)

TABLE 5: PLANNING COMMISSION (PC):

#	Name of Commissioner	Date Appointed	Term Expires	Terming Out
1	Mariellen Faria*	9/14/10	9/30/20	x

*Not eligible for reappointment to this Commission.

TABLE 6: KEEP HAYWARD CLEAN AND GREEN TASK FORCE (KHCGTF):

#	Name	Date Appointed	Term Expires	Seeking Reappointment	Not Seeking Reappointment	Resigned
1	Blytha Bowers	4/15/08	9/30/20	x		
2	Patrick Kariuki	9/10/19	9/30/20	x		
3	Debra Patton	9/10/19	9/30/20	x		
4	Suzanne Gayle	9/30/11	9/30/20		x	
5	Megha Salpekar	9/15/15	9/30/19			9/30/19
6	Tawana Smith	9/30/11	9/30/19			9/30/19
7	Sarah Low	9/18/18	9/30/22			9/24/19
8	Sharon Eva	9/13/16	9/30/23			10/29/19
9	Christina Cabrera	9/10/19	9/30/23			12/17/19
10	Ginny Delaney	9/19/17	9/30/20			1/21/20
11	Christopher Lopez	9/10/19	9/30/23			3/16/20
12	Kenny Wong Many	9/10/19	9/30/23			3/16/20
13	Ly Mac	9/10/19	9/30/23			6/16/20
14	Vacancy (Added by Bylaws 3/23/17)					
15	Vacancy (Added by Bylaws 3/23/17)					
16	Vacancy (Added by Bylaws 3/23/17)					

Interview Process for July 28, 2020

On Friday, July 17, 2020, the KHCG TF Subcommittee, comprising Task Force Members Alison Divine, Jeffrey Haman, Bert Manzo and Lenora Taylor, will interview applicants who have indicated KHCG TF as their first preference for service. Applicants selected by the Subcommittee will be recommended to the City Council. The City Council may accept the Subcommittee's recommendation and/or choose to invite individuals to interview with the City Council on July 28, 2020.

The City Council will continue the interview process involving the "pre-screening" step that would allow the City Council to narrow the field of candidates to be interviewed. Council Members have the opportunity to review the applications submitted by qualified applicants

and select applicants for each meeting body. Council Members will communicate their selections to the City Clerk by Friday, July 10, 2020. Planning Commission applicants who receive at least four points and Community Services Commission, Library Commission, and Personnel Commission applicants who receive three points will be invited to interview with the City Council on July 28, 2020.

The City Council, during its special Council meeting on July 21, 2020, will review the KHCG TF Committee recommendation and the interview schedule.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council’s Strategic Roadmap.

PUBLIC CONTACT

Information about the annual recruitment was disseminated via various channels. Table 7 below provides a summary of the outreach efforts completed to date.

TABLE 7: OUTREACH SUMMARY:

2020 Outreach	Date	Attendance/Reach
Press Release	5/23/20	citywide
The Daily Review, Hayward Newspaper	6/19/20	6,400 subscribers
Water Bill Mailer / Insert	4/14 - 6/30/20	30,000 residents
Social Media: Facebook	5/27 - 6/30/20	6,725 followers
Social Media: Twitter	5/27 - 6/30/20	5,543 followers
Social Media: NextDoor	5/27 - 6/30/20	27,610 members
Social Media: Instagram	6/2 - 6/30/20	2,518 followers
Channel 15	5/23 - 6/30/20	citywide
City Newsletter - The Stack	5/23/20	70,430 subscribers

NEXT STEPS

If the City Council approves the interview selection process, the City Clerk will invite applicants to interview with the City Council on July 28, 2020.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'Kelly McAdoo', written in a cursive style.

Kelly McAdoo, City Manager

Community Services Commission

Council Liaison: Sara Lamnin Chairperson: Arzo Mehdavi Staff Liaison: Monica E. Davis

Membership: Seventeen

Vacancies: Two

#	Name of Commissioner	Date Appointed	Term Expires	Terming Out	Not Seeking Reappointment	Not Continuing	Resigned
1	Saira Guzman	09/13/2016	09/30/20		X		
2	Rachel Zargar	09/13/2016	09/30/20		X		

Eligible and Seeking Reappointment: None

Community Services Commission

#	Name of Commissioner	Date Appointed	Term Expires	Attendance	Ethics Training	Harassment Prevention Training
1	Artavia Berry	09/10/19	09/30/22	100%	Current	Current
2	Varsha Chauhan	09/10/19	09/30/21	100%	Current	Current
3	Emily Chow	09/10/19	09/30/23	100%	Current	Current
4	Michael Francisco	09/19/17	09/30/21	40%**	Current	Current
5	Arti Garg	09/18/18	09/30/22	80%	Current	Current
6	Janet Kassouf	09/15/15	09/30/21	100%	Current	Current
7	Jose Lara Cruz	09/18/18	09/30/22	100%	Current	Current
8	Alicia Lawrence	09/18/18	09/30/22	100%	Current	Current
9	Arzo Mehdavi	09/15/15	09/30/23	60%**	Current	Current
10	Linda Moore	09/18/18	09/30/21	80%	Current	Current
11	Zachariah Oquenda	09/18/18	09/30/23	60%**	Current	Current
12	Isabel Pimentel	01/28/20	09/30/21	100%	Current	Due 06/28/20
13	Afshan Qureshi	09/18/18	09/30/21	60%**	Current	Current
14	David Tsao	09/19/17	09/30/21	80%	Current	Current
15	Corina Vasare	09/18/18	09/30/21	100%	Current	Current

**Attendance due to unforeseen circumstances beyond control (illness, family emergency, etc.)

Keep Hayward Clean and Green Task Force

Council Liaison: Elisa Márquez Chairperson: Alison Divine Staff Liaison: Todd Rullman

Membership: Thirty

Vacancies: Thirteen

#	Name of Commissioner	Date Appointed	Term Expires	Termining Out	Not Seeking Reappointment	Not Continuing	Resigned
1	Megha Salpekar	9/15/15	9/30/19				9/30/19
2	Tawana Smith	9/30/11	9/30/19				9/30/19
3	Sarah Low	9/18/18	9/30/22				9/24/19
4	Sharon Eva	9/13/16	9/30/23				10/29/19
5	Christina Cabrera	09/10/19	9/30/23				12/17/19
6	Ginny Delaney	09/19/17	9/30/20				1/21/20
7	Christopher Lopez	9/10/19	9/30/23			X	3/16/20
8	Kenny Wong Many	9/10/19	9/30/23			X	3/16/20
9	Suzanne Gayle	9/30/11	9/30/20		X		6/11/20
10	Ly Mac	9/10/19	9/30/23			X	6/16/20
11	Vacancy (Added by Bylaws 3/23/17)						
12	Vacancy (Added by Bylaws 3/23/17)						
13	Vacancy (Added by Bylaws 3/23/17)						

Eligible and Seeking Reappointment: Three

#	Name of Commissioner	Date Appointed	Term Expires	Attendance	Ethics Training	Harassment Prevention Training
1	Blytha Bowers	4/15/08	9/30/20	100%	Current	Current
2	Patrick Kariuki	9/10/19	9/30/20	78%	Current	Current
3	Debra Patton	9/10/19	9/30/20	75%	Current	Current

Keep Hayward Clean and Green Task Force

#	Name of Commissioner	Date Appointed	Term Expires	Attendance	Ethics Training	Harassment Prevention Training
1	Carrie Conover	9/10/19	9/30/23	100%	Current	Current
2	Alison Divine	9/19/17	9/30/21	100%	Current	Current
3	Jeffrey Haman	9/19/17	9/30/23	100%	Current	Current
4	Rodney Hankins	9/10/19	9/30/23	88%	Current	Due 03/10/20
5	Chuck Horner	2/6/07	9/30/23	86%	Current	Current
6	Esther Lopez	9/10/19	9/30/23	100%	Current	Current
7	Bert Manzo	9/18/18	9/30/22	100%	Current	Current
8	Adam Murphy	9/10/19	9/30/23	100%	Current	Current
9	Adithya Naresh	9/18/18	9/30/22	91%	Current	Current
10	Chiemeka Okoronkwo	9/10/19	9/30/23	88%	Current	Current
11	Scott Schroder	9/19/17	9/30/21	89%	Partial	Current
12	Jessica Stanley	9/10/19	9/30/23	86%	Current	Current
13	Lenora Taylor	9/18/18	9/30/23	100%	Current	Current
14	Jacquelyn Young	9/18/18	9/30/23	91%	Current	Current

Library Commission

Council Liaison: Al Mendall Chairperson: Brigitte Lowe Staff Liaison: Jayanti Addleman

Membership: Nine

Vacancies: One

#	Name of Commissioner	Date Appointed	Term Expires	Terming Out	Not Seeking Reappointment	Not Continuing	Resigned
1	Pedro Reynoso	09/17/13	09/30/20*	X			

Eligible and Seeking Reappointment: None

Library Commission

#	Name of Commissioner	Date Appointed	Term Expires	Attendance	Ethics Training	Harassment Prevention Training
1	Priscilla Banks	09/10/19	09/30/21	100%	Current	Partial
2	Shelby Bergeron	09/16/14	09/30/22*	100%	Current	Current
3	Brigitte Lowe	09/16/14	09/30/22*	80%	Current	Current
4	Anika Patterson	09/10/19	09/30/23	100%	Current	Current
5	Suresh Sangiah	09/10/19	09/30/21	80%	Current	Current
6	Zaineb Sharafali	09/19/17	09/30/21	40%**	Expired 6/5/20***	Expired 4/13/20***
7	Karima Sharifi	09/10/19	09/30/23	60%**	Current	Current
8	Andrea Wong	09/10/19	09/30/23	100%	Current	Current

*Not eligible for reappointment to this commission.

**Attendance due to unforeseen circumstances beyond control (illness, family emergency, etc.)

***Connectivity issues with online training modules

Personnel Commission
 Council Liaison: Mark Salinas Chairperson: Nicolía Gooding Staff Liaison: Robin Young

Membership: Seven

Vacancies: One

#	Name of Commissioner	Date Appointed	Term Expires	Termining Out	Not Seeking Reappointment	Not Continuing	Resigned
1	Allen Zargar	01/17/17	09/30/20		X		

Eligible and Seeking Reappointment: None

Personnel Commission

#	Name of Commissioner	Date Appointed	Term Expires	Attendance	Ethics Training	Harassment Prevention Training
1	Erika Cortez	09/18/18	09/30/23	67%**	Current	Current
2	Robert Gaumer	09/10/19	09/30/23	100%	Current	Current
3	Nicolía Gooding	09/18/18	09/30/22	100%	Current	Current
4	Zheefong He	09/18/18	09/30/22	89%	Current	Current
5	Denise Thompson	09/10/19	09/30/22	100%	Current	Current
6	Randy Wright	09/10/19	09/30/23	100%	Current	Current

**Attendance due to unforeseen circumstances beyond control (illness, family emergency, etc.)

Planning Commission

Chairperson: Ray Bonilla Jr. **Staff Liaisons:** Laura Simpson and Sara Buizer

Membership: Seven

Vacancies: One vacancy

#	Name of Commissioner	Date Appointed	Term Expires	Terminating Out	Not Seeking Reappointment	Not Continuing	Resigned
1	Mariellen Faria	09/14/10	09/30/20*	X			

Eligible and Seeking Reappointment: None

Planning Commission

#	Name of Commissioner	Date Appointed	Term Expires	Attendance	Ethics Training	Harassment Prevention Training
1	Angela Andrews	09/18/18	09/30/22	100%	Current	Current
2	Ray Bonilla Jr.	09/19/17	09/30/22	82%	Current	Current
3	Daniel Goldstein	09/15/15	19/30/23	91%	Current	Current
4	Gary Patton	09/18/18	09/30/22	91%	Current	Current
5	Julie Roche	09/10/19	09/30/23	90%	Current	Current
6	Robert Stevens	09/10/19	09/30/23	90%	Current	Current

*Not eligible for reappointment to this Commission.

2020 LIST OF APPLICANTS

No.	Applicant Name	PC	PER	CSC	LC	KHCGTF
1	Abdul Rauf			1		
2	Aidan I. Ali-Sullivan	1		2		
3	Ajibola T. Hassan	1	2			
4	Alejandro Quezada					1
5	Amalia S. Navarro			1	2	
6	Andrea P. Garibay					1
7	Andrew D. Felsinger	1			2	
8	Andy Chan			1		
9	Anthony K. White			1		2
10	Arieana Castellanos	2		1		
11	Arun Walawalkar	1				
12	Bradley Mark Switzer	1				
13	Brandy Au				1	
14	Carl Gorringer				1	
15	Carlos N. Saavedra	1				2
16	Carrie Casillas		1			
17	Celia Ching W. Chung	2		1		
18	Cristina R. Macaraig			1	2	
19	Crystal Arrizon			1		
20	Danielle C. Dedrick					1
21	Darelle Demps (KHCGTF)	4	3	1	2	
22	Deb Harrison				1	
23	Diane Fagalde (CSC)		1			
24	Dorothy R. Bowling	2		1		
25	Edward L. Moore					1
26	Elmer Yovany Acosta	1				
27	Faith M. Munn	1				
28	Frances Sagapolu (KHCGTF)	1		1		1
29	Gagandeep Gill	1		2		3
30	Genevieve Wilson	1				
31	Gerald A. Sannebeck					1
32	Gerricka Hamilton	4	1	2	3	
33	Jadesola Edwards	3	2	1		
34	Jason J. Yeates					1
35	Jayendra P Singh (Literacy Plus)				1	
36	Jeanitra Hector			1		
37	Jean-Yee Yu					1
38	Jennifer Avelino		1			
39	Jessica C. Pablo				1	2
40	Jessica Chinchilla			1		2
41	Jose Garcia	2		1		
42	Jose Hernandez					1
43	Jose R. Garcia	1	2			
44	Joy A. Ochoa					1
45	Karolyn Bose			1	2	
46	Kelly Keiko Peterson				1	
47	Krysta M. Penfield					1
48	Kusum Kanji	4	2	1	3	
49	Lenora R. Taylor (KHCGTF)	2	1	3		
50	Lesly E. Ramirez			2		1

Ranking:

One (1) being the most desired

Five (5) being the least desired

CURRENT MEMBER

FORMER MEMBER

2020 LIST OF APPLICANTS

No.	Applicant Name	PC	PER	CSC	LC	KHCGTF
		RANKING				
51	Linda Cardott	1		2		
52	Lisa Sharp					1
53	Lorraina M. Hernandez			1		2
54	Lourdes Montoya	2		1		
55	Magdalena Cerna		3	2	1	
56	Maggie Elkin	1	2	3		
57	Manuel F. Flores	2	1			
58	Marhya Kelsch			1		
59	Martha A. Perez			1		
60	Matthew Eashman	2	3	1	4	5
61	Melissa D. Milleman					1
62	Meredith Walker			1		
63	Michael E. Chase	1		2		3
64	Michelle Norris					1
65	Nancy Polanco	2	3	1		
66	Nick H. Estrada	1				
67	Pamela D. Nelson	3	1	2		
68	Patrick D. Rodriguez	3		1		2
69	Patrick K. Kariuki (KHCGTF)	1			3	2
70	Rachel A. Zargar (CSC)		1			
71	Rajeshwar Chand					1
72	Ratinesh Prasad		1			
73	Raul Chavez					1
74	Reanne Meighan					1
75	Richard M. McMahon	1	2	3		
76	Robert B. Hilton		1			
77	Robert M. Davis	1				
78	Ron Maldonado					1
79	Roy Mick Rubio	5	4	1	2	3
80	Royalton L. Brown	1	3	2		
81	Shinichi S. Oiwa			1		
82	Stephen W. Leftridge			1		
83	Summer Marie Jackson					1
84	Surendra Sewak	1				
85	Teresa Hoang			1	2	
86	Tiffani Lorenz	1				
87	Timothy Kim	1				
88	Tom A. Ferreira					1
89	Veronica Sanchez				1	
90	Wilfredo G. Hoffer			2		1
91	William B. Bradshaw	1				2
92	Zachariah J. Oquenda (CSC/CAP)	1				

Ranking:

One (1) being the most desired

Five (5) being the least desired

CURRENT MEMBER

FORMER MEMBER

PC [Planning Commission](#)
PERS [Personnel Commission](#)
CSC [Community Services Commission](#)
LC [Library Commission](#)
KHCGTF [Keep Hayward Clean and Green Task Force](#)
CAP [Community Advisory Panel to Chief of Police](#)