



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Agenda Personnel Commission

Thursday, September 15, 2016

5:30 PM

City Hall, Conference Room
2A

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

MINUTES

1. [MIN 16-075](#) Approval of Minutes for Special Meeting June 9, 2016

Attachments: [Attachment I Minutes](#)

REPORTS/ACTION ITEMS

2. [ACT 16-013](#) Revised Job Description for Airport Operations Specialist

Attachments: [Attachment I Staff Report](#)
[Attachment II Airport Operations Specialist Job Description](#)
[Attachment III PW-Engineering and Transp Organizational Chart](#)

3. [ACT 16-014](#) Revised Job Description for Principal Planner

Attachments: [Attachment I Staff Report](#)
[Attachment II Principal Planner Job Description](#)
[Attachment III Development Services Organizational Chart](#)

4. [ACT 16-015](#) Revised Job Description for Animal Care Attendant
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Animal Care Attendant Job Description](#)
 [Attachment III Police Department Organizational Chart](#)
5. [ACT 16-016](#) Revised Job Description for Family Counselor
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Family Counselor Job Description](#)
 [Attachment III Police Department Organizational Chart](#)
6. [ACT 16-017](#) Revised Job Description for Firefighter Trainee
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Firefighter Trainee Job Description](#)
 [Attachment III Fire Dept Organizational Chart](#)
7. [ACT 16-018](#) Revised Job Description for Laborer
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Laborer Job Description](#)
 [Attachment III Maintenance Services Organizational Chart](#)
8. [ACT 16-019](#) Revised Job Description for Landscape Maintenance Manager
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Landscape Maintenance Manager Job Description](#)
 [Attachment III Maintenance Services Organizational Chart](#)
9. [ACT 16-020](#) Revised Job Description for Sweeper Equipment Operator
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Sweeper Equipment Operator Job Description](#)
 [Attachment III Maintenance Services Organizational Chart](#)

10. [ACT 16-021](#) New Job Description for Utilities Engineering Manager
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Utilities Engineering Manager Job Description](#)
 [Attachment III Utilities and Environmental Services](#)
 [Organizational Chart](#)
11. [ACT 16-023](#) Revised City Classification and Salary Plan for Fiscal Year 2017
 – Updated September 15, 2016
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Revised FY 2017 Salary Plan](#)

RECURRING AGENDA TOPICS/GENERAL COMMENTS

ADJOURNMENT

NEXT REGULAR MEETING – NOVEMBER 17, 2016

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.