



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Agenda Personnel Commission

Monday, June 12, 2023

5:30 PM

**Conference Room 2A or
Virtual Platform (Zoom)**

Special Meeting

NOTICE: The Personnel Commission will hold a hybrid meeting in Conference Room 2A and virtually via Zoom.

How to submit written Public Comment:

Send an email to Human.Resources@hayward-ca.gov by 12:00pm, the day of the meeting. Emails will be compiled into one file and distributed to the Personnel Commission and City staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda:

<https://hayward.legistar.com/Calendar.aspx>

How to provide live Public Comment during the meeting:

Participate in Conference Room 2A or click the link below to join the webinar:

<https://hayward.zoom.us/j/82903721126?pwd=VUlhbWZrMzhWcE9yWVlwSlVOWx2dz09>

Webinar ID: 829 0372 1126

Password: PerC06=7d#

Or join by phone:

US: +1 669 900 6833 or +1 646 931 3860

Webinar ID: 829 0372 1126

Password: 5889237975

CALL TO ORDER**PLEDGE OF ALLEGIANCE****AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION****ROLL CALL****PUBLIC COMMENTS:**

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

MINUTES

1. [MIN 23-071](#) Review and Approve the May 18, 2023 Special Personnel Commission Meeting Minutes

Attachments: [Attachment I Minutes](#)

REPORTS

2. [RPT 23-061](#) Review the Proposed 2024 Fiscal Year Agenda Planning Calendar

Attachments: [Attachment I Staff Report](#)

ACTION ITEMS

3. [ACT 23-050](#) Review the New Job Description for Property, Evidence, and Records Administrator and Adopt Addition to both the Salary Plan and Classification Plan

Attachments: [Attachment I Staff Report](#)
[Attachment II New Job Description for Property Evidence and Records Administrator](#)
[Attachment III FY24 Police Department Org Chart](#)

4. [ACT 23-051](#) Abolish the Police Officer Trainee Employment Roster (Eligible List)

Attachments: [Attachment I Staff Report](#)

5. [ACT 23-052](#) Abolish the Communications Operator Employment Roster (Eligible List)

Attachments: [Attachment I Staff Report](#)
6. [PH 23-028](#) Adopt the Revised Classification Plan and Review and Recommend to Council Adoption of the Revised Salary Plan for Fiscal Year 2024

Attachments: [Attachment I Staff Report](#)
[Attachment II FY 2024 Salary Plan](#)
[Attachment III Classification Plan](#)

COMMISSIONER/STAFF ANNOUNCEMENTS AND REFERRALS

City Council Liaison (Informational)

Director of Human Resources (Informational)

ADJOURNMENT

NEXT REGULAR MEETING – September 14, 2023

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.